



Lowell Board of Parks *Meeting Agenda*

DATE: **Wednesday, June 24, 2026**

TIME: **6:00PM**

LOCATION: **Mayor's Reception Room**, 375 Merrimack St. 2nd Floor, Lowell, MA 01852

In Attendance: Keith Rudy, Melissa Morales, John Linnehan, Kah Ndi (6:11pm)

Absent: Tom Caunter

Call to order: 6:02pm

1.) Natalie Welch – Lowell Youth Field Hockey

A.) **Cawley Stadium – Carvalho Soccer Field**

September 13 – November 8, 2026

Sundays

8am-4pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block x18 = \$3600

Total Fee = \$3600

Need 4 dates for Game Days only. Keith Rudy mentioned LHS has priority. They will have dates in early August. Discussed holding for the August meeting, but instead they will return in August for a credit for dates not needed.

Motion: By Keith Rudy to approve as written.

2nd: Melissa Morales Vote: 3-0

B.) **Cawley Stadium – Field Hockey Field**

August 17 – August 27, 2026

Monday – Thursday

6pm-10pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block x8 = \$1600

Total Fee = \$1600

This overtime may be waived if a custodian is working nights.

Jeff Lesniak said if Connor is on vacation it will require OT. Keith asked about having someone work a flex schedule.

Motion: By Keith Rudy to Approve as written

2nd: Melissa Morales Vote: 4-0

C.) **Shedd Park – Gresco Field**

September 1 – November 5, 2026

Monday, Tuesday, Wednesday, Thursday

5:30pm-7:30pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

This will conflict with baseball leagues and cross-country team

This group has a permit for Stoklosa Multipurpose field

This field does not have lights

Motion: BY Keith Rudy to approve as written.

2nd: Melissa Morales Vote: 4-0

D.) Cawley Stadium – Machado Field

August 24-November 6, 2026

Monday – Friday

6pm-10pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block x55 = \$11,000

Total Fee = \$11,000

This overtime may be waived if a custodian is working nights.

THIS INCLUDES LABOR DAY MONDAY SEPTEMBER 7. OVERTIME WILL BE REQUIRED FOR THIS DATE.

No Available as LHS wants to extend their permit at the July Meeting.

Motion: None made 2nd: _____ Vote: _____

E.) Reilly School Community Playground Field

September 7 – November 6, 2026

Monday – Friday

5:30-7:30pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

This field does not have lights

Will not need September 7th.

Motion: By Keith Rudy to start September 8. 2nd: Kah Ndi Vote: 4-0

F.) User already has a permit for Stoklosa Multipurpose field for weeknights 5pm –7pm

September 1 – November 5, 2026

No Longer needed.

Motion: Keith Rudy made a motion to relinquish this permit. 2nd: Kah Ndi Vote: 4-0

2.) Maria Claudio – Roberto Clemente League Baseball

North Common 50/70 Baseball Field

Mondays Tuesdays Fridays July 2- September 4

5pm-9pm

Saturdays and Sundays July 4 – September 6

1pm-3pm

Resident Youth Fee \$0.00/2hr block = \$0.00
Total Fee = \$0

DID NOT SHOW

Motion: _____ 2nd: _____ Vote: _____

- 3.) Evan Millett – Lowell Lacrosse Youth Clinic
Cawley Memorial Stadium Complex – Lucas Carvalho Soccer Field
Thursdays July 2, 9, 16, 23, 30, August 6, 13 4pm-8pm
Resident Youth Fee \$0.00/2hr block = \$0.00
Custodial Fee \$200/4hr block x7 = \$1400
Total Fee = \$1400
This overtime may be waived if a custodian is working nights.

Motion: Keith Rudy to approve with no fee if Connor is working. 2nd: Kah Ndi Vote: 4-0

- 4.) Levi Tankersley - Community Connections Summer Kickoff & Community Day
Gage Basketball Court
Gage Field Gage I
Saturday July 11, 2026 10am-4pm
Resident Youth Fee \$0.00/2hr block = \$0.00
Total Fee = \$0

Flag Football and Coed Basketball. Community event run by teens. Resources and vendors will be available for the public. Free food will be cooked on a charcoal grill. They expect about 100 people and want extra trash cans. They will have someone empty them and re-sleeve the barrels.

Motion: Keith Rudy to approve as written 2nd: Kah Ndi Vote: 4-0

- 5.) Justin Garafano – ATA Belt Presentation
Shedd Park Pavilion
Friday July 10, 2026 5pm-9pm
Resident Youth Fee \$0.00/2hr block = \$0.00
Custodial Fee \$200/4hr block = \$200
Total Fee = \$200

Same event every year. Begins their Summer break with the belt presentation. Hot dog truck will provide food and beverages. They are licensed to operate in the city of Lowell.

