HERITAGE COMMISSION
Meeting Minutes - Draft
October 1, 2026

The Heritage Commission held its regular monthly meeting in Council Chambers at 37 Green St, on Thursday, October 1, 2026.

Members: Vice-Chair Althea Barton, Carol Durgy Brooks, City Councilor Aislinn Kalob, Dr. Bryant Tolles, Jr. and Alternate Member Randall Cotton

Absent: Chair Richard Jaques, Jim Spain, and Michael Dunn

Staff: Matt Walsh, Deputy City Manager – Community Development
Krista Tremblay, Administrative Technician III

1. Call to Order
   The meeting was called to order by Vice-Chair Barton at 4:31 p.m. Vice-Chair Barton stated Alternate Member Randall Cotton can be a voting member due to the absence of Jim Spain.

   Member Durgy Brooks made a motion to seat Alternate Randall Cotton as a voting member due to the absence of James Spain. Councilor Kalob seconded. All in favor. The motion passed unanimously.

2. Review / Approval of Minutes
   a. September 3, 2026 Regular Meeting
      Councilor Kalob moved, seconded by Member Durgy Brooks, to accept the Heritage Commission minutes from September 3, 2026, as submitted. All in favor. The motion passed.

3. New Business
   a. None
4. Old/Continuing Business
   a. 210 Bog Road Demolition Update
      There was no discussion on this agenda item.

   b. Master Plan Subcommittee Update
      There was no discussion on this agenda item.

   c. Review Section VIII Historic Resources of the Master Plan 2030
      Vice-Chair Barton recommended to have this removed from the agenda for future meetings.

   d. Monuments and Granite Markers
      There was no discussion on this agenda item.

5. Heritage Sign Program Review Committee update
   Member Durgy Brooks stated there were no new applications submitted by the deadline date and the meeting was cancelled. The second workshop was held at the library in September. There were eight

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people that attended.

Vice-Chair Barton stated she heard from several members of the community that are excited about the heritage sign program.

6. Planning Board Update
   a. Master Plan Update
      i. Re-cap: Community Vision Session Open House on September 19th
      Mr. Walsh asked for feedback from the Commission on the Community Vision Session.

      The Commission noted the boards were helpful, interactive and enjoyed the presentation from Utile.

      Mr. Walsh noted all of the interactive boards and presentation are on the website for people to review if they were not able to attend the session. Mr. Walsh noted eventually they will do six neighborhood forums, Penacook, East Concord, the Heights, the South End, Downtown, The Hill and West Concord, with neighborhood topics.

      ii. Nominations of Heritage Commission Members to Planning Board's Master Plan Advisory Subcommittee
      Mr. Walsh stated the Planning Board has appointed a master plan advisory committee. Mr. Walsh provided information attached to the agenda on the Planning Board is looking set up the members for the advisory committee. Mr. Walsh read from the attached report on the agenda.

      On a motion made by Councilor Kalob to nominate Althea Barton as the Heritage Commission regular member for the Planning Board Master Plan Advisory Committee. Member Durgy Brooks seconded.

      Vice-Chair Barton accepted the nomination.

      All in favor. The motion passed unanimously.

      Member Durgy Brooks volunteered to be the alternate.

      On a motion made by Member Cotton to nominate Member Durgy Brooks as alternate for the Planning Board Master Plan Advisory Committee. Councilor Kalob seconded. All in favor. The motion passed unanimously.

7. City Council Update
   a. Demolition Delay Ordinance Amendments

Mr. Walsh sated the report to City Council about the demolition delay ordinance amendments has been put into a report and filed with the Clerk. The City Council agenda has not been published. Mr. Walsh asked for the Commissions feedback on the ordinance amendments. If the Commission is ok with the

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amendments it will go before City Council at the October meeting and a public meeting in November to receive testimony.

The Commission consensus was to move forward with the amendments to bring to City Council.

8. Other Business
   None.

9. Adjourn

Adjournment
Member Durgy Brooks moved, seconded by Councilor Kalob, to adjourn the meeting at 5:04 p.m. The motion passed unanimously.

Respectfully Submitted,
Krista Tremblay
Krista Tremblay
Administrative Technician III

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