



Lowell Board of Parks *Meeting Agenda*

DATE: **Wednesday, July 29, 2026**

TIME: **6:00PM**

LOCATION: **Mayor's Reception Room**, 375 Merrimack St. 2nd Floor, Lowell, MA 01852

IN ATTENDANCE: John Linnehan, Tom Caunter, Melissa Morales, Kah Ndi

ABSENT: Keith Rudy

CALL TO ORDER: 6:06pm

- 1.) Mark Cibulski – Lowell Angels Baseball
Cawley Memorial Stadium Complex- Alumni Field

Tuesday August 11, 2026

7pm-11pm

Resident Adult Fee \$50.00/4hr block = \$50.00

Custodial Fee \$200/4hr block = \$200

Total Fee = \$250

Declined as no one showed to represent the item.

- 2.) Destiny Santana – Baby Shower
Shedd Park Pavilion

Saturday August 15, 2026

4pm-8pm

Non - Resident Adult Fee \$200.00/4hr block = \$200.00

Custodial Fee \$200/4hr block = \$200

Total Fee = \$400

THIS WOULD BE BACK-TO-BACK WITH ANOTHER EVENT.

Declined as no one showed to represent the item.

- 3.) Jannah Peters- Beedoe - Canceled permit for June 27th and wants fee removed from account. We were notified before the event, and the custodian did not have to show up. Waive \$200 fee.

Motion: Tom Caunter to approve as written. 2nd: Kah Ndi Vote: 4-0

- 4.) Maria Claudio – Roberto Clemente League Baseball
North Common 50/70 Baseball Field
Mondays Tuesdays Fridays July 2- September 4 5pm-9pm
Saturdays and Sundays July 4 – September 6 1pm-3pm
Resident Youth Fee \$0.00/2hr block = \$0.00
Total Fee = \$0

Declined as no one showed to represent the item.

- 5.) Scott Ouelet - LHS Athletics
A.) Cawley Memorial Stadium Complex – Machado Field
ADD 6pm-8pm onto current permit
This is a School event so there is no fee.

Declined as no one showed to represent the item.

- B.) Cawley Memorial Stadium Complex William “Billy” Rizos Turf Field**
Give back the following Sunday dates that are no longer needed.
Sundays September 6, 13, 20, 27, 2026 8am-12pm
Sundays October 4, 11, 18, 2026 8am-12pm
Sundays November 1, 8, 2026 8am-12pm
LHS Needs to KEEP SUNDAY OCTOBER 25, 2026

Motion: Kah Ndi to approve as written 2nd: Tom Caunter Vote: 4-0

- 6.) James O’Keefe - UTEC - Community Events
A.) Stoklosa School – Park Basketball Court II
Saturday August 1, 2026 12pm-6pm
Resident Adult Fee \$25.00/2hr block X 3= \$75.00
Total Fee = \$75

Charcoal Cookout. Basketball Tournament and expect about 100 people. Request more barrels and will have their own bags to empty them. Jeff will supply more barrels. The event is free.

Motion: Tom Caunter to approve as written 2nd: Melissa Morales Vote: 4-0

- B.) North Common – 50/70 Baseball Field**

Friday August 7, 2026

10am-4pm

Resident Adult Fee \$25.00/2hr block X 3= \$75.00

Total Fee = \$75

Want to change the time to 11-3pm. Expect 100 or so people. Kickball games. Free community event through UTEC. Will rent out their own porter potties.

Motion: Kah Ndi to accept the new times for a fee of \$50.2nd: Tom Caunter Vote: 4-0

7.) Levi Tankersley – Community Connections

A.) Car Wash

Cawley Memorial Stadium Complex – Alumni Field

Saturday August 1, 2026

9am-1pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Custodial Fee \$200/4hr block = \$200

Total Fee = \$200

Fundraiser to fund ITEM B, Back to School Event. 100 or so people.

Motion: Tom Caunter as written 2nd: Kah Ndi Vote: 4-0

B.) Back to School Event providing backpacks to kids.

Gage Field I

Gage Volleyball Court

Gage Basketball Court

Saturday August 29, 2026

10am-4pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

Community Connections of Greater Lowell's 3rd Annual Back to School Community Event. This free family event will provide backpacks and school supplies (while supplies last), free food, music, games, youth sports, community resource tables, face painting, and activities for children and families as they prepare for the upcoming school year. The event is intended to bring the Lowell community together in a safe, positive, and welcoming environment while connecting residents with local organizations and services.

Sports activities on the fields. Free food, backpacks, and music. Expect 100-200 people. Wants more trash barrels. Will be using a charcoal grill.

