Leach Library Board of Trustees
Bylaws Subcommittee Draft Meeting minutes
May 20, 2026 at 6 PM
Sunnycrest Room, Town Hall, Londonderry NH

Members Present:

- Nancy Hendricks, Chair
- Erica Laue, Secretary

Call to Order: Called by Secretary Laue at 6:04 PM.

Public Comment: None.

Discussion:

- Members read through the Bylaws as they currently stand and made comments on additions and improvements.
- We need to be clear in our Bylaws about the boundaries and restrictions on remote appearances, with attention to the public's ability to hear and comprehend what the remote individual is saying.
- Articles I and III were addressed.
- The next meeting is tentatively scheduled for June 24. A public notice will be made upon confirmation.

Action Items:

- Secretary Laue:
    - Develop language around alternates.
    - Ask Azra for input on the Treasurer role.
    - Check other BoT Bylaws for their Treasurer descriptions.
    - Ask Donna about CTU report preparation responsibilities.
    - Confirm: is the non-lapsing fund in 2.1.4 the Book Fund?
- Chair Hendricks:
    - Review Town Charter for appointment practices.
    - Develop language regarding limitations on the Chair's authority.
    - Ask NHMA about the Board's authority to remove officers from their roles in the event of malfeasance etc.
    - Develop language for remote appearances by Board members.
    - Clarify language in Article 2 (1.3).
    - For next Board meeting: address the question of formal Board Objections.
    - Look into the special meeting requirements.

Public Comment: None.

Adjournment: Meeting adjourned at 7:02 PM.

Minutes prepared by Secretary Laue.