

Burlington Planning Commission

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Burlington Planning Commission Long-Range Planning Committee

Tuesday, May 14, 2026, 5:00 P.M.

Hybrid Meeting via Zoom and in City Hall's Bushor Conference Room

Draft Minutes

Committee Members Present:

- ☒ Erin Malone
- ☒ Erhard Mahnke
- ☒ Zoe Richards
(Conservation Board)
- ☒ Evan Gould (DRB)

City Staff Present:

- ☒ Charles Dillard, Director, Office of
City Planning
- ☒ Sarah Morgan, Principal Planner

Public Attendance: Sandy Thibault, Emily Adams, Sharon Bushor, Barbara Headrick, Ashley Bond, Claire Miller, Lisa Kingsbury

1. Agenda

Call to Order: 6:30pm

Changes to Agenda: None.

2. Public Forum

Barbara Headrick:

Congratulated the hospital on their TDM results. Noted the difference in TDM results across the institutions. Spoke in support of Champlain College's TDM vision statement, but noted that results are not sufficiently advancing this vision. Stated that UVM's TDM vision statement is vague and results are insufficient. Suggested there is a mismatch between UVM's policies and desired outcomes that is producing negative or counterproductive incentives, including an overreliance on parking revenues and student fees. Discussed UVM parking and shuttle locations. Stated that CATMA's metrics are too focused on bus operations, and other metrics as well as an updated TDM definition and strategies – whose goals are more focused on the hill institutions and on active transportation – should be considered.

Sharon Bushor:

Agreed with B. Headrick's comments. Discussed shifts in telework patterns, employee counts, and related parking needs at Champlain College. Discussed GMT's service reductions and bus utilization. Stated that UVMMC does a good job encouraging and maintaining carpool usage. Discussed the City and UVM's goals with regard to SOV trip reduction and the off-campus parking demand that UVM creates through its strict parking policies and enforcement.

3. Joint Institutional Parking Management Plan (JIPMP) 2026 Annual Update

Emily Adams and Sandy Thibault from the Chittenden Area Transportation Management Association (CATMA) presented an annual update on the five-year (2023-28) JIPMP,

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summarizing parking, mode choice, and other TDM data for UVM, UVMMC, and Champlain College. [See recording for full discussion](#) (Timestamp 00:14:27).

Discussion Notes:

- E. Malone, E. Adams, and Lisa Kingsbury (UVM Associate Director of Planning) discussed UVM's proximate zone expansion for undergraduate students to South Burlington to include the Catamount Run and Catamount East buildings, and transit service to these buildings.
- E. Mahnke requested that future reports include the total number of UVM and Champlain off-campus students from which mode choice percentages were calculated.
- E. Gould discussed GMT and institutional shuttle frequency and the frequency needed to increase utilization. E. Mahnke and S. Thibault discussed the impacts of GMT's service reductions.
- Z. Richard, E. Gould, and CATMA staff discussed the uptake and user experience of CATMA's app and incentives, and the collection of usage data. Z. Richards encouraged the simplification of the app and improved incentives to encourage more use.
- City staff discussed a forthcoming amendment to the TDM Ordinance and Article 8 regulations, and noted relevant planning work in planBTV 2050.
- E. Mahnke noted the difference in TDM outcomes between UVM and UVMMC, and suggested that UVM should follow UVMMC's example. He discussed UVM's new housing development in South Burlington and noted the impact of not developing on the Trinity Campus. He discussed the potential impacts of UVM's recent enrollment decline. E. Mahnke and CATMA staff discussed the student survey sampling and analysis process.

4. Adjournment

Action: Motion to Adjourn

Time of Adjournment: 6:10 pm

Motion by: E. Mahnke

Seconded by: Z. Richards

Vote: Unanimous