Motion: Tom Caunter as written. 2nd: Kah Ndi Vote: 4-0

8.) Haley McGuire – 2nd Birthday Party

Shedd Park Pavilion

Sunday September 27, 2026

2pm-6pm

Resident Youth Fee \$0.00/4hr block = \$0.00
Custodial Fee \$200/4hr block = \$200
Total Fee = \$200

Wants to have an ice cream truck and bouncy house. No Cooking but expect about 75 kids.

Motion: Tom Caunter as written 2nd: Kah Ndi Vote: 4-0

9.) Matthew LeLacheur – LYBSL

A.) Father Maguire Mahoney Field

McPherson Park M1 Farley Field

McPherson Park M2 Sweatt Field

Shedd Park Page Field

Ventura Softball Field

Mondays – Fridays Wednesday July 1 – August 7, 2026

4pm-8pm

Resident Youth Fee \$0.00/4hr block = \$0.00

Total Fee = \$0

Motion made by Tom Caunter to bundle all items. 2nd by Melissa Morales Vote: 4-0

B.) Gage Park Finn Field

Highland Park Decosta Field

Highland Park Loucraft Field

LeBlanc Park McNamara Field

Leblanc Park Leblanc Field

Pawtucket Memorial Park Montbleau Field

Shedd Park Cahill – Perrin Field

Shedd Park Gallagher Field

Sundays – Saturdays every day July 1 – August 9, 2026

4pm-8pm

Resident Youth Fee \$0.00/4hr block = \$0.00

Total Fee = \$0

C.) Shedd Park Gresco Field

Mondays – Fridays July 1 – July 31, 2026

6pm-10pm

Saturdays July 4 – August 1, 2026

8am-8pm

Sunday July 5 & August 2, 2026

12pm-6pm

Resident Youth Fee \$0.00/4hr block = \$0.00

Total Fee = \$0

D.) O'Donnell Park Ryan Field

Mondays – Fridays July 2 – July 29, 2026

6pm-10pm

Friday July 31, 2026

6pm-10pm

Resident Youth Fee \$0.00/4hr block = \$0.00

Total Fee = \$0

E.) Campbell Park Campbell Senior League Field

Sundays July 12, 19, 26, August 2, 2026

12pm-6pm

Resident Youth Fee \$0.00/4hr block = \$0.00
Total Fee = \$0

- 10.) Catherine Apollo – Glorious Power Church Community Outreach and Gospel Evangelism
Shedd Park Pavilion
Saturday August 8, 2026 4pm-8pm
Resident Adult Fee \$50.00/4hr block = \$50.00
Custodial Fee \$200/4hr block = \$200
Total Fee = \$250
THIS WOULD BE BACK-TO-BACK WITH ANOTHER EVENT.

Invite the community to pray and will do evangelism. Wants power and bathrooms. Jeff will provide chairs. They will have water and snacks only.

Motion: Kah Ndi as written waiving the \$50 permit fee reducing the cost to \$200.

2nd: Tom Caunter Vote: 4-0

- 11.) Naomi Byrd – Baby Shower
Shedd Park Pavilion
Saturday September 12, 2026 12pm-4pm
Resident Youth Fee \$0.00/4hr block = \$0.00
Custodial Fee \$200/4hr block = \$200
Total Fee = \$200

Expect 20-30 people. Just a normal Shower. Will bring in food. Want extra barrels.

Motion: Tom Caunter as written 2nd: Kah Ndi Vote: 4-0

- 12.) Maxima Rosario – Church Kids Day
Fort Hill Park Greenspace
Saturday August 8, 2026 10am-2pm
Resident Youth Fee \$0.00/4hr block = \$0.00
Total Fee = \$0

Declined as no one showed to represent the item.

- 13.) Christine Wilkins – LLW family event collaborating with Save Chelmsford Wildlife
Shedd Park Pavilion
Sunday October 25, 2026 10am-2pm
Resident Adult Fee \$50.00/4hr block = \$50.00
Custodial Fee \$200/4hr block = \$200
Total Fee = \$250

"Lowell Loves Wildlife" (LLW) sponsored by the Parks and Conservation Trust. Free events with Raptors and Rehabbers. Wants to use as a fundraiser. Will have tabling with baked goods. Will there be outlets, barrels and chairs? Yes. About 30 chairs.

Motion: Tom Caunter to waive the permit fee reducing the cost to \$200.

2nd: Kah Ndi Vote: 4-0

14.) Aurora Valentin – Birthday Party Represented by Juliana

Muldoon Park Gazebo

Saturday August 15, 2026

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2= \$50.00

Total Fee = \$50

Wants food and drinks, music and extra chairs.

About 25 guests. 2 tables for food and a few chairs. No Alcohol. 67-year-olds birthday party.

