

BOARD OF HEALTH- FINANCE COMMITTEE MEETING
MINUTES
October 20, 2026

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Members Present: Thomas O'Brien
Doug Thompson

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary
Contractor: Skip Gillis, Financial Consultant

The meeting was called to order by Committee Member Thomas O'Brien at 3:00 p.m.

1. Attendance

- One absence, Finance Committee Chairwoman Donna Friday.

2. \$144,000 Funding Request to City

- Discussion points:
 - i. Notification to be sent to City as opposed to funding request, reimbursement to be discussed at November's Board Meeting.
 - ii. City of Bristol contributions.

2. City Services Agreement

- Discussion points:
 - i. City Services Agreement given to members and discussed.
 - ii. Salary, pay and attendance data request to be outlined by members.
 - iii. Fund Balance, City contributions and future budget process to be discussed.

3. Year End 2026

- Year End 2026 results sent to members prior to meeting.

4. Adjournment

Meeting adjourned by Committee Member O'Brien at 3:45 p.m.

Respectfully submitted,



Marco Palmeri, MPH, RS
Director of Health