

**CITY OF NASHUA**  
**BOARD OF FIRE COMMISSION**  
**REGULAR MEETING MINUTES**  
**WEDNESDAY, MARCH 4, 2026**

**THE MEETING CAME TO ORDER AT 17:30 PM**

**MEMBERS PRESENT:**

Kevin Burgess  
Thomas Kelly  
Gary Lambert  
Mary Ann Melizzi-Golja  
John Steere

**MEMBERS NOT PRESENT:**

N/A

**STAFF PRESENT:**

Chief Steve M. Buxton  
Assistant Chief Eric A. Tremblay  
Assistant Chief Adam M. Pouliot  
Business Manager Karen M. Conde  
Local 789 President Cy Hebert

**STAFF NOT PRESENT:**

**OTHERS PRESENT:**

Board of Alderman Liaison Alderwoman at Large Shoshanna Kelly

All stood as Commissioner Steere led the Pledge of Allegiance.  
A Moment of Silence was held for all those lost in the fire service.

**PUBLIC COMMENT (RE: NFR AGENDA ITEMS)**

N/A

**CONSENT AGENDA:**

**Minutes:**

**26 23** February 04, 2026                      Regular Meeting Minutes

**Reports:**

**26 25** Departmental Detail Expenditures Report  
**26 26** Accidental / Damage Report (2)

**Communications:**

N/A

## **26 23, 26 25, and 26 26 Approval of Consent Agenda Items**

**Motion** by Commissioner Kelly to accept and place on file, as presented, the Consent Agenda items

Seconded by Commissioner Lambert

**MOTION CARRIED**

## **REGULAR AGENDA**

### **Staff Reports:**

#### **26 27 A Chief Buxton**

Chief Buxton expressed that he can address any questions regarding his submitted report and discussed the following:

- Saturday, 02/28/2026, Deputy Glenn Telgen retired.
- To be confirmed, a Board of Alderman Special Meeting on March 24<sup>th</sup> for the Feasibility Study Draft
- Under New Business there are three promotions Deputy, Captain, Lieutenant, and 7 sets of Personal Protective Equipment that need Board of Fire Commission approval
- NFR possesses a transit bus, moved from transit to fire, needs a lot of repair
- Deputy Kerrigan came across a bus for a rehab bus, price was over 6K, but seller dropped it for us to 3K. The seller is in Massachusetts.
- Alderwoman at Large Kelly inquired about the current rehab bus from transit.
  - Chief Buxton indicated it would go up for auction.
- Early detection cancer screenings have been started by the state. It launched on Monday, 03/02/2026. They are trying to screen as many members as possible. Twelve hundred appointments launched for spring and they are all booked. They will do the same in the fall. The point of it is to gather data. As of right now there is 5 million to fund this then they would need to look for funding. It is for career firefighters.
- Commissioner Kelly inquired about the zoning board for the training grounds.
  - Planning board is the next step
  - Water line will go through Teak Drive
  - Access coming through West Hollis Street
- Alderwoman at Large Kelly asked for an update on the training grounds.
  - The initial feedback was that the Teak Drive driveway was denied.
  - Asked for waterline to come from Teak.
  - Driveway to enter is on West Hollis Street side.
  - 1.25 million to do the roadway in from West Hollis Street.
  - Water line funding is not known at this time.
- Commissioner Melizzi-Golja inquired about the FY27 Budget Meeting with the Mayor
  - The three previous positions in Training/Safety looking to be reinstated are a major part of the budget increase.
  - Deferred Maintenance is requested to be increased by 175K as recommended by the Capital Improvements Committee
  - Contractual obligations are at 3.7%

**Motion** by Commissioner Steere to accept Item 26 27 A, Chief Buxton's March commission report, as presented, and place on file.

