



BSD Finance & Facilities Committee Meeting Minutes

Tuesday, September 1, 2026 at 5:00 PM

Hunt Middle School - Library 1364 North Avenue

Commissioners Present: Kendra Sowers

Staff Present: Nathan Lavery

Guests: None

1. Opening

- A. Call meeting to order
5:05pm
- B. Suspend Robert's Rules

2. Public Comment

None

3. Discussion

- A. Budget Timeline
Reviewed budget timeline. The only thing that has changed since last year was that each department will provide a budget review to the Superintendent's Dept. in September. This is a new procedure and will help guide the budget decisions.
We ramp up in September, verify enrollment at the schools, and think about what items need to be budgeted based on our strategic plan.
New Board members should expect an outreach from Dir. Lavery re: Budget 101 Education.
- B. Board Budget Guidance
Reviewed the guidance the board provided last year to BSD. As a board, what are our priorities with this budget?
October F & F meeting: Board robust discussion and give the District a good idea of what we want.
Nov: Approval of budget guidance, subject always to change based on State budget details.
Dec: Key variables from the state. So if we need to update we can.
- C. Facilities Master Plan Update
We have 2 major sources of useful data coming in:
1) BSD condition data from all of our schools.

2) NESDEC data: within the next 2 months we will have the long term enrollment projection data, a summary of current facility use, and options for optimal use of our facilities.

We will then use all of this data to write a master facilities plan that states what our vision is for all of our schools.

The state has created a grant to hire a facilitator for this work, so we will apply for that.

D. Facilities Use Procedure Update

Driven largely by the new BHS/BTC building and the ability for outside groups to use our facilities. This is the living, revised district procedure for use and rental by external groups. We are already experiencing an uptick in demand given our new school. In developing this new procedure, BSD did comparative analysis for rental rates. The goal is to get this into place ASAP and to create online website access. All the new requests will be channeled through property services. Responsible for staffing those different areas.

E. Commissioner Stipend

Discussed the need to formalize our approach and BSD will provide a formal procedure within the next 2 weeks.

4. Adjournment

5:55PM