

**Board of Assessment Review
Minutes
For Meeting Held on February 12, 2026**

Board Meeting – Purpose of the meeting - elect a Chair and Vice-Chair

Members Present: Dean Beaupain (Vice-Chair), Frank Bragg and George Burgoyne

Members Not Present: Ryan Collins (Chair)

Staff Present: Philip S. Drew, City Assessor

Having a quorum present, the Vice-Chair Beaupain opened the Board meeting at approximately 5:30 pm.

Vice-Chair Beaupain acted as chair due to Ryan's absence.

Acting Chair Beaupain asked for motions to fill the Chair position. Member Burgoyne made a motion for Dean Beaupain to serve as Chair which was seconded by Member Bragg. There was no discussion. The vote was 3-0 in favor, passed.

Now, Chair Beaupain asked for motions to fill the Vice-chair position. It was moved and seconded that Member Bragg serve as Vice-Chair. There was no discussion. The vote was 3-0 in favor, passed.

There was discussion on the city's remote participation policy and the responsibilities of this Board.

There was discussion on the city's work to make known to the public that there are three vacant seats on this Board.

There was discussion on the revaluation's progress.

Chair Beaupain made a motion to adjourn at approximately 6:00 pm which was seconded. The vote was 3-0 in favor, passed.

These minutes were approved as written by a unanimous vote of the Board at the business workshop meeting held on September 22, 2026. Philip S. Drew, City Assessor