
**FINANCE & OPERATIONS COMMITTEE MEETING
MONDAY, JUNE 15, 2026
NHS NORTH BOARD ROOM**

A meeting of the Finance and Operations Committee was held at NHS North on Tuesday, June 15, 2026. Ms. Lamphier called the meeting to order at 6:00 pm.

Present: Ms. Lamphier & Ms. Bishop

Also Present: Dr. Andrade, Ms. De Gray, Mr. Smith, Mr. Miseirvitch, and Dr. Scarpati

Also Present: Members of the Public, Channel 22 Videographer

Asbestos Survey and Remediation Discussion

- Mr. Smith explains the asbestos survey, also known as a HERA, which costs \$8,000 three years ago but has increased to \$16,009.50 due to a company sale.
- Ms. Lamphier inquires about remediation and Mr. Smith clarifies that the survey identifies asbestos but does not include remediation.
- Mr. Smith mentions that newer schools do not have asbestos, and recently renovated ones have lesser amounts.
- Ms. Lamphier asks about future remediation needs, and Mr. Smith states it would only be necessary if major construction or renovation occurs.

- Mr. Smith discusses the five-year district-wide integrated pest management contract with Pest and Exterminators, which costs \$40,764 this year.
- Ms. Lamphier asks about the types of traps used, and Mr. Smith confirms they use traps, not poison, which is not allowed in schools.
- Mr. Smith mentions they handle various pests, including wasps, bees, birds, bats, snakes, and termites.

Ms. Lamphier moved, seconded by Ms. Bishop to approve of districtwide integrated pest management contract with PestEnd Exterminators of Plaistow, NH, in the annual amount of \$40,764. This contract will increase 2% per annum for fiscal years 2 through 5. Funding will come from the Plant Operations contract services account, 91.1.222620.53628. Motion passes 2-0.

- Mr. Smith presents the contract to re-roof the school administration building, with Sentry Roofing providing the low bid of \$52,982.
- The bid includes metal cladding for the fascia board to preserve it and a \$5,000 contingency for plywood replacements.
- The total cost is \$63,702, including the contingency.
- Ms. Lamphier confirms the funding will come from the school district's deferred maintenance fund.

Ms. Lamphier moved, seconded by Ms. Bishop to approve the contract to re-roof the school administration building to Sentry Roofing of Manchester, NH, in the amount of \$63,702, which

includes a \$5,000 contingency. Funding will come from the school district's deferred maintenance fund. Motion passes 2-0.

- Mr. Smith discusses the need to replace the fire alarm system at Bicentennial Elementary School, which was installed in the mid-90s.
- Gerald Laflamme is the low bidder at \$242,100, including a \$5,000 graphic panel for the security vestibule.
- A \$10,000 contingency is included in the bid.
- Ms. Lamphier inquires about the typical cost to replace a fire alarm system, and Mr. Smith confirms it is around \$250,000.

Ms. Lamphier moved, seconded by Ms. Bishop to approve the contract to replace the fire alarm system at Bicentennial Elementary School to Gerald Laflamme, Inc., of Londonderry, NH, in the amount of \$257,100, which includes a \$10,000 contingency. Funding will come from the school district's deferred maintenance fund. Motion passes 2-0.

- Mr. Smith presents the contract to upgrade the HVAC controls at Bicentennial Elementary School, which costs \$78,000.
- The upgrade will be funded from the plant operations account.
- Mr. Smith mentions that other schools, including Amherst Street and Sunset Heights, will need similar upgrades in the future.

Ms. Lamphier moved, seconded by Ms. Bishop to approve of contract Control Technologies of Manchester, NH, to convert HVAC controls to CTI, in the amount of \$78,000. Funding will come from Plant Operations account 91.1.222620.54243, HVAC Maintenance. Motion passes 2-0.

- Mr. Miseirvitch discusses the purchase of 50 Clear Touch interactive panels for \$195,000, with 14 going to elementary schools and the rest to middle schools.
- The purchase includes an extended warranty and will be funded from the computer equipment account.

Ms. Lamphier moved, seconded by Ms. Bishop to approve the purchase of 50 Clear Touch Interactive Panels from Pro AV Systems of Chelmsford, MA at a cost not to exceed \$195,000. Funds are available in account 91.1.992225.71221 – Computer Equipment for FY27. Motion passes 2-0.

- Mr. Miseirvitch also presents the purchase of Google Education Plus licensing for \$66,000, which includes increased security controls and e-signature capabilities.
- Ms. Bishop supports the purchase, noting the benefits of reducing toner costs.

Ms. Lamphier moved, seconded by Ms. Bishop to approve the purchase of Google Education Plus licensing from IT Insiders of Nashua, NH at a cost not to exceed \$66,000. Funds are available in account 91.1.992225.71228 – Computer Software for FY26. Motion passes 2-0.

- Dr. Scarpati outlines the purchases for elementary and secondary curriculum, including Amplify Science, iReady personalized learning, Wilson Foundations, Fun and Focus intervention kits, Great Minds Eureka Math Squared, and Amplify CKLA.

- The total cost for elementary curriculum is \$128,712.40, and for secondary curriculum, it is \$127,790.50.

Ms. Lamphier moved, seconded by Ms. Bishop to approve the purchase elementary curriculum from Wilson Foundations (\$128,712.48); Great Minds (\$204,275.42); Amplify CKLA (\$76,342.30); Amplify (\$178,114); and Amplify Science (\$22,600) for the 2026-27 school year. Motion passes 2-0.

Ms. Lamphier moved, seconded by Ms. Bishop to approve the purchase secondary curriculum from Amplify Science (\$51,250) and Curriculum Associates (\$76,540.50) for the 2026-27 school year.

- Dr. Scarpati presents a proposal grant funding for music education materials, including new curriculum materials, musical instruments, puppets, scars, parachutes, and tech pieces.
- The total cost is estimated at \$55,000, requiring board vote required for final approval.

Ms. Lamphier moved, seconded by Ms. Bishop to approve the charitable contribution for elementary music education from the New Hampshire Charitable Foundation in an amount not exceed \$60,000. Motion passes 2-0.

- Ms. De Gray recommends a one-year extension of the contract with ESS for staffing services, noting the increase in absences this year.
- The contract includes a \$115 daily rate for substitute teachers and a \$100 daily rate for special education paras.
- ESS will assist with permanent paraeducator and behavioral tech positions, with no cost to the District after 90 days.

Ms. Lamphier moved, seconded by Ms. Bishop to approve the one-year extension of the contract with ESS for staffing services for FY 2027. Funding for this contract extension will be provided through the FY 2027 Operational Budget, Account 53452 – Staffing Services. Motion passes 2-0.

- Ms. De Gray explains the budget transfers, including a \$70,000 transfer from ELL to special education and a \$100,000 transfer from technology to legal and social studies books.

Ms. Lamphier moved, seconded by Ms. Bishop to approve the FY26 May Transfer Report. Motion passes 2-0.

- The year-end forecast shows a \$2.3 million deficit, with significant overages in staffing services and special education transportation.
- Ms. De Gray notes that the city is aware of the financial situation and will work on a supplemental appropriation in August.

Ms. Lamphier moved, seconded by Ms. Bishop, to adjourn at 7:02 pm. Motion passes 2-0.

Submitted by Tara C. Kinsella