City of Concord

City Council

Meeting Minutes - Final

Thursday, January 8, 2026 | **6:00 PM** | **City Council Chambers, 37 Green Street, Concord, NH 03301**

1. Mayor Champlin called City Council Orientation to order at 6:03 PM.

4. Roll Call.

Present: 11 - Councilor Stacey Brown, Mayor Byron Champlin, Councilor Mark Davie, Councilor Jeff Foote, Councilor Amanda Grady Sexton, Councilor Michele Horne, Councilor Aislinn Kalob, Councilor Jennifer Kretovic, Councilor Jim Schlosser, Councilor Kris Schultz, and Councilor Ali Sekou,

Excused: 2 - Councilor Nathan Fennessy, and Councilor Brent Todd

Arrived Late: 2 - Councilor Fred Keach, Councilor Judith Kurtz

Left Early: Councilor Amanda Grady Sexton, Councilor Kris Schultz

Staff Members Present: City Manager Tom Aspell, City Clerk Janice Bonenfant, Deputy City Clerk Deborah Tuite, City Solicitor John Conforti, Deputy City Manager-Finance Brian LeBrun, Deputy City Manager-Development Matt Walsh, Director of Assessing Jonathan Rice

2. City Charter

3. City Council Rules

4. Council Meeting Protocol Discussion (no attachment)

5. Chapter 91-A, Access to Governmental Records and Meetings

6. Non-Public Meetings and/or Non-Public Sessions (no attachment)

7. Code of Ethics

8. Budget/Fiscal Information

Annual Budget (no attachment)

9. Financial Statements YTD ending 9-30-25

10. Fiscal Goals and Fund Balance Policy

11. Tax Rate/Property Assessments

    2025 Tax Rate Memo to Council

    2025 Property Assessment Report

12. Capital Improvement Projects (CIP) and Tax Increment Finance (TIF) Districts (no attachments)

13. Staffing Levels

14. City Council List

15. Department Heads

16. Department Descriptions

17. City Manager's Perspective (no attachment)

Action: City Solicitor John Conforti provided an overview of the authority of the City Council, the City Charter, City Council Rules, Council meeting protocols, the Right-to-Know Law, non-public meetings and non-public sessions, and the Code of Ethics.

Deputy City Manager - Finance Brian LeBrun provided an overview of the annual budget, financial statements, and the fiscal goals and fund balance policy.

Director of Assessing Jonathan Rice provided an overview of tax rates and property assessments.

Deputy City Manager - Development Matthew Walsh provided an overview of the Capital Improvement Programs and the Tax Increment Financing (TIF) districts.

City Manager Thomas Aspell concluded the orientation by sharing his perspectives regarding to the roles and responsibilities of the City Council. He advised City Council members to communicate with department heads when requesting information from a given department, while advising Councilor Brown to reach out to him for all questions.

18. Adjournment

City Council Orientation adjourned at 9:12 PM.

Information Item

Inf1 City Council Orientation PowerPoint Presentation.

A true copy, I attest:

Deborah Tuite
Deputy City Clerk