
**FINANCE & OPERATIONS COMMITTEE MEETING
MONDAY, MARCH 16, 2026
NHS NORTH BOARD ROOM**

A meeting of the Finance and Operations Committee was held at NHS North on Monday, March 16, 2026. Ms. Lamphier called the meeting to order at 6:00 pm.

Present: Ms. Lamphier, Ms. Lewis, Mr. Salvi

Also Present: Ms. De Gray, Dr. Andrade

Also Present: Members of the Public, Channel 22 Videographer

Athletics Contract

- Ms. De Gray introduced the first contract for athletic trainers, explaining the cost analysis and the decision to contract services instead of hiring full-time trainers.
- The contract is for three years, starting July 1, 2026.
- There was discussion about the hours worked by the trainers and their availability during games and practices.
- Dr. Andrade and Ms. De Gray answered questions.

Ms. Lamphier moved, seconded by Ms. Lewis, to approve the three-year contract with CPTE for Athletic Training services at Nashua HS North and South. The cost of the contract is \$120,000 year 1 reflecting no increase over the current year, then \$124,200 year 2, and \$128,550 year 3. These costs will be charged to the Athletic Department's Contract Services lines of the operating budget (91.1.03 1408 53628 and 91.1.04 1408 53628).

Motion passes 3-0.

ASL Interpreter

- Ms. De Gray introduced the next contract for an ASL interpreter at McCarthy Middle School.
- The interpreter has been working on a trial basis with a start date of March 31, 2026, and a cost not to exceed \$34,500.
- The job description includes working with students, interpreting sign language in classrooms, and ensuring students can participate fully.
- Dr. Andrade explains the program's details, including the number of students and the interpreter's role in translating for them.

Ms. Lamphier moved, seconded by Mr. Salvi, to approve the Special Education Contract with Phaxis ASL Interpreter for the remainder of the 2025-26 school year in an amount not to exceed \$34,500 under their corresponding account. Motion passes 3-0.

Financial Reports

- Ms. De Gray reviewed the January and February financial reports, highlighting the two-digit roll-up report.
- The district has spent about 62% of its overall budget, with 60% spent on salaries and benefits.
- The Professional and Technical Services section shows an 80% use of the \$1 million encumbered for contract services.
- Ms. De Gray explained the special revenue accounts and trust funds, emphasizing the importance of these funds for special education costs.

Transfer Reports

- Ms. De Gray presented the January and February transfer reports and discussed the need for a high-level overview of special revenue accounts.
- The need to go out for RFPs for special education programs to ensure cost-effectiveness was discussed.
- The committee plans to review and update the current RFPs for alternative programs and contract services.
- Dr. Andrade emphasizes the importance of bringing students back from out-of-district programs to offset costs.

Ms. Lamphier moved, seconded by Ms. Lewis, to approve the FY26 January and February Transfer Reports. Motion passes 3-0.

- The committee agrees to bring in Mr. Smith for a discussion on capital improvement and deferred maintenance in future meetings.

Ms. Lamphier moved, seconded by Mr. Salvi, to adjourn at 6:43 pm. Motion passes 3-0.

Submitted by Gail Porter