Motion: Keith Rudy to approve as written 2nd: Melissa Morales Vote: 4-0

6.) Sary Neang – Graduation Party

Shedd Park Pavilion

Sunday June 28, 2026

5pm-9pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block = \$200

Total Fee = \$200

This is exactly one hour after the end of the Lowell Philharmonic permit.

DID NOT SHOW

Motion: _____ 2nd: _____ Vote: _____

7.) Bryant Chepe Carrillo – Birthday party

Shedd Park Pavilion

Saturday July 11, 2026

5pm-9pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block = \$200

Total Fee = \$200

Quincinera for little sister. 30-35 people. Traditional Mexican food like tamales. They will be brought in precooked at home.

Motion: Kah Ndi to approve as written. 2nd: Melissa Morales Vote: 4-0

8.) Rothanak Sarath – Cornhole Tournament Fundraiser for school supplies

Clemente Park – Basketball Court

Sunday July 19, 2026

12pm-6pm

Tournament Fee \$225.00/park/day = \$225.00

Total Fee = \$225

Fundraiser for kids backpacks and school supplies. 50-60 people came 2 years ago last time they held this. NO fee was charged previously.

Motion: Kah Ndi to approve with no fee. 2nd: Keith Rudy Vote: 4-0

9.) Arielys Agramonte – Birthday Party

Mulligan Park Basketball Court

Saturday July 18, 2026

4pm-8pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

3-year-old birthday party. Expect 40-60 people. Food will be brought already cooked. Want to hire a waterslide to be brought in. Wants bathroom cleaned. Jeff said the Parks Department will do that for her.

Motion: Keith Rudy to approve as written. 2nd: Kah Ndi Vote: 4-0

10.) LHS wants to give up Saturday September 19th at the Cawley Stadium Turf so that the LHS Marching Band can have an event.

Motion: Keith Rudy to approve as written. 2nd: Melissa Morales Vote: 4-0

11.) Jaed Logan – LHS Marching Band

Cawley Memorial Stadium Complex – Willaim “Billy” Rizos Turf Field

Saturday September 19, 2026

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block = \$200

Total Fee = \$200

Motion: Keith Rudy to approve as written with no fee. 2nd: Melissa Morales Vote: 4-0

12.) Laurie Ronca – Kids Birthday Party

Shedd Park – Picnic Area in Front of the Pyne School

Saturday September 5, 2026

12pm-4pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

THIS IS NOT LOCATED NEXT TO THE SPLASH PAD BUT IN FRONT OF THE PYNE SCHOOL AREA.

DID NOT SHOW

Motion: _____ 2nd: _____ Vote: _____

- 13.) Jess Wilson – DPD Celebration of Final St. Louis Park Designs

St. Louis Playground – Leclair Court I

St. Louis Playground – Leclair Court II

St. Louis Playground – Leclair Court III

A.) Monday June 29, 2026

8am-8pm

B.) Rain Date Tuesday June 30, 2026

8am-8pm

This is a city event so there is no fee.

Green infrastructure with ecologically sensitive structures. 2500 residents were involved. Vision to join the 2 parks across the VFW. DJ and site tours will be running.

Motion: Keith Rudy to approve as written. 2nd: Kah Ndi Vote: 4-0

- 14.) Patti Crabtree – LHS Athletics- Represented by Joe Harris

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Saturdays July 11, 18, 25, August 1, 8, 2026

8am-12pm

This is a School event so there is no fee.

Strength, conditioning and agility work. Joe is the new LHS football coach and took the job 4 months prior.

Motion: Kah Ndi to approve as written. 2nd: Keith Rudy Vote: 4-0

- 15.) Jeff Boian – Kids in Disability Sports Kickball

St. Louis Playgroind – Harry Allen Field

Tuesdays August 4, 11, 18, 25, 2026

6pm-8pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

Motion: Keith Rudy to approve as written. 2nd: Kah Ndi Vote: 4-0

- 16.) Eric Mojica – Lowell Girls Youth Lacrosse Clinic Represented by Evan Millette

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Thursdays July 9, 16, 30, August 6, 2026

5pm-9pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block = \$200

Total Fee = \$200

This overtime may be waived if a custodian is working nights.

