

City of Bristol
Board of Public Works
Approved Meeting Minutes
For September 17, 2026
With Zoom Access

Members Present: Mayor Ellen Zoppo-Sassu
Commissioner Michael Dumas
Commissioner David Hartley
Commissioner Frank Stawski
Council Member Steven Seymour
Council Member Erick Rosengren
Council Member Gregory Hahn

Staff Present: Raymond Rogozinski, P.E., Director of Public Works

1. Call to Order

Mayor Zoppo-Sassu called the meeting to order at 6:00 p.m.

2. Approval of Minutes

a. July Draft Minutes

MOTION: made by Commissioner Hartley and Commissioner Dumas to accept as presented and place on file.
Motion passed.

Council Member Hahn abstained from the vote.

3. Public Participation

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to move up item 5A up on the agenda.

5 Old Business

a. Tuttle Road Sidewalks-South Side School Safety

Marion Cockayne, 93 Tuttle Road, shared her concerns and ideas regarding the Tuttle Road sidewalk and provided the board with a packet containing photos of the area.

Mayor Zoppo-Sassu, reported that she reviewed the files from the previous year as well as files for the current year. Based on the review, several interim plans were initiated to address and help alleviate the issues.

Raymond Rogozinski, P.E., Director of Public Works, addressed his support of sidewalks, but stated that it is a Board decision. If decided to install of a sidewalk on the whole road, it would then become a capital improvement project.

Mayor Zoppo-Sassu asked the board if they would be willing to table the matter with the understanding that the police department and the board of education will work collaboratively on this and would allow time to work through details and revisit the matter in the spring.

MOTION: made by Commissioner Hartley and Commissioner Stawski to table the discussion for six months and revisit on the April 2027 Public Works meeting. Motion passed.

Council Member Hahn asked if during the winter months can we up the police presence.

Mayor Zoppo-Sassu stated that these are items the Board of Ed will be working on to alleviate the traffic issues.

Council Member Rosengren and Commissioner Hartley agreed the need for sidewalks and to have connectivity and that it should be revisited in the spring.

Commissioner Stawski raised the point about it needing a root cause analysis and mentioned it is also a parental and communication issue.

Jeff Hayden, 50 Melinda Lane, voiced his concerns and ideas regarding the sidewalk issues and offered solutions for the issue. He mentioned big school events where parking is a large issue.

John Smith, 103 Tuttle Road, spoke about his concerns with the sidewalks and spoke about the drop off times and the early of arrival of cars that wait for the school to open for drop-off.

Round Hill Road Sidewalk

Raymond Rogozinski, P.E., Director of Public Works, reviewed the email submitted to the board regarding the sidewalks for Round Hill Road. The outcome will be sent to the resident with the timeframe for the project.

Roger Plourde, 75 Round Hill Road, stated he does not feel this is a big problem, very little pedestrian traffic. He is not in favor of putting a sidewalk in front of his house. He feels speed is more of an issue on this road.

Raymond Rogozinski, P.E., Director of Public Works, mentioned that the adjacent property owner supported the sidewalks, provided we took down the two trees. This sidewalk fills in a gap in that area.

MOTION: made by Commissioner Hartley and seconded by Council Member Hahn to support and approve the installation of sidewalks to fill the gap. Motion passed.

Mayor Zoppo-Sassu stated that they have received lots of requests for sidewalks in this area. The speeding issue was discussed as well. Red Light cameras were briefly discussed, including how their use may influence driver behavior.

Councilmen Rosengren spoke about phones calls he has received as well as the speeding issues and the sidewalks in this area, noting that how the addition of sidewalks would improve the connectivity throughout the area.

Melvin Sherman, 634 Burlington Avenue, thanked the board and Mayor for their work. He also mentioned the great work the public works crews does for the city.

Marion Cockayne, 93 Tuttle Road, asked about forming a committee and analysis about Tuttle Road.

Mayor Zoppo-Sassu, stated it will be the operations committee of the board of education and they are just putting this in place.

Mayor Zoppo-Sassu took leave at 7:15 p.m.

1. Consent Agenda

- a. Employee Recognition
- b. Directors Report
- c. Division Reports
- d. PW Project List

MOTION: made by Commissioner Hartley and seconded by Council Member Rosengren to accept as presented and place on file. Motion passed.

6. New Business

- a. BPW Resiliency Grant

Raymond Rogozinski, P.E., Director of Public Works, gave a brief update on the Resilience study including flood mapping updates.

Antonio DiCamillo, Civil Engineer, Stantec, provided an updated presentation of the resilience study.

MOTION: made by Council Member Rosengren and seconded by Commissioner Hartley to authorize the Department of Public Works to execute a contract amendment to Contract 2P25-016, Consulting/Engineering Services for Climate Resiliency Flooding/Storm Drainage, with Stantec Consulting Services Inc., in the amount of \$15,000, increasing the contract amount from \$225,200 to \$240,200. Motion passed.

