

THE GLOUCESTER PUBLIC SCHOOLS

Our mission is for all students to be successful, engaged, lifelong learners.

Building & Finance Subcommittee Meeting Minutes

Wednesday, October 7, 2026

Gloucester High School Library and via Zoom
32 Leslie O. Johnson Road, Gloucester, MA 01930

5:00 p.m.

Members Present

Melissa Teixeira Prince, Chairperson
Kathleen Clancy, Vice Chairperson
William Melvin, Member

Administration Present

Amy Pasquarello, Superintendent
Cody Marshall, Chief Financial Officer
Saskia Nugent, Director of Finance
Mike Jarvis, Special Education Director

*This meeting was conducted with the School Committee in person
and the public participating in person and remotely via Zoom.*

I. CALL TO ORDER – Chairperson Teixeira Prince called the meeting to order at 5:05 p.m.

Effective August 16, 2023, the public is welcome to attend in person. Alternatively, the public may attend through the zoom link provided on the agenda. The meeting notice will reflect if the meeting is Zoom only. As the recent amendments to the Open Meeting Law allows, the Subcommittee may continue to hold meetings remotely. Please note the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

See below link to meeting recording:

https://gloucester-ma-gov.zoom.us/rec/share/qm4ekM5Ymkw-Bep1Cf6oMDZ8nTXINJSbhdggZlm3eq89h2g6mmj2Zch5Jn7a-Xv_BZX0DFVgck1OWvaK

II. CHIEF FINANCIAL OFFICER'S REPORT

See below link CFO's report:

https://drive.google.com/drive/folders/1myJ3Z5VxE1r_kQGzJTLKhjfQhodcMuMa

III. REPORTS/DELIBERATIONS/DISCUSSIONS

Mr. Marshall presented and the subcommittee discussed a slideshow of the following:

A. Student Activity Accounts

1. Activity Account Creation - GHS Theatre/Drama
2. Vote/Recommend FY 26 Activity Balance

On a motion by Ms. Clancy, seconded by Mr. Melvin, it was unanimously

VOTED: To recommend to the full School Committee the establishment of a new Student Activity Account for the Gloucester High School Theater/Drama Club, pursuant to M.G.L., Chapter 71, Section 47.

On a motion by Ms. Clancy, seconded by Mr. Melvin, it was unanimously

VOTED: To recommend to the full School Committee to approve the Student Activities, their objectives, and balances as presented, pursuant to M.G.L., Chapter 71, Section 47.

B. Special Education

Mr. Marshall, Superintendent Pasquarello, Mr. Jarvis, and the subcommittee discussed a slideshow of the following:

1. FY27 Circuit Breaker Reimbursement
2. NEC Quarterly Update
3. Out-of-District Tuition
4. Out-of-District Transportation

C. Future Meetings

Superintendent Pasquarello reported that she is still working out the details of moving School Committee meetings to the East Veterans Elementary School. She is working with IT Director, Grant Harris, on the audio. She also stated that Principal Matt Fusco saw no interference with school activities if the meetings were held at East Veterans Elementary School.

D. Budget Transfers

On a motion by Ms. Clancy, seconded by Mr. Melvin, it was unanimously

VOTED: To vote the following budget transfers as presented:

TO: School Lunch Districtwide Food Supply
FROM: School Lunch Districtwide Equipment
AMOUNT: \$20,000

TO: Special Education Contracted Service
FROM: Transportation
AMOUNT: \$75,000

TO: Business Office Districtwide Contracted Services
FROM: Business Office Districtwide Supplies
AMOUNT: \$16,000

Chairperson Prince asked for follow-up on the issue of School Bus Crossing Arms that was discussed at previous meetings. She will forward information she researched to Superintendent Pasquarello. Superintendent Pasquarello stated that she and Mr. Cody will do further research and get back to the subcommittee.

IV. ACTION — See III.A. and III.D.

V. ADJOURNMENT

On a motion by Mr. Melvin, seconded by Ms. Clancy, it was unanimously

VOTED: To adjourn the Building & Finance Subcommittee meeting of October 7, 2026, at 5:57 pm.

All reference documents and reports are filed in the Superintendent's office. Also, the recording of this meeting can be found on the district's website.

*Stephanie Delisi
Recording Secretary*