DPW Facility Workgroup

May 13, 2026

The meeting was called to order at the DPW – 120 High Range Road at 5:16pm.

In attendance:

Kate Burbidge	Ricky Robichaud
James Danis	Bob Slater
Tony DeFrancesco	JR Valente
Shawn Faber	Dave Wholley
Kirsten Hildonen	

Kirsten made a motion to approve the minutes from the March 25, 2026, meeting. Kate seconded the motion. Bob abstained.

Discussion on 6 bidders for OPM

- Colliers & Owner Rep Consulting removed from interviews.
- Interviewed 4 companies
    - Trident & CHA on April 23, 2026
    - PMA & Left Field on April 30, 2026

Trident

- Fell flat on selling project to Londonderry.
- Would be great on cost but presentation skill not a strength.

CHA

- Good.
- Met the bar but didn't blow us away.

PMA & Left Field – Top 2 choices. Ask for fee structure.

PMA

- Good advocates
- Strong presentation skills
- Could win folks over
- Willing to put in the work and be proactive.

- ❖ Has Londonderry resident but difficult to determine if he would be an asset. He was elegant in his response.

Left Field

- Presenter was very strong and very engaging & would make a strong case for us.

Emphasis was on a firm that could sell the project to the town.

Fees/scope document will be sent to us by next Friday, May 22, 2026. We will make a decision the following week.

- Need scoring matrix attached.
- Will need to determine how OPM will be funded.

Two trailers out back will be removed due to safety concerns. Could be a good training exercise for the crane.

The contract will be executed after July 1, 2026.

Selection committee – May 27, 2026, final decision.

Tony motioned to adjourn the meeting. Shawn seconded the motion. All in favor.

The meeting was adjourned at 5:58pm.

Future Schedule

Wednesday, June 10, 2026 – Whole committee meeting with OPM

Wednesday, July 15, 2026 – OPM & Old Home Day ideas

Minutes typed by: Denise Manella

Submitted: May 27, 2026