Londonderry CIP Committee
September 29, 2026, 6:00 p.m.
Moose Hill Council Chambers

DRAFT MINUTES

Video Link: http://173.166.17.35/internetchannel/show/14359?channel=4

Members Present: Kevin Gray, Chair; Kate Burbidge; Giovanni Verani, Ex-Officio; Deb Paul, Town Council

Members Absent: Jeff Penta, Vice Chair

Others Present: Kirsten Hildonen, Administrative Services Director; Acting Town Manager Kim Bernard

I. Call to Order

Mr. Gray called the meeting to order at 6:00 p.m.

II. New Business

A. CIP Committee Deliberations

1. Project Scoring, Prioritization, and Placement

Ms. Hildonen explained projects already in motion have been removed from the CIP. The Committee questioned the status of projects slated for 2027. Ms. Hildonen said these are ongoing projects, or items that need to be ordered in 2027 with funds being withdrawn later.

The Committee agreed on the need to balance the total amount for projects across years.

The Committee discussed moving either the DPW facility or the High School auditorium out a year, to avoid an $80 million hit in 2029. Mr. Bernard noted that departments could work together to respond to the Committee's prioritization of larger projects. Mr. Gray said pushing the start of the high school wing reconstruction project to 2030 would not place the school in dire straits; also, more work is needed on that project.

The Committee discussed the need to align removal of the Stokes Road bridge with the NHDOT's reconfiguration of the Route 28/Route 128 intersection, and agreed it could be moved to 2028. This will be marked for further discussion by the Planning Board.

The Committee agreed to combine all security access control systems into 2028, as they are an immediate need. They also proposed removing $20,000 for the baseball/softball dugouts in 2028 and spreading it over the subsequent four years.

The Committee recommended changing the Nelson Road tennis courts restoration from an essential to a critical need due to safety concerns, and keeping it as a two-year phased project.

The Committee noted that any items listed as critical were categorized in the correct year.

The Committee agreed on the following:

- ERP and HRIS finance system should stay in 2028.
- Fire apparatus needs to be ordered in 2027; it will be paid for at a future date.
- Leach Library: Children's Room renovation will be completed over several years; a bond warrant article will be presented for the Library renovation project in 2028.
- The DPW facility will stay in 2029, which will most likely be a bond and possibly spread across multiple years.
- The Committee agreed to the purchase of a skid steer and mini-excavator in 2028, due to it being an essential need.
- The Committee agreed having the water project on the CIP shows a need, which will help obtain grants. They agreed on the proposed schedule as presented.
- Pillsbury Cemetery expansion should be moved to 2030, to wait for a plan and concrete numbers.
- The Committee discussed pushing the Central Fire fuel tank and building removal to 2030. Mr. Bernard questioned whether this project made sense fiscally, and in terms of creating additional work and possible safety issues by fueling vehicles offsite.
- The School turf field and turf project will be moved to 2028.

Ms. Hildonen noted there is a public hearing on the CIP at the Planning Board on October 14th and presented to the Town Council on November 2nd.

Ms. Burbidge made a motion to accept the summary of capital projects as presented in the spreadsheet reviewed at this meeting. Councilor Paul seconded the motion. The motion carried 4-0-0.

Mr. Gray will present the CIP to the School Board. The Committee volunteered Mr. Penta, in his absence, to present it to the Planning Board on October 14th. Ms. Burbidge offered to present to the Town Council on November 2nd.

III. Approval of Minutes

Ms. Burbidge made a motion to approve the minutes from the September 15, 2026 meeting. Councilor Paul seconded the motion. The motion carried 3-0-1, with Mr. Verani abstaining.

IV. Other Business

None

V. Public Comment

There were no members of the public wishing to speak.

VI. Adjournment

Ms. Burbidge made a motion to adjourn the meeting. Councilor Paul seconded the motion. The motion carried 4-0-0.

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Beth Hanggeli
Recording Secretary