



BURLINGTON BOARD OF FINANCE
BUSHOR CONFERENCE ROOM 1ST FLOOR, CITY HALL OR REMOTELY VIA ZOOM
MINUTES OF MEETING
September 28, 2026

1. Agenda

1. Agenda

Mayor Mulvaney-Stanak convened the meeting at 5:05 pm.

Members present: Councilors Carpenter, Barlow, Mayor Mulvaney-Stanak and CAO Schad (all in person); City Council President Traverse (online and then in person for the deliberative agenda)

Member absent: Councilor Neubieser

Subject	1.1. Motion to adopt the agenda
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Meeting	September 28, 2026 - Board of Finance Meeting - Monday, September 28, 2026, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
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Category	1. Agenda
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Department	Council and Board
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Type	Action Procedural
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Recommended Action Motion to adopt the agenda

1.1. Motion to adopt the agenda

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to adopt the agenda as presented. Motion passed unanimously,

2. Public Forum

2. Public Forum

Subject	2.1. Verbal Comments
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Meeting	September 28, 2026 - Board of Finance Meeting - Monday, September 28, 2026, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
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Category	2. Public Forum
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Department	Council and Board
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Type	Action Procedural
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Type	Action (Consent)
Recommended Action	to approve and recommend the City Council authorize the General Manager of the Burlington Electric Department to execute the 3-year extension of the agreement with Shelburne Limestone Corporation, with an option for a 4th year, as included in the attached 13th contract amendment
3.3. Extension of BED and Shelburne Limestone Agreement - BED	
Subject	3.4. Ecosystem Services Analysis - Funding Request - DPI
Meeting	September 28, 2026 - Board of Finance Meeting - Monday, September 28, 2026, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	3. Consent Agenda
Department	Permitting & Inspections
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council approve the use of up to \$108,000 from the Conservation Legacy Fund for an ecosystem services analysis as recommended by the Conservation Board and the Parks & Recreation Commission and that the Director of Permitting and Inspections or his designee be authorized to execute any documentation necessary to effectuate the ecosystem services analysis upon review and approval by the City Attorney's Office
3.4. Ecosystem Services Analysis - Funding Request - DPI	

4. Deliberative Agenda

4. Deliberative Agenda

Subject	4.1. Reclassification of Human Resources Manager from Grade 20 to 21 - HR
Meeting	September 28, 2026 - Board of Finance Meeting - Monday, September 28, 2026, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. Deliberative Agenda
Department	Human Resources
Type	Action
Recommended Action	to approve and recommend that the City Council approve and authorize the reclassification of the Human Resources Manager position, a Regular, Full-time, Exempt, Non-union Grade 20 position, to a Regular, Full-time, Exempt, Non-union Grade 21 position
4.1. Reclassification of Human Resources Manager from Grade 20 to 21 - HR	
Motion made by City Council President Traverse, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.	

Subject **4.2. Authorization Of Parking Revenue Financing For The Department Of Public Works - DFA/DPW Parking & Traffic**

Meeting September 28, 2026 - Board of Finance Meeting - Monday, September 28, 2026, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 4. Deliberative Agenda

Department Department of Finance and Administration

Type Action
Resolution

Recommended Action move to approve and recommend that the City Council adopt the following resolution and authorize the financing for the capital improvements not to exceed \$1.6 million

4.2. Authorization Of Parking Revenue Financing For The Department Of Public Works - DFA/DPW Parking & Traffic

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

Subject **4.3. Request for Approval to Execute A Contract with Alfa Laval for Comprehensive Rebuild of Belt Filter Press #2 - DPW/Water Resources**

Meeting September 28, 2026 - Board of Finance Meeting - Monday, September 28, 2026, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 4. Deliberative Agenda

Department Public Works Department - Water Resources

Type Action

Recommended Action to approve and recommend that the City Council authorize the Director of Public Works' to execute a \$290,960 contract with Alfa Laval with authorization for contingency funding of an additional \$19,340 for the construction of these belt filter press improvements, subject to the review and approval of the City Attorney's Office

4.3. Request for Approval to Execute A Contract with Alfa Laval for Comprehensive Rebuild of Belt Filter Press #2 - DPW/Water Resources

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

Subject **4.4. Authorization For Up To \$8,509,830 Step II Loan From Vermont Clean Water State Revolving Fund, For Amended Engineering Contract With Wright Pierce For Up To \$6,343,550, For Consultant Contract With PC Construction For Up To \$1,126,480, And For Consultant Contract With Stantec For Up To \$396,000, For Main Wastewater Plant Improvements (Stage 1) - DPW/Water Resources**

Meeting September 28, 2026 - Board of Finance Meeting - Monday, September 28, 2026, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 4. Deliberative Agenda

Department Public Works Department - Water Resources

Type Action

Recommended Action to approve and recommend that the City Council adopt the attached resolution authorizing a Step II \$8,509,830 amended loan from the Vermont Clean Water State Revolving fund, a \$6,343,550 amended contract with Wright-Pierce, a \$1,126,480 contract with PC Construction, and a \$396,000 contract with Stantec for the Stage 1 Main Wastewater Plant Improvements project as more specifically set forth in the attached resolution

4.4. Authorization For Up To \$8,509,830 Step II Loan From Vermont Clean Water State Revolving Fund, For Amended Engineering Contract With Wright Pierce For Up To \$6,343,550, For Consultant Contract With PC Construction For Up To \$1,126,480, And For Consultant Contract With Stantec For Up To \$396,000, For Main Wastewater Plant Improvements (Stage 1) - DPW/Water Resources

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

5. Adjournment

5. Adjournment

Subject 5.1. Motion to adjourn

Meeting September 28, 2026 - Board of Finance Meeting - Monday, September 28, 2026, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 5. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

5.1. Motion to adjourn

Mayor Mulvaney-Stanak adjourned the meeting at 5:53 pm.