TOWN OF HAMDEN, CONNECTICUT

Civil Service Commission Minutes

Special Meeting

11:00 AM, October 8, 2026

Hamden Government Center
2750 Dixwell Avenue
Hamden, CT 06518
Tel: (203) 287-7070
Fax: (203) 287-7075

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1. CALL TO ORDER

11:00 a.m.

2. ATTENDANCE

Commissioners in attendance: Curt Andrews, Helen Ward, Andrea Lobo
Staff in attendance: Ken Kelley, Lee Palmer, Alexa Panayotakis, Administrative Assistant, J. Susy Diaz-Callands.
Fire Chief Shelly Carter, Nicholas Savalli.

3. APPROVAL OF PREVIOUS MEETING MINUTES

1. Review and approval of the CSC regular meeting minutes from 10.06.2026.

    - Commissioner Andrews motioned to approve the 10.06.2026 regular meeting minutes.
    - Commissioner War seconded the motion.
    - Motion passes unanimously.

2. Review and approval of the CSC Special Meeting amended Minutes from 9.25.2026 — which was tabled at the 10.06.2026 CSC Regular Meeting.

    - Commissioner Lobo motioned to table the 9.25.2026 special meeting minutes for our next meeting.
    - Commissioner Ward seconded the motion.
    - Motion passes unanimously.

4. PUBLIC COMMENT

- Nicholas Savalli, a Public Works employee, spoke regarding his movement to the Tree Crew position, which was being considered for a vote.

- Fire Chief Shelly Carter addressed the request to remove the recommendation to post the recruitment for Deputy Fire Marshal in the Firefighters' App. She explained that her intention was to follow proper protocol by posting the position internally before proceeding with external recruitment.

5. CORRESPONDENCE

- None.

6. ACTION ITEMS

1. Review and approve the following internal applications:

    - HEO Back Up Operator
    - Truck Driver
    - Night Custodian
    - Maintainer I - Tree Crew

    The Commission discussed Public Work's internal process for filling vacancies under the collective bargaining agreement.

    - Commissioner Andrews' moved that the commission take no action on item 6-1, allowing Public Works to continue filling the positions through its internal process.
    - Commissioner Lobo seconded the motion.
    - Motion passes unanimously.

2. Certification of the following eligibility lists:

    - List # 26-20 HEO Back Up Operator
    - List # 26-21 Truck Diver
    - List # 26-22 Night Custodian
    - List # 26-23 Maintainer I - Tree Crew
    - List # 26-24 Branch Library Manager

    - Commissioner Andrews' moved that the commission take no action on item 6-2, allowing Public Works to continue filling the positions through its internal process.
    - Commissioner Lobo seconded the motion.
    - Motion passes unanimously.

- Commissioner Andrews motioned to table the certification of list #26-24 Branch Library Manager until our next regular meeting.
- Commissioner Ward seconded the motion.
- Motion passes unanimously

7. EXECUTIVE SESSION

(if recommended by the town attorney)

1. Discussion of scoring keys and other examination data used to administer an examination for employment.

Commissioner Andrews motioned to go into executive session at 11:17 a.m.
Commissioner Lobo seconded the motion.
Motion passes unanimously.

Executive session was held.

Commissioner Lobo motioned to come out of Executive Session.
Commissioner Ward seconded the motion.
Motion passes unanimously.

8. REPORTS

None.

9. OLD BUSINESS

None.

10. NEW BUSINESS

None.

11. ADJOURNMENT

Commissioner Lobo motioned to adjourn.
Commissioner Ward seconded the motion.
Motion passed unanimously; the meeting adjourned at 11:42 a.m.