Seconded by Commissioner Lambert

**MOTION CARRIED**

**26 27 B Assistant Chief Tremblay**

Assistant Chief Tremblay expressed that he can address any questions regarding his submitted report and discussed the following:

- Phase II of the department physicals has started.
- Engine 2 was delivered to the mechanics shop Friday, 02/28/2026.
  - The existing Engine 2 may go to auction.
- Commissioner Melizzi-Golja likes the data provided in his reports for the Incident Type.
- Commissioner Kelly expressed his thanks for being included in the last injured firefighter being released from the hospital.
- Three of the members are back to work. One will be out for quite a while.
- Commissioner Kelly was disappointed to have missed an incident near his house when C4 was in his driveway and 2 engines were on the street.

**Motion** by Commissioner Kelly to accept Item 26 27 B Assistant Chief Tremblay's March commission report, as submitted, and place on file.

Seconded by Commissioner Lambert

**MOTION CARRIED**

**26 27 C Assistant Chief Pouliot**

Assistant Chief Pouliot expressed that he can address any questions regarding his submitted report and discussed the following:

- Roof replacement at Station 6
  - Snow slowed down progress.
  - Finished trim around top.
  - AC units are back.
  - Row of windows have been replaced.
  - In a week to a week and a half should be done.
  - Drywall repair, ceiling tiles, painting to be done by a contractor
- Boiler Station 4 complete
- Boiler Station 3 – didn't pass state inspection
  - Expansion tank needs to be replaced
- Building Condition Assessment study shows all boilers at end of life.
- Feasibility Study presenting to the Board of Alderman on March 24<sup>th</sup>
  - Objective – to inform Board of Alderman of the study draft
- Commissioner Melizzi-Golja inquired about recruit school.
  - Three members will be in Training/Safety as the Cadre.
  - A rotation of members will be in place for specialty classes.
  - Graduation - May 29th.

**Motion** by Commissioner Lambert to accept Item 26 27 C Assistant Chief Pouliot's March commission report, as submitted, and place on file.

Seconded by Commissioner Steere

**MOTION CARRIED**

## **Discussion:**

### **26 28      Local 789**

Local 789 President Cy Hebert discussed the following:

- Executive board and committees continue to work with administration.
- NH State Firefighters Convention will be hosted by Local 789 May 12<sup>th</sup> & 13<sup>th</sup> at the Sheraton Tara.

**Motion** by Commissioner Steere to accept Item 26 28, as presented and placed on file.

Seconded by Commissioner Lambert

**MOTION CARRIED**

## **Old Business:**

### **25 15      Board of Fire Commission By-Laws**

No update, leave on agenda

### **25 88      Fire Alarm Staffing Update**

Getting updates in Chiefs reports

### **26 02      NFR Mission Statement**

**Motion** by Commissioner Lambert to amend the mission statement under Vision, second sentence to read "To continually evaluate and improve NFR's policies, procedures and training guidelines in order to provide our customers and personnel with the safest environment possible."

Seconded by Commissioner Melizzi-Golja

**MOTION CARRIED**

**Motion** by Commissioner Lambert to approve the NFR Mission & Vision Statement as amended.

Seconded by Commissioner Melizzi-Golja

**MOTION CARRIED**

## **New Business:**

### **26 29      Station Five Update**

Getting updates in Chiefs reports

### **26 30      Authorization for action: Personnel**

Approval of Promotion for Position of Deputy Fire Chief

Effective Date 03/08/2026 ~ Archie Scott Mobley

**Motion** by Commissioner Kelly to approve the promotion of Captain Archie Scott Mobley to the position of Deputy Fire Chief, effective 03/08/2026.

Seconded by Commissioner Steere

**MOTION CARRIED**

**26 31**     Authorization for action: Personnel  
Approval of Promotion for Position of Captain  
Effective Date 04/05/2026 ~ Timothy Farrar

**Motion** by Commissioner Steere to approve the promotion of Lieutenant Timothy Farrar to the position of Captain, effective 04/05/2026.

Seconded by Commissioner Lambert

**MOTION CARRIED**

**26 32**     Authorization for action: Personnel  
Approval of Promotion for Position of Lieutenant  
Effective Date 04/05/2026 ~ Adam Stasio

**Motion** by Commissioner Lambert to approve the promotion of Private Adam Stasio to the position of Lieutenant, effective 04/05/2026.