Motion: Kah as written but no fee. 2nd: Melissa Morales Vote: 3-1 (Tom Caunter)

15.) Joe Cady – Annual Bike Race

Shedd Park Pavilion

Shedd Park Track

Sunday November 22, 2026

7am-3pm

Resident Adult Fee \$50.00/4hr block X 4= \$200.00 (2 permit fees for each field)

Custodial Fee \$200/4hr block X 2= \$400

Total Fee = \$600

Requesting the use of Shedd Park including the track, pavilion and fields within the park for a bicycle race on November 22nd. There will be races for various age groups and abilities Each race is a multi lap event and will start on the track and then transition to the fields and paths throughout the park before returning to the track. There will be between 20 and 100 riders in each race and will last from 20 to 60 minutes. This events has been taking place at Shedd park since 2004.

21 years. Races done by age and skill level. 50 minutes – 1 hour per race. Needs bathrooms and power. Entrance fee of \$20-30. Winners get cash and prizes. Landscaper will come after to make any repairs as needed.

Motion: Tom Caunter as written 2nd: Kah Ndi Vote: 4-0

16.) Mike Marshall – LPD Flag Football

A.) Scullin Park Greenspace

Reilly School Community Playground Field

Mondays & Wednesdays September 28 – Wednesdays October 28, 2026 4pm-6pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

Carried to next meeting.

B.) Campbell Senior League Baseball Field

Gage Park Whalen Senior League Field

Tuesdays & Thursdays September 29 – October 29, 2026

4pm-6pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

Carried to next meeting.

17.) Bruna Costa – Pilates class

Fort Hill Park Greenspace

Saturday August 8, 2026

8am-10am

Resident Adult Fee \$25.00/2hr block = \$25.00

Total Fee = \$25

Just wants the area for an outdoor Pilates class. Women ages 20-40

Motion: Melissa Morales as written. 2nd: Kah Ndi Vote: 4-0

18.) Iva Keo – Birthday Party

Manning Field

Friday August 14, 2026

6:30-8:30pm

Resident Adult Fee \$25.00/2hr block = \$25.00

Total Fee = \$25

Field day for 23rd birthday with friends.

Motion: Melissa Morales as written 2nd: Kah Ndi Vote: 4-0

19.) Mark Clinton – Lowell Pop Warner

A.)Cawley Memorial Stadium – William “Billy” Rizos Turf Field

Sundays September 6, 13, 20, 27, 2026

8am-12pm

Sundays October 4, 11, 18, 2026

8am-12pm

Sundays November 1, 8, 2026

8am-12pm

Resident Youth Fee \$0.00/4hr block = \$0.00

Custodial Fee \$200/4hr block X 9= \$1800

Total Fee = \$1800

Changes request to September 13, 20, October 11, 18, November 1 for a reduced fee of \$100.

Motion: Tom Caunter to approve the new dates and fee 2nd: Melissa Morales Vote: 4-0

B.) Also requested to relinquish September 6, 27, October 4, November 8 for already approved 12-4pm time and waive the fee.

Motion: Tom Caunter to Waive the \$800 2nd: Melissa Morales Vote: 4-0

20.) Camilo Espitia – Lowell DPD Monument Committee

A.) To Approve the naming of a small area at the top of Fort Hill in Rogers Fort Hill Park and the addition a plaque that reads “Lowell Garden of Peace”

Motion: Tom Caunter as written 2nd: Kah Ndi Voite: 4-0

B.) To approve dedicating the Splash Pad and Playground at Saint Louis Park after the Conant Family. (“Janice and Scott Conant Sr.”)

Motion: Tom Caunter as written 2nd: Melissa Morales Voite: 4-0

C.) To approve the naming of the park at 68 Jackson Street (between Jackson and Middlesex Streets) “Bicentennial Park: A Tribute to Lowell Women”.

Motion: Tom Caunter as written 2nd: Melissa Morales Voite: 4-0

D.) To approve the installation of a new bench at North Common in memory of New England Golden Gloves champion Beau Jaynes.

Motion: Tom Caunter as written 2nd: Melissa Morales Voite: 4-0

E.) To approve the location of a monument at Tyler Park acknowledging Nancy and Bernie Judge’s lifelong Contributions to the Highlands Neighborhood.

Motion: Tom Caunter as written 2nd: Melissa Morales Voite: 4-0

21.) Violet Russ – Full Deliverance Church Annual Community Worship Service

Kerouac Park Greenspace

Saturday August 15, 2026

10am-4pm

Resident Adult Fee \$25.00/2hr block X 3= \$75.00

Total Fee = \$75

Church volunteers will do set up and clean up. Will have info tables. They hosted last year so they know they do not need a custodian or power.

