

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, July 30, 2026

Time: 0800

Location: Community Room, Auburn City Hall

Roll Call:

Present- Chief Robert Chase, Chief Carly Conley, Chief Jason moen, Chief Mark Caron, Finance Director Tracy Roy, Councilor Kelly Butler, Patricia Mador, Esq., and Citizen-at-large Liz Allen.

Not Present- Councilor David Chittim

Staff- Director Tim Hall, IT Director Drew McKinley, and Operations Manager Mark Cayer.

Secretary- Katie Gallant

Guest(s)-

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:00.

Approval of Minutes:

- Motion to approve the June 18, 2026, meeting minutes was made by Ms. Mador, Esq. Motion seconded by Finance Director Roy.
- All in favor. Motion passes.

Executive Session:

- N/A

Financial Report:

FY 2026 Budget Update

- Director Hall reviewed the year to date FY 2026 budget. He noted that purchase orders were requisitioned in the Communications Equipment line to purchase new computers and monitors for the new Center.
- Motion to approve the FY 2026 budget report made by Finance Director Roy. Motion seconded by MS. Mador, Esq..
- All in favor. Motion passes.

Director's Report:

General Updates

- Director Hall reviewed the call statistics.

Other Business

9-1-1 Center Relocation

- Director Hall informed the Committee that the demolition is progressing. The dispatch console furniture has been scheduled for the week of September 15, 2026. Fidium Fiber anticipates that the 9-1-1 system will be down 24-48 hours during the transfer of 9-1-1 equipment. During that time calls will be routed to the Androscoggin County Regional Communications Center.

Town of Sabattus PSAP and Dispatch Service

- Director Hall was contacted by the Town of Sabattus to provide a quote for PSAP and dispatch services for their Police, Fire, and EMS services. Director Hall outlined what that might look like and requested guidance from the Committee.
- The Committee agreed that a preliminary quote would be appropriate with the notation that the quote does not include any costs for equipment or infrastructure.
- Chief Moen made a motion to allow Director Hall to present a quote to Sabattus. Motion seconded by Chief Chase.
- All in favor. Motion passes.

IT Director's Report

- IT Director McKinley informed the Committee that while the new CAD system is up and running there are still some issues to work through. He asked the departments to be patient and to continue to inform him of problems that may arise.

Operations Manager's Report:

- Operations Manager Cayer updated the Committee that the returning employee has assimilated quickly and is already signed off and has been assigned to mornings. One trainee signed off last week and has been assigned to nights. The other trainee should be signing off in a few more weeks.
- We intend to post in September to fill our two vacancies.

Next meeting:

- The next meeting will be September 17, 2026 at 08:00 in the Administrative Conference Room in Lewiston City Hall.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by Chief Chase. Seconded by Chief Moen.
- Meeting adjourned at 08:16.