- b. BPW Responsibility on State Roads

Raymond Rogozinski, P.E., Director of Public Works, presented the proposed policy for establishing public works responsibilities and the authority for work within the state roads and right of way.

MOTION: made by Commissioner Hartley and seconded by Council Member Seymour to approve the proposed policy. Motion passed.

- c. NVCOG Vision Zero Update

MOTION: made by Commissioner Hartley and seconded by Council Member Rosengren to Authorize the Mayor and Director of Public Works to establish a five- to seven-member Safe Streets for All Committee consisting of representatives from DPW, Police, Community Services, the Board of Public Works, Senior Center staff, and other appropriate stakeholders; and further support NVCOG's proposed community outreach program and public survey. Motion passed.

MOTION: made by Council Member Rosengren and seconded by Council Member Seymour to Recommend that the City Council approve the attached Resolution in Support of Vision Zero / Safe Streets and Roads for All, establishing a goal of zero roadway fatalities and serious injuries within 20 years following completion of the Safety Action Plan. Motion passed.

- d. NB CT DOT Sign Project

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to Authorize the Mayor to sign the CTDOT notice waiving the requirement for CTDOT to conduct a public information meeting and public hearing for the proposed replacement of traffic control signs along portions of CT Routes 69 and 72 within the City of Bristol. Motion passed.

e. Snow Plow Fees

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to Authorize the Department of Public Works to increase plow vendor rates to \$120/hr. GVW 8,000 to 9,999 lbs.; \$190/hr. for GVW 10,000 to 17,999; \$200/hr. for GVW 18,000 to 23,999 lbs.; and \$255/hr. for GVW greater than 24,000 lbs. and loaders. In addition, the minimum yearly payment shall be \$2,500, and the Department of Public Works shall obtain bids for a dedicated snow plowing contractor for Bristol Central, Bristol Eastern, and West Bristol schools. Motion passed.

f. BOF Transfer

MOTION: made by Commissioner Dumas and seconded by Commissioner Stawski to approve the \$32,500.00 transfer of funds for the assistant City Engineer vacant position from regular wages to part time wages. Motion passed.

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to add a BOF request to the agenda. Motion passed.

MOTION: made by Commissioner Dumas and seconded by Commissioner Stawski to approve the \$13,500.00 transfer the cleanup associated with the July 4, 2026 storm. Motion passed.

MOTION: made by Council Member Erick Rosengren and seconded by Commissioner Stawski to add the Melon and Andrew Street culvert to the agenda. Motion passed.

MOTION: made by Council Member Erick Rosengren and seconded by Commissioner Stawski to authorize the mayor to execute an amended amendment to the contract 2P25-045 with MMC Engineers in the amount of \$38,5000 to provide structural engineer services for the Mellon Street Culvert replacement increasing the contract amount from \$133,317.36 to \$171,817.36. Motion passed.

Raymond Rogozinski, P.E., Director of Public Works spoke about the reason behind the amendment being due to staffing in the engineering area of Public Works.

MOTION: made by Commissioner Hartley and Commissioner Stawski to add the security camera discussion to the agenda. Motion passed.

Raymond Rogozinski, P.E., Director of Public Works reviewed the funding the installation of cameras at Hope Street parking garage and the one at city hall.

MOTION: made by Commissioner Dumas and seconded by Council Member Seymour to authorize the Department of Public Works to forward a request for a bid waiver to the Board of Finance to Procure the services of a Security camera vendor for our parking garages. Motion passed.

MOTION: made by Commissioner Hartley and seconded by Council Member Seymour to add a contract amendment for KS Engineers to the agenda. Motion passed.

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to authorize the mayor to execute an amendment to contract 2P25-044 with KS Engineers in the amount of \$30,500 to provide structural engineering services for the Andrew Street culvert replacement from \$192,000 to \$222,800. Motion passed.

Commissioner Hartley spoke about the issues trying to get a city engineer. And that Public works is in a staffing crisis for professional staff.

Raymond Rogozinski, P.E., Director of Public Works, mentioned he addresses staffing is in his directors' report and that we have multiple vacancies in engineering and it directly effects the level of service that can be provided.

Council Member Hahn and Raymond Rogozinski had a brief conversation regarding if it is a salary issue or a recruitment issue.

2. Any other matter to come before said meetings and Communications

a. Storm Clean up Thank You Note

MOTION: made by Council Member Seymour and seconded by Commissioner Dumas to accept and place on file. Motion passed.

b. Press Release: CTDOT Draft CT Statewide Freight Plan for Public Comment

MOTION: made by Commissioner Dumas and seconded by Council Member Rosengren to accept and place on file. Motion passed.

MOTION: made by Commissioner Dumas and seconded by Council Member Seymour to support a bid waiver and send to the board of finance. Motion passed.

8. Adjournment

MOTION: made by Council Member Seymour and seconded by Commissioner Hartley to adjourn at 7:47 p.m. Motion passed.

Raymond Rogozinski, P.E.
Director of Public Works