



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/88962098471?pwd=tUIEr2YCTI5twliTd8mgsAnQheYx9p.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, September 16, 2026, at 6:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

City Council Liaison Mark Dickau called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

b. Attendance

Members Present:

Mayor Ellen Zoppo-Sassu, Chair
Jonathan Bradley, Commissioner
Cynthia Donovan, Commissioner
Julie Metzroth, Commissioner
Stacey Rudnick, Commissioner
Aaron Weber, Commissioner
Mark Dickau, City Council Liaison
Dr. Joshua Medeiros, Superintendent,
Bristol Parks, Recreation, Youth and
Community Services
Sarah Larson, Deputy Superintendent,
Bristol Parks, Recreation, Youth and
Community Services

Absent:

Robert Fiorito, Vice Chair

None.

MOTION: Made by Commissioner Donovan to move New Business Item a. up on the agenda.

Seconded by Commissioner Bradley; all in favor; motion carried.

a. Presentation from Eagle Scout Candidate Evan Mastripiero, Troop 425, on Rockwell Park Stone House Rain Garden

Eagle Scout candidate Evan Mastripiero of Troop 425 presented the Rockwell Park Stone House Rain Garden project. Discussion followed.

MOTION: Made by Commissioner Donovan to endorse the Rockwell Park Stone House Rain Garden project by Eagle Scout Candidate Evan Mastripiero.

Seconded by Commissioner Bradley; all in favor; motion carried.

MOTION: Made by Commissioner Metzroth to return to the regular agenda.

Seconded by Commissioner Weber; all in favor; motion carried.

3. Consent Agenda

City Council Liaison Mark Dickau presented the following items on the Consent Agenda. Discussion followed.

a. Approval of Minutes

b. Superintendent's Report

MOTION: Made by Commissioner Donovan to approve the Consent Agenda.

Seconded by Commissioner Metzroth; all in favor; motion carried.

MOTION: Made by Commissioner Donovan to move New Business Item e. up on the agenda.

Seconded by Metzroth; all in favor; motion carried.

e. Approve the recommendation from the Deputy Tree Warden to remove and replant dead and dying Boulevard Pin Oak Trees on the Veterans Memorial Boulevard

Veterans Committee Liaison John Lodivico presented the Deputy Tree Warden's recommendations to remove and replant dead and dying Boulevard Pine Oak Trees on Veterans Memorial Boulevard. Discussion followed.

MOTION: Made by Commissioner Donovan to approve the Deputy Tree Warden's recommendations to remove and replant dead and dying Boulevard Pine Oak Trees on Veterans Memorial Boulevard.

Seconded by Commissioner Weber; all in favor; motion carried.

MOTION: Made by Commissioner Donovan to move New Business Item b. up on the agenda.
Seconded by Commissioner Bradley; all in favor; motion carried.

b. Presentation from Pequabuck River Watershed Association on the Kern Park 319 Grant and approval of grant MOU

Mary Rydingsward of the Pequabuck River Watershed Association presented updates on the Kern Park 319 Grant. Discussion followed.

MOTION: Made by Commissioner Metzroth to approve the Kern Park 319 Grant MOU.
Seconded by Commissioner Donovan; all in favor; motion carried.

MOTION: Made by Commissioner Donovan to return to the regular agenda.
Seconded by Commissioner Bradley; all in favor; motion carried.

4. Old Business

a. Annual Policy Review: [Bristol Parks, Recreation, Youth and Community Services: Policies](#)

Superintendent Joshua Medeiros presented the annual policy review. Discussion followed.

b. Update on the acquisition of the City Cemeteries

Superintendent Joshua Medeiros presented an update on the City Cemeteries acquisition. Discussion followed.

c. Update on the acquisition of the Chippanee Golf Course

Superintendent Joshua Medeiros presented an update on the acquisition of Chippanee Golf Course. After the public forum, City Council will hold a special meeting on September 22, 2026, to vote on purchasing Chippanee Golf Course. Discussion followed.

d. By Commissioners

None.

5. New Business

- c. Approval of Page Park Phase 3 Contract Services to Weston and Sampson in the amount of \$336,400 and consider an additional package of \$11,000,000 to include turf field and associated amenities**

Superintendent Joshua Medeiros and Jonathan Tunsky, Senior Project Manager at Weston and Sampson, presented details of the services under the Page Park Phase 3 Contract. Superintendent Medeiros and Senior Project Manager Tunsky presented an additional package for a turf field and associated amenities. Discussion followed.

MOTION: Made by Commissioner Donovan to approve the Page Park Phase 3 Contract Services to Weston and Sampson in the amount of \$336,400.
Seconded by Commissioner Bradley; all in favor; motion carried.

- d. Referral for the acceptance of 7.5 acres on Perkins Street side of Hoppers-Birge Pond Preserve**

Mayor Ellen Zoppo-Sassu presented an overview of the 7.5 acres on the Perkins Street side of the Hoppers-Birge Pond Preserve. Accepting the 7.5 acres would create a buffer, add acreage to the Hoppers-Birge Pond Preserve, and require the city to pay only for the appraisal. Discussion followed.

MOTION: Made by Commissioner Donovan to approve the 7.5 acres on the Perkins Street side of Hoppers-Birge Pond Preserve.
Seconded by Commissioner Metzroth; all in favor; motion carried.

- f. Set the Community Engagement Hearings for the ADA Audit and Transition Plan for Tuesday, October 20th, 1:00 p.m.-2:30 p.m. at the Senior Center and Wednesday, October 21st, at 6:00 p.m. at City Hall**

Superintendent Joshua Medeiros presented the results of the ADA Audit completed by the WT Group AEC and presented the dates for two Community Engagement meetings. Discussion followed.

MOTION: Made by Commissioner Donovan to approve the Community Engagement Hearings for the ADA Audit and Transition Plan on Tuesday, October 20, 2026, from 1:00 p.m. - 2:30 p.m. at the Senior Center and Wednesday, October 21, 2026, at 6:00 p.m. in City Hall Council Chambers.
Seconded by Commissioner Bradley; all in favor; motion carried.

- g. Review of Current Parks Board Committees and discussion on skills and interests**

Superintendent Joshua Medeiros presented the current Parks Board Committees. The commissioners shared their personal and professional skills and interests and which committee best fit them. Discussion followed.

- h. Preliminary FY 27 Budget Brainstorm Workshop**

Superintendent Joshua Medeiros presented the results of the preliminary FY 27 budget workshop from the department's all-staff meeting. During the workshop, the Bristol Parks, Recreation, Youth and Community Services Department identified its top priorities. Discussion followed.

i. By Commissioners

Commissioner Donovan inquired about possibly planting fruit trees in the parks in the future. Discussion followed.

Commissioner Metzroth discussed future collaborations with other departments and expressed interest in helping with those partnerships. Discussion followed.

6. Reports and Committee Reports

a. Fund Development & Advocacy Committee

Nothing to report.

b. Policy & Strategy Committee

Nothing to report.

c. Finance Committee

Nothing to report.

d. City Council Liaison Report

City Council Liaison Mark Dickau presented the recurring issues involving the homeless population at Federal Hill Green and Bracket Park. Discussion followed.

Mayor Ellen Zoppo-Sassu discussed Connecticut e-bike laws and would like to discuss them further at a later date. Discussion followed.

7. Adjournment

MOTION: Made by Commissioner Donovan to adjourn at 7:47 p.m.
Seconded by Commissioner Metzroth; all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners