

METHUEN COUNCIL ON AGING - BOARD MINUTES of June 18th, 2026

MINUTES TAKEN BY: Steve Alfano

IN ATTENDANCE: Ex. Director Susan Riccio; COA Chair Maureen Sharrock; Aura Fluet;
Judith Anselmi; Christine Metzmaekers; Steve Alfano

CALLED TO ORDER: Time: 10:06 By: COA Chair Maureen Sharrock

REFLECTION BY: Maureen Sharrock

PREVIOUS MINUTES READ BY: Emailed prior to COA members by Maureen Sharrock
Motion to Accept by: Christine Metzmaekers 2nd: Aura Fluet APPROVED Y

FINANCIAL REPORT: Submitted By: Sue Riccio
Motion to Accept: Steve Alfano 2nd: Christine Metzmaekers APPROVED Y

DIRECTORS REPORT:

NOTES: \$5K granted by Mayor D.J. Beauregard for heat & A.C.

\$2K granted by Mayor D.J. Beauregard for food & related items

\$250.00 for paper & office supplies denied

Sue stated she will be back in front of the City Council to discuss re-classification of certain job titles.

Sue has attended all classes at the Center, and the need to help each other is critical.

Nobody is authorized to change the ACor heat in the building except office personnel.

Several events are planned for the summer including Ice Cream Social, Luncheon Social, Arts Lottery Free Program. The COA needs to be mindful to talk-up the Center.

Tour behavior/protocol, etc. needs to be discussed & formally documented.

DISCUSSION:

Group Affiliations Policy needs further discussing and is being further reviewed by Chair Maureen Sharrock. Will put to a vote at the next C.O.A. meeting

MOTION TO CLOSE BY: Maureen Sharrock 2nd: Christine Metzmaekers TIME: 11:05

NEXT MEETING SCHEDULED: September 25th, 2026

SUBMITTED TO CHAIR BY: Stephen Alfano Date: June 20th, 2026