City of Bristol

ANIMAL CONTROL BUILDING COMMITTEE

October 15th 2026

111 North Main Street

Bristol, CT 06010

PRESENT:

Lindsey Rivers, Public Works Analyst
Frank Stawski, Commissioner
Lynn DellaBianca, Commissioner
Jon Mace, Commissioner
Nancy Levesque, Commissioner
Christopher Hayden, Commissioner
Luis Lorenzo, Maintenance Technician

ABSENT:

Holly Goodwin, Commissioner

STAFF PRESENT:

Ellen Zoppo-Sassu, Mayor of Bristol
Raymond Rogozinski, Director of Public Works

1. **CALL TO ORDER**

Commissioner Christopher Hayden called the meeting to order at 5:00 pm.

2. **PUBLIC PARTICIPATION**

NONE

3. **APPROVAL OF MINUTES**

a. Regular Meeting – July 16th 2026

Commissioner Frank Stawski made a motion to approve the meeting minutes, Seconded by Commissioner Luis Lorenzo

Vote: Unanimously Passed

b. Special Meeting – August 18th 2026

Commissioner Frank Stawski made a motion to approve the meeting minutes, Seconded by Commissioner Luis Lorenzo

Vote: Unanimously Passed

4. **NEW BUISNESS**

a. Review of Draft RFP

Director of Public Works Raymond Rogozinski brief overview of the draft RFP presented to the committee and a conceptual site plan. He recommended the committee move forward with a two stage process. First requesting a request for qualifications and then

the request for proposal. Also, Raymond suggested the police department and Animal Control staff to review the draft RFP to ensure all components are being met.

The committee had a brief discussion on the draft floor plan for the facility. They reviewed the parking area, kennels and bathrooms. Chairperson Lindsey Rivers told the committee to review the RFP and send her any questions or comments by next Friday October 23rd.

5. **OLD BUSINESS**

Mayor Ellen Zoppo-Sassu gave an update about 30 Cross Street to the committee. The Police Department and Fire Department are looking at the building for a potential joint training facility. If the two departments take over the building for the training facility then the bond will have to be changed from one project to another project.

The committee briefly discussed having a fundraiser at the Double Tree in Bristol. Mayor Ellen Zoppo –Sassu reminded the committee one of the managers offered to donate us the space to host an event.

6. **ADJOURNMENT**

Commissioner Frank Stawski made a motion to adjourn, seconded by Commissioner Nancy Levesque

Vote: Unanimously Passed

The Animal Control Building Committee regular meeting on October 15th 2026 was hereby adjourned at 5:26pm.

Jacqueline England

Recording Secretary