Motion: Kah as written with NO FEE. 2nd: Tom Caunter Vote: 4-0

22.) Sambath Bo – Clemente Park Committee Free Community Event

Clemente Park – Picnic Area

Friday July 31, 2026

5pm-9pm

Saturday August 1, 2026

10am-8pm

Sunday August 2, 2026

10am-4pm

Resident Adult Fee \$25.00/2hr block X 10= \$250.00

Total Fee = \$250

**Bicentennial Social Weekend: History, Movie and Movement for Peace. FREE EVENT
SO FEE MAY BE WAIVED.**

Friday night will have a sound mapping presentation. 5-10 years of Clemente Park neighborhood sounds. Saturday will be a history of Clemente Park presentation or a screening of the video "Hoppers" that they already have the rights to. Food from local establishments will be catered. Sunday "Movement in Peace" leading elders in exercise and 10 lap walk of the area. A sound permit is already approved.

Motion: Kah Ndi as written with no fee. 2nd: Melissa Morales Vote: 4-0

23.) Hetal Patel – Cricket

Hovey Field

A.) Adult Cricket

Saturdays August 1 – October 24, 2026 (Excluding September 5)

12pm-4pm

Resident Adult Fee \$25.00/2hr block X 24= \$600.00

Total Fee = \$600

Some dates conflict with another user

Motion: Tom Caunter to approve the August 1 – September 1 dates only extending current permits.

2nd: Melissa Morales Vote: 4-0

B.) Youth Cricket

Mondays, Tuesdays, Thursdays, Fridays

5pm-7pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

Motion: Kah Ndi to bundle all youth dates and approve as written.

2nd: Tom Caunter Vote: 4-0

C.) Adult Cricket

Saturday August 15, 2026

8am-12pm

Resident Adult Fee \$25.00/2hr block X 2= \$50.00

Total Fee = \$50

Conflict with another user

No vote taken as this was approved for another user by extending his permits.

D.) Credit of \$150 for rain dates on 5/9/26, 5/23/26, 6/6/26.

Motion: Tom Caunter as written 2nd: Kah Ndi Vote: 4-0

24.) Sabeeh Ehsan – Cricket

Hovey Field

A.) Adult Cricket

Saturdays August 1, 8, 22, 29, 2026

8am-12pm

Resident Adult Fee \$25.00/2hr block X 8= \$200.00

Total Fee = \$200

Also wants August 15 but it was requested by another user.

Motion: Tom Caunter to approve the August 1 – September 1 dates only extending current permits.

2nd: Melissa Morales Vote: 4-0

B.) Adult Cricket

Saturday September 5, 2026

10am-2pm

Sunday September 6, 2026

10am-2pm

Resident Adult Fee \$25.00/2hr block X 4= \$100.00

Total Fee = \$100

Held over to next meeting.

C.) Adult Cricket

Saturdays September 12, 19, 26, 2026

8am-12pm

Saturdays October 3, 10, 2026

8am-12pm

Saturdays October 17, 24, 31, 2026

10am-12pm

Resident Adult Fee \$25.00/2hr block X 13= \$325.00

Total Fee = \$325

Held over to next meeting.

D.) Adult Cricket

Sundays September 13, 20, 27, 2026

9am-5pm

Sundays October 4, 11, 2026

9am-5pm

Resident Adult Fee \$25.00/2hr block X 20= \$500.00

Total Fee = \$500

Held over to next meeting.

E.) Youth Cricket

Sundays October 18, 25, 2026

10am-4pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

Motion: Kah Ndi to bundle all youth dates and approve as written.

2nd: Tom Caunter Vote: 4-0

F.) Youth Cricket

Sundays November 1, 8, 15, 2026

10am-12pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

Motion: Kah Ndi to bundle all youth dates and approve as written.

2nd: Tom Caunter Vote: 4-0

G.) **Wanted the following dates that were also requested by another user.**

Saturdays September 12-October 24, 2026

12pm-4pm

Resident Adult Fee \$25.00/2hr block X 14= \$350.00

Total Fee = \$350

Held over to next meeting.

H.) Requesting credit for cancelled permits due to rain.

Sunday April 19, 2026 - \$75

Sunday May 3, 2026 - \$125

Saturday May 9, 2026 - \$50

Saturday May 30, 2026 - \$50

Sunday May 31, 2026 - \$62.50

Motion: Kah Ndi as written 2nd: Tom Caunter Vote: 4-0

I.) Youth Cricket

Wednesdays August 5, 12, 19, 26, 2026

5:30-7:30pm

Wednesdays September 2, 9, 2026

5:30-7:30pm

Resident Youth Fee \$0.00/2hr block = \$0.00

Total Fee = \$0

Motion: Kah Ndi to bundle all youth dates and approve as written.

2nd: Tom Caunter Vote: 4-0

Motion to Adjourn: Kah Ndi 2nd: Melissa Morales

Vote: 4-0

Time: 7:52pm