

Charter Change Committee
Thursday, September 17, 2026
Remote via Zoom/In-Person in Sharon Bushor Conference Room, 1st Floor, City Hall,
Burlington, Vermont
DRAFT MINUTES

Members Present: Becca Brown McKnight (Chair), Gene Bergman, Buddy Singh, Marek Broderick

Staff Present: Jessica Brown (City Attorney)

Public Present: Melo Grant (City Councilor), Laura Sanchez-Parkinson (City Councilor)

Meeting called to order at 12:03 PM by Councilor McKnight.

1. Adopt the Agenda
1.01 Adopt the Agenda

Motion to Adopt Agenda as written.

Motion by Councilor Bergman, Seconded by Councilor Broderick

Final Resolution: Motion Passes

Yes: Unanimous

2. Adopt the Minutes
2.01 Motion to adopt draft minutes from November 10, 2025

Motion to adopt draft minutes from November 10, 2025 as written.

Motion by Councilor Bergman, Seconded by Councilor Broderick

Final Resolution: Motion Passes

Yes: Unanimous

3. Public Forum
3.01 Verbal Comments

Councilor Grant commented agreement with the memo drafted by Councilor Sanchez-Parkinson and Jen Zakaras of the Mayor's Office and expressed support for improving the board and commission appointment process.

Councilor Sanchez-Parkinson spoke to standardizing the selection process for appointments in the interest of accessibility and inclusivity, proposing several aspects to improve as listed in a memo to be provided for the Committee's consideration.

Public forum closed at 12:15 PM.

4. Board and Commission Appointment Process

4.01 Board and Commission Appointment Process

The Committee discussed their approach to the charter change item to include:

- Hearing from prior applicants and city staff managing the process
- Analyzing board and commission requirements
- Recruitment and guidance on board/commission members' responsibilities
- Creating a list to capture and track all ideas

The Committee set their next meeting for October 15. No action was taken.

5. Other Committee Business

5.01 Other Committee Business

No action was taken.

6. Adjournment

6.01 Motion to adjourn

The meeting was adjourned with no objection at 12:52 PM.