

DEPARTMENT OF PUBLIC WORKS
645 PINE STREET
BURLINGTON, VERMONT 05401
COMMISSION MEETING JULY 15, 2026
DRAFT MINUTES

See video for full meeting – link below

Commissioners Present: Chair Damiani, Commissioner Davis; Vice Chair Fox; Commissioner Gallagher; Commissioner Hays; Commissioner O’Neil-Vivanco
Commissioner Munteanu on line

ITEM 1 – CALL TO ORDER

Director Spencer called the meeting to order at 6:30 p.m.

ITEM 2 – AGENDA

Commissioner made a motion to approve the agenda
Commissioner seconded

ITEM 3 – ELECTION OF CHAIR, VICE CHAIR AND SECRETARY

Commissioner O’Neill-Vivanco made a motion to nominate Commissioner Damiani as Chair, Commissioner Fox as Vice Chair and Valerie Ducharme for Secretary

Unanimous approval

ITEM 4 – PUBLIC FORUM

Griffin Keating in reference to Champlain Parkway specifically speed on Parkway from 189 to Home Avenue and Home Avenue to Lakeside Avenue.

ITEM 5 – CONSENT AGENDA

- 5.1 – Approval of Draft Minutes
- 5.2 – Birchcliff Parkway No Parking Areas

Commissioner Munteanu made a motion to accept the consent agenda
Commissioner Hays seconded
Unanimous approval

Director Spencer introduced the new Commissioner Marcie Gallagher

ITEM 6 – GREAT STREETS MAIN STREET PARKING CHANGES

Associate Engineer Madeline Suender

Commissioner Munteanu made a motion to approve the changes to Appendix C related to the rules and regulations of the traffic committee and to waive the 21-day warning period as discussed through the packet.

Commissioner O'Neil-Vivanco seconded
Unanimous approval

ITEM 7 – DIRECTOR'S FY'27 GOALS

Director Spencer reviewed his goals for the next fiscal year

ITEM 8 – DIRECTOR'S REPORT

Director Spencer stated that on Friday there will be a Main Street Celebration
Review of the water break at Southwind over July 3rd
Champlain Parkway

ITEM 9 – COMMISSIONER ITEMS

Commissioner Hays inquired about the traffic back up on Pine Street to turn left onto Maple, traffic waiting to turn left is creating a traffic issue on Pine Street

Commissioner O'Neil-Vivanco spoke about Main Street but had concerns with the South Winooski Avenue and Main Street intersection

Commissioner Davis inquired about the lighting on the Champlain Parkway and the parking issue at North Beach

Commissioner Fox inquired about an update on the reconnecting of Chery Street and Bank Street.

Commissioner Munteanu stated he will be resigning from the Commissioner effective September 1, 2026 as he will be moving out of state.

ITEM 10 – ADJOURNMENT

Commissioner Munteanu made a motion to adjourn
Commissioner _____ seconded
Unanimous approval

Meeting adjourned at 7:36 p.m.