CITY OF CONCORD
New Hampshire's Main Street™
Community Development Department
Engineering Services Division

Michael Bezanson, P.E.
City Engineer

CITY OF CONCORD - POLES AND WIRES COMMITTEE

MEETING MINUTES

The City of Concord's Poles and Wires Committee held a committee meeting on July 1, 2026, at 1:00 PM

ATTENDEES

Michael Bezanson, City Engineer
Kellie Caron, City Planner
Jeff Hoadley, Director of General Services
Paul Gendron, City Surveyor – Minutes taker

Mr. Bezanson called the meeting to order at 1:00 PM.

APPROVAL OF 4/17/26 MEETING MINUTES

Mr. Hoadley moved to approve the 4/17/26 Poles and Wires Committee meeting minutes. Mr. Bezanson seconded the motion to accept the minutes.

FINAL APPLICATIONS

1. Unitil Energy Systems, Inc., request for licensure of one utility pole within a city right-of-way. Abbott Road

   Mr. Gendron stated that this request is related to the Country Estates of Concord subdivision at Abbott Road and Sewalls Falls Road. A new pole is necessary to supply power to the parcel known as 137 Abbott Road. Mr. Gendron stated that he has reviewed the request, but that Unitil has not submitted the final license document. He recommended that the application be approved by the Committee and that he would distribute the license for final signatures when it is delivered. Mr. Bezanson made a motion to approve the application. Mr. Hoadley seconded the motion and the application was approved.

2. Unitil Energy Systems, Inc., request for licensure of one utility pole within a city right-of-way. Sewalls Falls Road

   Mr. Gendron stated that this request is also related to the Country Estates of Concord subdivision at

Abbott Road and Sewalls Falls Road. A new pole is necessary to supply power to the parcels known as 111 Sewalls Falls Road and 113 Sewalls Falls Road. Mr. Gendron recommended that the application be approved by the Committee. Mr. Bezanson asked if the City has a construction standard showing a pole location in relation to a driveway. Mr. Gendron stated that he would check with the Associate Engineer for Development. Mr. Bezanson made a motion to conditionally approve the application subject to the City's utility pole and driveway separation standard. Mr. Hoadley seconded the motion and the application was conditionally approved.

3. Unitil Energy Systems, Inc., request for licensure of one utility pole and underground conduit within a city right-of-way.
   Beaver Meadow Drive

   Mr. Gendron stated that this request is related to the construction of the new clubhouse at the City owned Beaver Meadow Golf Course. A new pole is necessary to supply power to a transformer pad. Mr. Gendron displayed the construction plans and explained that the proposed pole and the underground conduit are shown on the plan. He stated that if the construction plans had been approved by the Planning Board, then that approval would have served as the permission to install the new pole, and there would be no need for this Committee to approve the license. Mr. Gendron recommended that the application be approved by the Committee. Mr. Bezanson made a motion to approve the application. Mr. Hoadley seconded the motion and the application was approved.

4. segTEL, Inc., d/b/a FirstLight Fiber, request for licensure of fiber optic within a city right-of-way.
   Pleasant Street

   Mr. Gendron stated that this application is for overhead fiber optic across Pleasant Street at Gale Street to service the property known as 171 Pleasant Street. segTEL is utilizing existing fiber optic on the north side of Pleasant Street and crossing southerly to a pole on the east side of Gale Street. Mr. Gendron recommended that the application be approved by the Committee. Mr. Bezanson made a motion to approve the application. Mr. Hoadley seconded the motion and the application was approved.

NEW BUSINESS

No new business.

OLD BUSINESS

No old business.

ADJOURNMENT

There being no further items to discuss at 1:16 P.M., Mr. Bezanson made a motion to adjourn the meeting and was seconded by Ms. Caron.