

DEPARTMENT OF PUBLIC WORKS
645 PINE STREET
BURLINGTON, VERMONT 05401
COMMISSION MEETING SEPTEMBER 16, 2026
DRAFT MINUTES

See video for full meeting – link below

Commissioners Present: Commissioner Benoit; Chair Damiani, Commissioner Davis;
Commissioner Gallagher; Commissioner Hays;
Commissioner On Line: Commissioner O’Neil-Vivanco
Commissioner Absent: Commissioner Fox

ITEM 1 – CALL TO ORDER

Chair Damiani called the meeting to order at p.m.

ITEM 2 – AGENDA

Commissioner Hays made a motion to approve agenda
Commissioner O’Neill-Vivanco seconded

ITEM 3 – PUBLIC FORUM

Chair Damiani welcomed the new Commissioner John Benoit

Shawn Redman – Parking in neighborhoods

Mary Ann Ward – Had a ticket issue and letter went to City Attorney she never parked on street. Waiting to see if ticket gets voided.

ITEM 4 – CONSENT AGENDA

- 4.1 – Approval of Draft Minutes 7-15-26
- 4.2 – Former Downtown BHS Parking Restoration
- 4.3 – 240 North Willard St Accessibility (ADA) Reallocation
- 4.4 – CPP Traffic Regulation Change

Commissioner Gallagher made a motion to approve consent agenda
Commissioner Hays seconded
Unanimous approval

ITEM 5 – PARKING FACILITIES FUND BORROWING AUTHORIZATION

Director of Public Works Chapin Spencer – looking for support of \$1.6 million loan for repairs and security in the parking garages.

Division Director Jackie Esperti

Commissioner Gallagher made a motion to approve the loan
Commissioner Davis seconded

Director Spencer stated t his motion is to approve the resolution that is in the attached packet?

Unanimous approval

ITEM 6 – WWTP IMPROVEMENT PROJECT

Division Director Megan Moir

City Engineer Martin Lee

ITEM 7 – DIRECTOR’S REPORT

Director Chapin Spencer

ITEM 8 – COMMISSIONER ITEMS

Commissioner Gallagher thanks the people who help with the bike accident on Pine Street.

Colchester Avenue has students crossing from Trinity Campus to the other side, no crosswalks feel like flashing beacons should be put there.

Commissioner Davis – complaints about speeding on the Champlain Parkway

Commissioner O’Neill-Vivanco thanks for paving College Street. Also, the name changes from Institute Road to Seahorse Lane

ITEM 9 – ADJOURNMENT & NEXT MEETING OCTOBER 21, 2026

Commissioner Gallagher made a motion to adjourn

Commissioner Hays seconded

Unanimous approval