Motion: Keith Rudy as written and waive the fee if Connor is working. 2nd: Kah Ndi
Vote: 4-0

17.) Mark Clinton – Lowell Pop Warner

A.) Football and Cheer practice

Cawley Memorial Stadium Complex – William J. Desmond Jr. Field

Monday August 3 & 10, 2026

5pm-9pm

Tuesdays July 28, August 4 & 11, 2026

5pm-9pm

Wednesdays July 29, August 5, & 12, 2026

5pm-9pm

Thursdays July 30, August 6 & 13, 2026

5pm-9pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block X 11= \$2200

Total Fee = \$2200

This overtime may be waived if a custodian is working nights.

Mondays would only be used as a rain date. Bundle Items A & E.

Motion: Keith Rudy to approve as written with no fee. 2nd: Melissa Morales Vote: 4-0

B.) Mini Camps

Cawley Memorial Stadium Complex – Machado Field

Monday – Friday July 13-17, 2026

10am-2pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block X 5= \$1000

Total Fee = \$1000

This overtime may be waived if a custodian is working.

Not needed if D is approved.

Motion: _____ 2nd: _____ Vote: _____

C.) Home Games

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Sundays Sept. 6, 13, 20, 27, Oct. 4, 11, 18, 25, Nov. 12, 8, 2026 12pm-4pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block X 10= \$2000

Total Fee = \$2000

Will give a request to change times and dates if needed. Will start a week after Labor Day.

Motion: Keith Rudy to approve as written. 2nd: Melissa Morales Vote: 4-0

D.) Mini Camps

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Monday – Friday July 13-17, 2026

10am-2pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block X 5= \$1000

Total Fee = \$1000

This overtime may be waived if a custodian is working.

Motion: Keith Rudy to approve as written. 2nd: Melissa Morales Vote: 4-0

E.) Football and Cheer practice

Cawley Memorial Stadium Complex – William J. Desmond Jr. Field

Tuesdays, Wednesdays and Thursdays August 18-October 29, 2026

6pm-10pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block X 33= \$6600

Total Fee = \$6600

This overtime may be waived if a custodian is working.

Rest of Summer and early fall. Bundled and passed with Item A.

F.) Raider Flag Football

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Sunday June 28, 2026

3pm-7pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block X 5= \$1000

Total Fee = \$200

Last game of their inaugural flag football season. Getting ready to use the field for tackle.

Motion: Keith Rudy to approve as written. 2nd: Kah Ndi Vote: 4-0

18.) Ana Tramontin-Birthday Picnic

Fort Hill Park - Greenspace

Saturday July 25, 2026

2pm-6pm

Resident Adult Fee \$25.00/2hr block = \$50.00

Total Fee = \$50

DID NOT SHOW

Motion : _____ 2nd: _____ Vote: _____

- 19.) Gia Pena wants a credit to her account of \$200 to get rid of the fee for a Shedd Pavilion permit that she has canceled on July 12th from 3-7pm.

Motion: Keith Rudy to approve as written. 2nd: Kah Ndi Vote: 4-0

- 20.) LHS wants to give up Cawley Stadium Rizos field and Desmond Field permits on Saturday September 19, 2026, after 12pm for LHS Marching Band.

Motion: Keith Rudy to approve as written. 2nd: Melissa Morales Vote: 4-0

- 21.) Jared Logan – LHS Band Competition

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Cawley Memorial Stadium Complex – William J. Desmond Jr. Field

Saturday September 19, 2026

12pm-8pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block X 2= \$400

Total Fee = \$400

Expects 4 bands and around 200 people total. They would like to sell food and use the press box upstairs.

Motion: Keith Rudy to approve as written with no fee. 2nd: Melissa Morales
Vote: 4-0

- 22.) Sean Sanders – Birthday Party

Shedd Park Picnic Area in Front of the Pyne School

Saturday June 27, 2026

1pm-5pm

Resident Adult Fee \$25.00/2hr block X 2= \$50.00

Total Fee = \$50

THIS IS NOT LOCATED NEXT TO THE SPLASH PAD BUT IN FRONT OF THE PYNE SCHOOL AREA.

DID NOT SHOW.

Motion : _____ 2nd: _____ Vote: _____

23.) Nicole DeJesus – Sons Birthday Party- Represented by Raphael DeJesus

Shedd Park Pavilion

Sunday July 26, 2026

12pm-4pm

Sunday August 2, 2026

12pm-4pm

AUGUST 2nd WOULD END AT 4PM AND ANOTHER PERMIT STARTS AT 4PM.

Resident Youth Fee \$0.00/2hr block X2 = \$0.00

Custodial Fee \$200/4hr block X 2 = \$400

Total Fee = \$400

Wants only July 26 as its the kids birthday. Some pizza will be served only.

