

METHUEN COUNCIL ON AGING -

BOARD MINUTES of March 27, 2026

MINUTES TAKEN BY: Steve Alfano

IN ATTENDANCE: Ex. Director Susan Riccio; COA Chair Maureen Sharrock; Secretary Steve Alfano; Aura Fluet; Christine Metzmaekers; Judith Anselmi; Marylin Murphy;

CALLED TO ORDER: Time: 10:18am By: COA Chair Maureen Sharrock

REFLECTION BY: Maureen Sharrock

PREVIOUS MINUTES READ BY: Steve Alfano

Motion to Accept by: Aura Fluet 2nd: Christine Metzmaekers APPROVED: Y

FINANCIAL REPORT: Submitted By: COA Chair Maureen Sharrock

Motion to Accept: Christine Metzmaekers 2nd: S. Alfano APPROVED Y

NOTES: \$4,000 given to Center for Newsletter in June – Ex. Director Riccio hoping to move receipt of funds to May for better utilization.

- City Budget Hearing: April 1st, 2pm-3pm

DIRECTORS REPORT: (attach report)

Many thanks given by Susan Riccio regarding cards, letters, and well-wishing phone calls while away on medical leave.

Deeply indebted to the Activities Center Staff for their drive, compassion and attention to detail while Susan was away. Volunteer in the office were also thanked.

Discussion about the work study program at the Center for the upcoming school year.

Ex. Director asked State Governor to attend Arts & Crafts on May 14th. Mayor Beauregard will compose the invitation. Invites to City Councilors will be handled by Susan Riccio.

Ex. Director has scheduled all City Councilors to have office hours at the Activities Center for 1 hour each monthly to make it more 'friendly' for senior residents to discuss issues, opposed to having to get in front of a microphone at the City Councilor meetings. (alleviates intimidation factor)

Director Riccio has asked State Auditor DiZoglio to have office hours 3X per year.

A major goal in the decisions of Executive Director Riccio is to highlight the Methuen Senior Activities Center as a premier senior center in Massachusetts.

DISCUSSION:

Group Affiliation Policy was handed out & discussed by COA Chair Maureen Sharrock. Board members will take the time to learn by the next COA meeting.

MOTION TO CLOSE BY: Maureen Sharrock 2nd: Judith Anselmi TIME: 11:06am

NEXT MEETING SCHEDULED: April 24th, 2026

Respectfully Submitted to Chair by: **Steve Alfano** DATE: **March 29th, 2026**