HERITAGE COMMISSION
MASTER PLAN SUBCOMMITTEE
Meeting Minutes
April 21, 2026

The Heritage Commission Master Plan Subcommittee (HCMPS) held a meeting in the City Hall 2nd floor conference room at 41 Green Street.

Members present: Chair Althea Barton, Carol Durgy Brooks, Dr. Bryant Tolles, Jr., Jennifer Goodman

1. Call to Order: Chair called the meeting to order at 12:06 p.m.
2. Reviewed prior meeting minutes: No changes. Brooks moved to accept, Tolles seconded, Goodman abstained due to absence. All in favor.
3. New Business – None
4. Old/Continuing Business

   Discussed ways to prepare as the master plan process gets underway with the consultant, including reviewing and editing the Historic Resources section of the 2030 plan, developing guiding principles, and drafting a list of questions for data collection. Talked about how the Heritage Commission and HCMPS might be most helpful and effective in the process.

   Discussed the benefits of focusing on and celebrating citywide successes, and connecting preservation to other master plan goals.

5. Next Meeting is Tuesday, May 19 at 12:00 p.m.
6. Brooks moved to adjourn, Tolles seconded, all in favor, meeting adjourned at 1:06 p.m.

Respectfully submitted,
Althea Barton
Chair, Heritage Commission Master Plan Subcommittee
Vice Chair, Heritage Commission