Motion: Keith Rudy to approve as written with \$200 fee. 2nd: Kah Ndi

Vote: 4-0

24.) Gabriela Resto – Birthday Party

Donahue Park – Basketball Court

Donahue Park – Little League Baseball / Softball Field

Saturday July 11, 2026

10am-8pm

Non - Resident Adult Fee \$100.00/2hr block X 10= \$1000.00

Total Fee = \$1000

Non - Resident Youth Fee \$60.00/2hr block X 10= \$600.00

Total Fee = \$600

Son's Birthday party and they expect about 30 people.

Motion: Kah Ndi to approve with no fee. 2nd: Melissa Morales

Vote: 4-0

25.) Roberto Montalvo Figueroa – Birthday Party

Shedd Park Pavilion

Sunday July 5, 2026

3pm-7pm

Resident Adult Fee \$50.00/4hr block = \$50.00
Custodial Fee \$200/4hr block = \$200
Total Fee = \$250

Kids birthday party and will do charcoal cooking only.

Motion: Keith Rudy to approve for a \$200 fee. 2nd: Melissa Morales Vote: 4-0

26.) Aurora Valentin – Birthday

Muldoon Park Gazebo

Saturday August 15, 2026

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2= \$50.00

Total Fee = \$50

Wants to have cake, food and music. Should contact License board about amplification permit.

DID NOT SHOW

Motion: _____ 2nd: _____ Vote: _____

27.) Theresah Agyemang – Faith Based Outreach

Armory Park Greenspace

South Common Greenspace

Sunday June 28, 2026

10am-2pm

Sunday July 12, 2026

10am-2pm

Resident Adult Fee \$25.00/2hr block X 8= \$200.00

Total Fee = \$200

DATES AND TIMES ARE THE SAME FOR BOTH LOCATIONS.

Motion: Kah Ndi to approve with no fee. 2nd: Keith Rudy Vote: 4-0

28.) Jayson Delong – Salvation Army outreach event for youth programs

Shedd Park Pavilion

Wednesday August 12, 2026

4pm-8pm

Thursday August 13, 2026

4pm-8pm

Resident Adult Fee \$50.00/4hr block X 2= \$100.00

Custodial Fee \$200/4hr block X 2 = \$400

Total Fee = \$500

Same event they run every year. No Custodian is needed.

Motion: Kah Ndi to approve waiving the adult permit fee and no custodial fee since no custodian is needed. 2nd: Keith Rudy Vote: 4-0

29.) Gina Mejias – Graduation Party

Shedd Park Pavilion

Sunday July 26, 2026

5pm-9pm

Resident Adult Fee \$50.00/4hr block = \$50.00

Custodial Fee \$200/4hr block = \$200

Total Fee = \$250

DID NOT SHOW

Motion : _____ 2nd: _____ Vote: _____

30.) Jose Hernandez – Flag Football

O'Donnell Park – Frank Ryan Senior League Baseball Field

Thursdays July 30, Aug 6, 13, 20, 27, Sept 3, 10, 17, 24, Oct 1

6pm-10pm

Resident Adult Fee \$25.00/2hr block X 20 = \$500.00

Total Fee = \$500

Adult Coed Flag Football with about 50-60 players.

Motion: Keith Rudy to approve as written. 2nd: Kah Ndi Vote: 4-0

31.) Jeffrey Boian – Kids In Disability Spots Kickball

St. Louis Playground – Harry Allen Field

Wednesdays August 5, 12, 19, 26, 2026

6pm-8pm

Resident Youth Fee \$0.00/2hr block X2 = \$0.00

Total Fee = \$0

Motion: Keith Rudy to approve as written. 2nd: Kah Ndi Vote: 4-0

32.) Catherine Apollo – Glorious Power Church Community Outreach and Gospel Evangelism

Shedd Park Pavilion

Saturday August 8, 2026

4pm-8pm

Resident Adult Fee \$50.00/4hr block = \$50.00

Custodial Fee \$200/4hr block = \$200
Total Fee = \$250

DID NOT SHOW

Motion : _____ 2nd: _____ Vote: _____

- 33.) Information on the “All Wheels Welcome” project proposal to renovate and expand skate and bike park locations. Represented by Jess Wilson.

Make Lowell more welcoming to any wheeled recreation. Upgrade teh skate parks and add a pump track. Expand the traffic playground.

Information Item only. No Vote Needed.

- 34.) Informational-Koumantzelis Park closed for the month of August for parking lot repaving.

CLOSED FOR CONSTURCTION. NO VOTE NEEDED.