
**POLICY COMMITTEE MEETING
TUESDAY, APRIL 21, 2026
NHS NORTH BOARD ROOM**

A meeting of the Policy Committee was held at NHS North on Tuesday, April 21, 2026.
Ms. Raymond called the meeting to order at 6:01 pm.

Present: Ms. Raymond, Mr. Johnson, Ms. Lamphier

Also Present: Mr. Poska and S. Praturu

Also Present: Members of the Public, Channel 22 Videographer

Policy CCA - Organizational Chart

- Ms. Raymond discussed the organizational chart (CCA) for the district, noting updates to job titles: Business Administrator to Business Manager and Transportation Director to Transportation Coordinator.
- Mr. Poska explained the need for an additional Business Manager due to state audit feedback.
- Ms. Lamphier noted changes in the organizational chart, including the removal of the Director of Title I Services and K-5 Instructional Coaches.
- Mr. Poska explained that these positions are part of the anticipated reductions in the upcoming budget.
- Discussion on the responsibilities of Dr. Scarpati, who will now oversee Title I services.
- Ms. Raymond questioned the inclusion of the Director of Technology in the organizational chart. Mr. Poska clarified that the Director of Technology is a shared service with the city of Nashua.
- Ms. Raymond suggested adding "with the city of Nashua" to the organizational chart.

Ms. Raymond moved, seconded by Ms. Lamphier, to approve Policy CCA - Organizational Chart with amendments and move it to the full board for approval. Motion passes 3-0.

Policy EBC - Drug and Alcohol Resources

- Ms. Raymond recommended rescinding policy EBC, which deals with drug and alcohol resources, as it is outdated and redundant.
- The policy is no longer needed due to other policies covering similar ground, such as the Parental Bill of Rights and staff ethics policy.

Ms. Raymond moved, seconded by Ms. Lamphier, to rescind Policy EBC - Drug and Alcohol Resources and move it to the full board for approval. Motion passes 3-0.

Policy GBEA - Professional Ethics

- Ms. Raymond introduced policy GBEA, the professional ethics policy, which has not been reviewed since 2016.
- The committee discussed and decided to keep the current policy with minor edits, including adding legal references from NHSBA and changing "men and women" to "people."

Ms. Raymond moved, seconded by Ms. Lamphier, to approve policy GBEA - Professional Ethics as amended and move it to the full board for approval. Motion passes 3-0.

Policy JLCD R2 - Administering Medications to Students - Over the Counter

- Ms. Raymond discussed policy JLCD-R2, which deals with administering over-the-counter medications to students.
- Mr. Poska explained the feedback received from school nurses and the updates made to the policy and associated forms.

Ms. Raymond moved, seconded by Mr. Johnson, to approve Policy JLCD R2 - Administering Medications to Students - Over the Counter and move it to the full board for approval. Motion passes 3-0.

Policy JJJB - Student Co-curricular Activity Eligibility – Behavioral Expectations

- Ms. Raymond introduced policy JJJB, which deals with student eligibility for co-curricular activities.
- Discussion on the need to change "extracurricular" to "co-curricular" to align with other policies.
- The committee agreed to revisit the policy next year to ensure it is fair and consistent.

Ms. Raymond moved, seconded by Mr. Johnson, to approve Policy JJJB - Student Co-curricular Activity Eligibility – Behavioral Expectations and move it to the full board for approval. Motion passes 3-0.

- Discussion on other policies in the queue, including open enrollment, attendance, facilities use, and video and audio recording.
- The committee plans to review and update these policies as needed.

Ms. Raymond moved, seconded by Ms. Lamphier, to adjourn at 6:57 pm. Motion passes 3-0.

Submitted by Tara C. Kinsella