CONCORD CONSERVATION COMMISSION

MEETING MINUTES

March 11, 2026, 7:00 p.m.

Council Chambers, 37 Green St

Attendees:	Chair Kristine Tardiff, Vice-Chair Jeff Lewis, Alternate Kevin Porter, Alternate Jim Owers, Rick Chormann, Mark Coen and Councilor Michele Horne
Absent:	Katherine Healy and Tracey Lesser
Staff:	Kearsten O'Brien, Senior Planner Krista Tremblay, Administrative Technician III Beth Fenstermacher, Director of Special Projects
Public:	None

1. Call to Order
   The meeting was called to order by Chair Tardiff at 7:02 p.m.

2. Minutes – Approve meeting minutes from meeting on February 11, 2026
   Vice-Chair Lewis moved, Alternate Member Owers seconded, to approve the February 11, 2025 with two corrections. All in favor. The motion passed.
3. New Business
   a. The City of Concord requests a public hearing in accordance with RSA 675:54 for the construction of an approximate 20,400 square foot skate park and associated site improvements at Tax Map 64Z Lot 2, addressed as 19 Loudon Road in the Institutional (IS) District. (2026-018) (PL-SPR-2026-0058)

      Beth Fenstermacher (41 Green St, Concord) present an application on behalf of the Parks and Recreation Department for the construction of an approximate 20, 400 square foot skate park and associated improvements to the Conservation Commission. The majority of the site is within the Shoreland Protection district or Flood Plain and will be staying out of those areas to prevent having to go through AoT permitting or FEMA.

      There is about 2700 square feet of a wetland that they will be temporarily impacting for grading of the park and about 37 square feet will be permanently impacted with impervious surface for the skate park. It is a low-quality wetland. Chair Tardiff stated that when she read through the drainage information it was going to be treated and then modified as the phases move along. Ms. Fenstermacher said that is correct.

      The Conservation Commission discussed that the wetland is a low-quality wetland. The Commission commented that the plan should depict the reason as to why they cannot slide the project out of the wetland buffer area. The Commission also commented that somewhere in the Conditional Use Permit application the wetland should be specified as a low-quality wetland and how or if it will affect the wetland by disturbing the buffer.

      Vice-Chair Lewis made a motion to recommend the Planning Board approve this plan and take into consideration the comments provided by the Conservation Commission. Member Coen seconded. All in favor. The motion passed unanimously.

4. Reports

    a. Trails Subcommittee – Jeff Lewis

    Vice-Chair Lewis will be the project manager to work on the Currier Road portion of the WEFT request made by Rene Marro, to re-route and temporarily close the trail. The Trails Subcommittee discussed goals and should have complete next month. They are working on the trail guide update.

    b. Forestry
    Chair Tardiff noted the forestry report was email out to the Conservation Commission. Mr. Porter asked if they would be getting a draft from Mr. Klemarczyk of the Forest Management Plan update. Mrs. O'Brien stated that Chapter four of the City Ordinance discusses the policy of how the management policy is enforced and established. At this point the draft will have to circulate between City Staff and the Conservation Commission.

    c. Tree Subcommittee update – Rick Chormann
    Member Chormann stated the minutes are attached from the last meeting and next meeting is March 27th. The Ted Diers of the Tree Subcommittee is stepping down from being chair but will remain on the committee. The subcommittee is planning a fundraising event in partner with Feather Friends Brewing. The Arbor Day event will be on Earth Day April 22. Ms. Fenstermacher stated they will be doing the Tree Champion again this year and will be posting to the website to nominate individuals for the award.

    d. Local River Advisory Committees
    There was nothing discussed on this agenda item.

    e. New Hampshire Department of Environmental Services
    There was nothing discussed on this agenda item.

    f. City Open Space and Easements
    There was nothing discussed on this agenda item.

    g. City Council/Planning Board
    Councilor Horne stated they authorized the city to accept the donation from the Bois De Brodeur Trust. Councilor Horne stated that the City Council will also have a notice of public hearing next month for the Community Development $5,000 grant for tree plantings.

5. Old Business

    a. New trail follow-up discussion (Richards Forest Trail, West End Farm Trail, northerly bypass,

16-foot easement trail follow-up discussion) Status of each, any outstanding items remaining to be done for the ones that are completed, permit status, installation of signage, etc.
Mrs. O'Brien stated the Richards Trail is done. The northerly bypass is completed. There was no update on the West End Farm Trail.

6. Staff updates on items
   a. Mrs. O'Brien stated that they are hoping to have the Kimball land donation deed ready by end of April.
   b. Mrs. O'Brien discussed having a joint meeting(s) with abutting Town(s) to start discussions on their Conservation efforts along with sharing what the City of Concord is doing. The discussions can range from discussing forest management of their Town owned forests, how they are protecting watershed areas, trail maintenance on interconnected trails and more. The Commission would like to move forward with the idea and will discuss at the next meeting on how they would like to approach the different topics with the surrounding towns. The commission members also agreed to have a member of the committee attend their monthly meetings. Ms. O'Brien will contact the abutting Town's to get meeting dates and times and report back to the commission in April.

7. Non-Public RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property due to the circumstance it would render the proposed action ineffective.
   On a motion made by Member Porter, seconded by Vice-Chair Lewis, the Conservation Commission voted to enter the non-public session at 7:48 p.m. by roll call vote 6 in favor (Chormann, Coen, Lewis, Owers, Porter and Tardiff) 0 opposed. All in favor. The motion passed unanimously.

   On a motion made by Member Coen, seconded by Member Chormann, the Conservation Commission voted to exit the non-public session at 8:31 p.m. by roll call vote 6 in favor (Chormann, Coen, Lewis, Owers, Porter and Tardiff) to 0 opposed. All in favor. The motion passed unanimously.

   On a motion made by Member Chormann, seconded by Alternate Member Owers, the Conservation Commission made a motion at 8:31 p.m. to seal the non-public meeting minutes due to render the proposed action ineffective by roll call vote 6 in favor (Chormann, Coen, Lewis, Owers, Porter and Tardiff) to 0 opposed. The motion passed unanimously.

8. Adjourn

Adjournment
Member Chormann moved, seconded by Vice-Chair Lewis, to adjourn the meeting at 8:32 p.m. All in favor. Motion passed unanimously.

Respectfully Submitted,
Krista Tremblay
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Administrative Technician III

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