

**INLAND WETLANDS & WATERCOURSES AGENCY
OF THE CONSERVATION COMMISSION OF THE CITY OF BRISTOL
MINUTES
REGULAR MEETING OF WEDNESDAY SEPTEMBER 2, 2026**

By: Chairman Rooks

Time: 6:30 P.M.

Place: City Hall
Council Chambers
111 North Main St.
First Floor

ROLL CALL:

MEMBERS	NAME:	PRESENT	ABSENT
REGULAR MEMBERS	David Rooks (Chairman)	X	
	Michael Robinson (Vice Chairman)	X	
	Daniel Massaro, Jr. (Secretary)	X	
	James Carros		X
	Laura Valentino	X	
	Greg Klimek	X	
	Faye Duquette	X	
ALTERNATE MEMBERS	Joseph Longo		X
	Justin Bridges	X	
	Erik Jarboe	X	
STAFF	Raymond Rogozinski, P.E. Director of Public Works	X	

1. Call to Order

Per the order of Chairman Rooks, the meeting was called to order at 6:30 P.M.

Chairman Rooks designated regular Commissioners Duquette, Klimek, Valentino, Massaro, Robinson and Rooks with alternates Bridges and Jarboe alternating to vote for each application.

2. Pledge of Allegiance

3. Public Participation

None

4. Approval of Minutes

a. Regular Meeting – July 6, 2026

MOTION: Move to approve minutes of the July 6, 2026, regular meeting, as amended.

By: Klimek

Seconded: Massaro

For: Duquette, Klimek, Valentino, Bridges, Massaro, Robinson and Rooks.

Against: None.

Abstained: None.

5. Receipt of New Applications

- a. Application 2074 — Wetlands boundary change for the development of a Flex Storage Building consisting of 12, 250 sq. ft. at Map 41, Lot 34+33A East Main Street; Assessor's Map 41, Lot 34+33A; Thirty-Three Thirty-Four Associates, LLC, applicant/owner.
- b. Application 2075 — Wetlands application for the development of a Flex Storage Building consisting of 12, 250 sq. ft. at Map 41, Lot 34+33A East Main Street; Assessor's Map 41, Lot 34+33A; Thirty-Three Thirty-Four Associates, LLC, applicant/owner.
- c. Application #26-467F-318 — Floodplain Application for the development of a Flex Storage Building consisting of 12,250 sq. ft. at Map 41, Lot 34+33A East Main Street; Assessor's Map 41, Lot 34+33A; Thirty-Three Thirty-Four Associates, LLC, applicant/owner.

Chairman Rooks explained Applications #2074, #2075 and # 26-467F-318 would be heard concurrently but voted on separately.

The Agency received the following items in their electronic packets:

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. FEMA Mapping
- c. Application
- d. Stormwater Report, from Cole, Civil Survey, dated June 23, 2025
- e. Plan (Electronic Copy Only)

MOTION: Move to receive Application #2074.

By: Klimek

Seconded: Robinson

For: Duquette, Klimek, Valentino, Jarboe, Massaro, Robinson and Rooks.
Against: None.
Abstained: None.

The application is received.

MOTION: Move to receive Application #2075.

By: Robinson

Seconded: Klimek

For: Duquette, Klimek, Valentino, Bridges, Massaro, Robinson and Rooks.
Against: None.
Abstained: None.

The application is received.

MOTION: Move to receive Application #26-467F-318.

By: Klimek

Seconded: Robinson

For: Duquette, Klimek, Valentino, Jarboe, Massaro, Robinson and Rooks.
Against: None.
Abstained: None.

Raymond Rogozinski, P.E., Director of Public Works, shared an email from Attorney Ziogas stating he requested a public hearing be set for the October 5th Meeting.

MOTION: Move to schedule a Public Hearing with site walk on September 16th 5:30 pm for Application #2074.

By: Massaro

Seconded: Klimek

For: Duquette, Klimek, Valentino, Bridges, Massaro, Robinson and Rooks.
Against: None.
Abstained: None.

The application was submitted for a public hearing

MOTION: Move to declare Application #2075 a significant activity and schedule a Public Hearing with site walk on September 16th 5:30 pm.

By: Massaro

Seconded: Robinson

For: Duquette, Klimek, Valentino, Jarboe, Massaro, Robinson and Rooks.
Against: None.
Abstained: None.

The application was declared a significant activity.

MOTION: Move to continue Application #26-467F-318 to the October 5th, meeting.

By: Robinson

Seconded: Klimek

For: Duquette, Klimek, Valentino, Bridges, Massaro, Robinson and Rooks.
Against: None.
Abstained: None.

