

Minutes

Room 108: Malden City Hall, 215 Pleasant St. Malden, MA,

Thursday July 24rd at 4PM

Meeting Began at 4PM

Approval of Previous Meeting Minutes

The minutes from the previous meetings were reviewed.

June meeting minutes remain available online.

No corrections or issues were raised.

A motion was made and seconded to approve the previous meeting minutes.

Motion carried.

Previous Month - Emergency Activations

The team reviewed emergency activity from the previous month.

No formal Emergency Management activations occurred.

One incident involved assisting a resident who had lost electrical service by arranging temporary placement at a hotel.

Cooling Center were activated at the Senior Center and Police Station

Upcoming Schedule / Activations

No upcoming Emergency Management activations or scheduled events requiring team action were identified at this time.

CERT Team Update

Laura in Health and Human Service will be taking over CERT Team

There are no new updates at this time.

Additional information is expected to be available at the next meeting.

7. Emergency Management Performance Grant (EMPG)

The team discussed the status of the Emergency Management Performance Grant.

Required materials have been submitted.

Department / Facility Updates

Public Facilities / DPW

The team discussed the need to connect with DPW regarding Emergency Management

meetings and participation.

Elaina confirmed that DPW is budgeted for Emergency Management

JP Kelley will reach out to Paul Myers the new DPW director

The team also discussed keeping emergency signage/message boards throughout the City updated as needed.

Schools and Other Facilities

Schools and other municipal facilities are undergoing reviews focused on fire safety and security.

The team discussed reviewing evacuation plans and ensuring plans are consistent across City facilities.

Schools have emergency notification systems in place that require recipients to acknowledge alerts.

Recent drills have focused primarily on preparedness, verifying information, ensuring accessibility, and confirming that staff are able to respond to notifications promptly.

Emergency Communications / Special Events

The team discussed communications and preparedness surrounding recent large-scale events and activities.

Communications and notifications have been distributed through existing channels to keep relevant personnel informed.

The team discussed coordination with MEMA and regional partners.

MEMA representatives indicated that Malden's emergency management structure and regional coordination have been viewed positively.

No significant issues were reported during the recent events discussed.

The team agreed that the City's planning and preparation efforts have been effective.

Emergency Management Team Structure

The team discussed proposed changes to the Emergency Management structure following City Council budget discussions.

The team also discussed the importance of maintaining communication between members, particularly during an activation.

The group noted that the City's text-message communication system has significantly improved coordination and situational awareness among team members.

Members emphasized the importance of receiving timely information so that all representatives

can respond accurately to questions and incidents within their respective departments.

The team will continue discussing how to maintain strong communication and coordination as the structure changes.

Regional Coordination

The team discussed continued coordination with MEMA and the Mystic Regional Planning Committee.

Regional partnerships were identified as an important resource for emergency planning and response.

Members noted the value of sharing information, resources, and best practices with neighboring communities and regional emergency management partners.

The team intends to maintain these relationships moving forward.

1 Upcoming Training / Events

The team discussed an upcoming event/training opportunity and whether a representative should attend.

Members will review the information and coordinate attendance as appropriate.

Team members noted that attending these events provides an opportunity to maintain relationships and stay informed about regional emergency management activities.

Heat / Cooling Center Preparedness

The team discussed preparedness for summer heat and potential cooling center needs.

Recent temperatures have approached approximately 90 degrees, and cooling center have been opened

Emergency Management will coordinate with Stop & Shop regarding donated bottled water.

Donated water is stored at the Police Department and distributed for emergency situations and community events as needed.

Water may also be staged at locations such as the Community Center and Senior Center during periods of extreme heat.

The Police Department remains available as an additional location during regular operating hours.

The team emphasized that these locations are intended to provide cooling and hydration assistance rather than overnight accommodations.

Additional water and cooling resources will be distributed as needed based on weather conditions and community needs.

1Other Business

No additional business was raised.

Adjournment

A motion was made to adjourn the meeting. End at 4:37PM