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METHUEN CONSERVATION COMMISSION

41 Pleasant Street, Suite 217
Methuen, MA 01844

Minutes of a Special Public Meeting – August 14, 2026

The City of Methuen Conservation Commission held a special public meeting via Zoom video conferencing (VC) on August 14, 2026, at 12:02 p.m. Present for this meeting were Dave Di Zazzo, Chair; Kenneth Sateriale, Secretary; Rachel Lecher, Commissioner; Patrice Friant, Commissioner; and Chris Parsons, Conservation Officer. Also present were Haleigh Reisman, Conservation Staff Attorney; Michelle Davidson, Conservation Clerk; and Jennifer Bucu, Property Owner Representative. Commissioners Cara Seaman and Sandra Bouley were absent. Chairman Dave Di Zazzo announced that, pursuant to Chapter 20 of the Acts of 2021, this meeting was conducted via remote means in accordance with applicable law. Members of the public body, as well as members of the public, were able to access the meeting via virtual means through Zoom video conferencing. In the event that access and participation were not achieved, the Commission would post on the City of Methuen website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

CALL TO ORDER: 8:02 a.m.

NEW BUSINESS:

Request for Certificate of Compliance – DEP File #219-021, MCC File #01-021 – 35 Harmony Lane – Bare Meadow Project – City Drainage Project.

Registered Order of Conditions: Book Number 6115, Page 171

The Commission reviewed the request for a Certificate of Compliance for the completed city drainage project at 35 Harmony Lane, associated with the Bare Meadow Project. The project was originally permitted approximately 25 years ago (circa 2001).

Commissioner Ken Sateriale raised questions regarding a memo from Felix Garcia, Jr., Professional Engineer, and Deputy Director of the Department of Public Works. The memo noted that the review was based on a visual inspection from the street and a review of city records, rather than a new field survey or as-built plan. Mr. Garcia's memo indicated he would be willing to arrange for additional documentation if required by Commission practice.

Commissioner Sateriale asked Conservation Officer Chris Parsons to confirm whether a visual inspection was adequate for a project of this age. Mr. Parsons confirmed that the visual inspection was sufficient, noting via chat that the project is over 20 years old and has had no problems.

MOTION: Motion made by Sateriale to issue the Certificate of Compliance for MCC File 01-021, 35 Harmony Lane. Seconded by Friant. All in favor. Vote: Unanimous.

Document Signing

Following the vote, Haleigh Reisman distributed the Certificate of Compliance via DocuSign for electronic signatures. Commissioners successfully signed the document electronically after the vote was taken.

ADJOURNMENT: 8:10 p.m.

There being no further business, a motion to adjourn was made by Sateriale and seconded by Friant. All in favor. Vote: Unanimous.

Respectfully submitted by,
Dave Di Zazzo, Chair

Respectfully submitted by:	Reviewed by:	Approved on:
Michelle Davidson, Clerk	Kenneth Sateriale, Secretary	Date