Seconded by Commissioner Kelly

**MOTION CARRIED**

**26 33**     Authorization for action: Expenditure  
7 Sets of Personal Protective Clothing/Equipment (PPE)

**Motion** by Commissioner Melizzi-Golja to authorize the expenditure of up to \$35,000 for 7 Sets of PPE from Bergeron Protective Clothing

Seconded by Commissioner Kelly

**MOTION CARRIED**

- Commissioner Kelly inquired about what the probationary firefighter has to personally buy.
  - Chief Buxton indicated there are no out of pocket expense for the probationary firefighter.

**Personnel:**

N/A

**Remarks by Fire Commissioners**

- Commissioner Steere – went to Londonderry to see the new gear – great to see it – really cool
- Commissioner Steere drove around to dig out hydrants – people were happy to see NFR – wonderful to see the community helping out
- Commissioner Lambert inquired about how many hydrants are shoveled by residents versus NFR.
  - Chief Buxton responded that it is hit or miss, some neighborhoods are better than others – not as good in the downtown neighborhoods.
- Commissioner Lambert discussed the bow raffle for Deputy Telgen.
- Chief Buxton – membership is still engaged with the 440 Amherst Street incident
  - Investigation can take upwards of 2 years.
  - The organization and community support are great.

## **Public Comment**

N/A

## **Date, Time and Location of Next BOFC Meeting:**

- Wednesday ~ April 01, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

## **Date, Time and Location of other Events**

- Tuesday ~ March 24, 2026 ~ 7:00pm ~ Special Board of Aldermen Meeting ~ Aldermanic Chambers
- Sunday ~ March 29, 2026 ~ 10:00 am ~ Promotional Ceremony ~ 177 Lake Street
- Friday ~ May 29, 2026 ~ 2:00pm ~ Recruit School Graduation ~ 177 Lake Street

## **Non-Public Session**

**26 24** February 04, 2026

Non-Public Sealed Minutes

**MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.**

**Seconded by Commissioner Lambert**

**A viva voce roll call was taken, which resulted as follows:**

|                            | <u>Yea</u> | <u>Nay</u>    |
|----------------------------|------------|---------------|
| Commissioner Kelly         | <u>X</u>   | <u>      </u> |
| Commissioner Lambert       | <u>X</u>   | <u>      </u> |
| Commissioner Steere        | <u>X</u>   | <u>      </u> |
| Commissioner Melizzi-Golja | <u>X</u>   | <u>      </u> |
| Commissioner Burgess       | <u>X</u>   | <u>      </u> |
| TOTAL #                    | <u>5</u>   | <u>      </u> |

**MOTION CARRIED**

*The Board of Fire Commissioners went into non-public session at 18:25 PM*

**Also present:** Chief Steve M. Buxton, Assistant Chief Eric A. Tremblay, Assistant Chief Adam M. Pouliot, Business Manager Karen M. Conde

**MOTION BY Commissioner Kelly TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING.**

**Seconded by Commissioner Lambert**

**MOTION CARRIED**

*The Board of FIRE COMMISSIONERS came out of non-public session at 18:29 PM*

**MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS APPROVE AND KEEP SEALED THE MINUTES OF THE NON-PUBLIC SESSION FROM February 4, 2026, BY ROLL CALL, UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL**

**Seconded by Commissioner Steere**

*A viva voce roll call was taken, which resulted as follows:*

|                            | <u>Yea</u> | <u>Nay</u>    |
|----------------------------|------------|---------------|
| Commissioner Kelly         | <u>X</u>   | <u>      </u> |
| Commissioner Lambert       | <u>X</u>   | <u>      </u> |
| Commissioner Steere        | <u>X</u>   | <u>      </u> |
| Commissioner Melizzi-Golja | <u>X</u>   | <u>      </u> |
| Commissioner Burgess       | <u>X</u>   | <u>      </u> |
| TOTAL #                    | <u>5</u>   | <u>      </u> |

**MOTION CARRIED**

**Adjourn**

**Motion** by Commissioner Kelly to adjourn the meeting at 18:37 PM

Seconded by Commissioner Lambert

**MOTION CARRIED**