The application was continued.

- d. Application 2076 — Wetlands application for the installation of a new drainage pipe approximately 495' ft. in length from Collins Road to a north-west stream at 87 Collins Rd — Lot 51B; Lot 50 — Collins Rd & Lot 147 — Stafford Ave; Assessor's Map 53, Lots 50, 51B, and 147; City of Bristol — Department of Public Works, applicant.

The Agency received the following items in their electronic packets:

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application (with Attachment A of property owners)
- c. Plan (Electronic Copy Only)

MOTION: Move to receive Application #2076.

By: Klimek

Seconded: Robinson

For: Duquette, Klimek, Valentino, Jarboe, Massaro, Robinson and Rooks.

Against: None.

Abstained: None.

The application is received.

MOTION: Move to declare Application #2076 a significant activity and hold a public hearing with a site walk on September 16th at 5:00 pm.

By: Robinson

Seconded: Massaro

For: Duquette, Klimek, Valentino, Bridges, Massaro, Robinson and Rooks.

Against: None.

Abstained: None.

The application was declared a significant activity.

6. Public Hearings

There were no public hearings.

7. Old Business

- a. Application #26-466F-317 — Floodplain Application for the addition to a home at 15 Hardwick Road; Assessor's Map 45, Lot 53; R-15 (Single-Family Residential) zone; Debora Franklin, owner; Guarantee Construction Services, LLC, applicant.

The Agency received the following items in their electronic packets:

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application
- c. Various GIS and Aerial Maps

MOTION: Move to open Application #26-466F-317.

By: Klimek

Seconded: Robinson

For: Duquette, Klimek, Valentino, Jarboe, Massaro, Robinson and Rooks.
Against: None.
Abstained: None.

Debora Franklin, 15 Hardwick Rd., the applicant, stated they are planning an addition of a closet and bathroom for the master bedroom.

Raymond Rogozinski, P.E., Director of Public Works, stated that her contractor had submitted a preliminary drawing at the previous meeting that doesn't even address the commissions concerns. A plan prepared by a surveyor is needed. I recommend the commission deny the application without prejudice. There is also an issue that's unclear if the city received payment of \$50 for the application.

Raymond Rogozinski, P.E., Director of Public Works asked Mr. Smith if he submitted the mapping that was requested at the last meeting.

Gary Smith, Guarantee Construction Services, LLC, 88 Obtuse Hill Rd., stated that it took a while to locate an engineer. Stated he paid the fees.

Raymond Rogozinski, P.E., stated the application has been active since, you know, July. There is a time limit. Once again, I would propose that the Commission deny the application without prejudice. You certainly have the right to resubmit. I would even, subject to the fact if they paid for this application, I would waive the application fee. You can simply come back next month.

No one else spoke in favor of the application.

MOTION: Move to deny Floodplain Application #26-466F-317 without prejudice, and waive the payment if the applicant can prove that the list application fee was paid.

By: Massaro

Seconded: Robinson

For: Duquette, Klimek, Valentino, Bridges, Massaro, Robinson and Rooks.
Against: None.
Abstained: None.

The application is denied.

8. New Business

None

9. Staff Reports

a. IWWA Report – July 2026 and August 2026

The Agency received the following items in their electronic packets:

- a. Inland Wetlands Enforcement Officer report, dated June 30, 2026, from Zachary Norton, Zoning Enforcement Officer, (Environmental Protection Technician)
- b. Inland Wetlands Enforcement Officer report, dated August 28, 2026, from Zachary Norton, Zoning Enforcement Officer, (Environmental Protection Technician)

MOTION Move to file the reports from the Inland Wetlands Zoning Enforcement Officer.

By: Klimek

Seconded: Massaro

For: Klimek, Valentino, Duquette, Jarboe, Massaro, and Rooks.
Against: Robinson
Abstained: None.

The reports are filed.

Commissioner Robinson voiced concerns with the cease and correct on Grassy Road.

10. Communications

None

11. Conservation Topics

There were no Conservation Topics

12. Adjournment

MOTION: Move to adjourn at 7:07 P.M.

By: Klimek

Seconded: Robinson

For: Duquette, Klimek, Valentino, Bridges, Massaro, Robinson and Rooks.

Against: None.

Abstained: None.

This meeting was recorded.

Respectfully submitted,
Janet Little

David Rooks, Chairman
Inland Wetlands & Watercourses Agency
of the Conservation Commission of the City of Bristol

Daniel Massaro, Jr., Secretary