DPW Facility Workgroup

March 25, 2026

The meeting was called to order at the DPW – 120 High Range Road at 5:02pm.

In attendance:

James Danis
Tony DeFrancesco
Shawn Faber
Kirsten Hildonen
JR Valente
Dave Wholley
Michael Richard – Weston & Sampson

Dave made a motion to approve the minutes from the January 28, 2026, meeting. Shawn seconded the motion. Three members abstained.

- Later in the meeting, James pointed out that Ricky Robichaud was not part of the OPM Scoring Committee.
- Dave made a motion to amend the minutes from January 28, 2026. James seconded the motion. All in favor.
    - The change has been made on the January 28, 2026, meeting minutes.

OPM RFQ

Six (6) firms have submitted proposals. The subcommittee will select the 3 best firms. The selected firms will be invited to come to do a presentation. A final choice will be made after the presentations are completed.

The DPW Facility Project is on track to be on the March 2028 ballot.

Tony asked if the firms that have submitted proposals are aware of the change in the timeline from the 2027 ballot to the 2028 ballot.

James said that all firms are aware of the moving timeline.

Operational Costs

A discussion must take place about how to fund the operational costs for the project. Bob stated that it might be a good idea to look at using some of the money that the School District will be paying the Town. The School District will pay back $250,000 to the Town annually for the new School District building.

Spreading Awareness

Awareness needs to be spread to more people in Londonderry so that they understand what is needed with a new DPW facility and what is currently available. Visuals need to be produced to show what the problems are with the current conditions. The information must be presented to a variety of groups. Dave said that there may be an open house at the current DPW facility during Public Works week in May. This will offer people a chance to see the current facility in person and learn about what is needed in the future. No date has been chosen yet.

New Business

OPM subcommittee will work on scoring the proposals.

Tony motioned to adjourn the meeting. Shawn seconded the motion. All in favor.

The meeting was adjourned at 5:38pm.

Future Schedule

Wednesday, April 15, 2026, at 5pm at the DPW – 120 High Range Road.

Wednesday, May 13, 2026, at 5pm at the DPW – 120 High Range Road.

Minutes recorded by: Denise Manella

Submitted on: March 26, 2026