

REPORT OF THE FINANCE COMMITTEE

SEPTEMBER 2, 2026

A meeting of the Finance Committee was held on Wednesday, September 2, 2026, at 7:00 p.m. in the Aldermanic Chamber and duly noticed in two places, including the City's website, in accordance with the requirements of RSA 91-A:2 II.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Alderwoman Vengerflutta Smith
Alderman John Sullivan
Alderman-at-Large Alicia Gregg
Alderman Patricia Klee, Vice Chair
Mayor Jim Donchess, Chairman

Members not in Attendance: Alderman-at-Large Lori Wilshire
Alderman-at-Large Ben Clemons

Also in Attendance: Tim Cummings, Administrative Services Director
Amy Girard, Purchasing Manager
Dawn Enwright, CFO
Emily Martuscello, Emergency Management Director
Adam Pouliot, Assistant Fire Chief
Jeff Lafleur, Superintendent of Solid Waste
Jonathan Ibarra, Superintendent of Street Department
Dave Boucher, Superintendent of Wastewater

ROLL CALL

PUBLIC COMMENT

COMMUNICATIONS

From: Amy Girard, Purchasing Manager
Re: Software: Special Event Permitting in the amount not to exceed \$117,000 funded from General Fund/ 54- Property Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A THREE-YEAR CONTRACT FOR THE PURCHASE OF PROFESSIONAL LICENSE SOFTWARE FOR SPECIAL EVENT PLANNING WITH EVENT APPROVALS, INC., IN THE AMOUNT NOT TO EXCEED \$117,000 (\$39,000 ANNUALLY). FUNDING WILL BE THROUGH DEPARTMENT: 120 TECHNOLOGY MAINTENANCE; FUND: GENERAL FUND/54-PROPERTY SERVICES

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Purchase of a Ford Transit Van in the amount not to exceed \$77,277.28 funded from CERF/ 81- Capital Outlay/Improvements

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF ONE (1) AWD FORD TRANSIT VAN WITH SEATING FOR 12 TO REPLACE THE F150 SUPER CREW CAB PICKUP TRUCK FOR NASHUA FIRE RESCUE FROM GRAPPONE FORD AND GLOBAL PUBLIC SAFETY IN THE AMOUNT NOT TO EXCEED \$77,277.28. FUNDING WILL BE THROUGH DEPARTMENT: 152 FIRE RESCUE; FUND: CERF/81-CAPITAL OUTLAY/IMPROVEMENTS

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Purchase of a Ford F250 Super Duty truck in the amount not to exceed \$98,630.88 funded from CERF/ 81- Capital Outlay/Improvements

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF ONE (1) FORD F250 SUPER DUTY PICKUP TRUCK WITH A SLIDE-IN UTILITY BOX AND OUTFITTED WITH GRAPHICS AND EMERGENCY LIGHTING IN REPLACEMENT THE DEPUTY FIRE CHIEF'S VEHICLE FROM GRAPPONE FORD, GLOBAL PUBLIC SAFETY, ICONIC ELEMENTS INC., KNOX COMPANY, AND OCEAN STATE SIGNAL CO., IN THE AMOUNT NOT TO EXCEED \$98,630.88. FUNDING WILL BE THROUGH DEPARTMENT: 152 FIRE RESCUE; FUND: CERF/81-CAPITAL OUTLAY/IMPROVEMENTS
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: PFAS Leachate Removal Pilot Infrastructure Upgrades in the amount not to exceed \$400,143.00 funded from Grant/ 81- Capital Outlay/Improvements

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A CONTRACT WITH STEARNS, CONRAD, AND SCHMIDT ENGINEERS, INC., DBA SCS FIELD SERVICES FOR INFRASTRUCTURE IMPROVEMENTS RELATED TO THE FOUR HILLS LANDFILL LEACHATE PFAS REMOVAL AND DESTRUCTION PILOT TEST PROJECT IN THE AMOUNT NOT TO EXCEED \$400,143.00. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: GRANT/81-CAPITAL OUTLAY/IMPROVEMENTS
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: FY27-FY29 Landfill Gas Telemetry Monitoring - Project Portal in the amount not to exceed \$87,750 funded from Solid Waste Fund/ 53- Professional & Technical Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A CONTRACT WITH SANBORN, HEAD & ASSOCIATES FOR FY2027 THROUGH FY2029 LANDFILL GAS TELEMTRY MONITORING & SUPPORT IN THE AMOUNT NOT TO EXCEED \$87,750. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: SOLID WASTE FUND/53-PROFESSIONAL & TECHNICAL SERVICES
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: 2027 Landfill Gas Expansion Design & CQA Engineering in the amount not to exceed \$74,000 funded from Bond/ 53- Professional & Technical Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE AN ENGINEERING SERVICES CONTRACT WITH SANBORN, HEAD & ASSOCIATES FOR DESIGN AND CONSTRUCTION QUALITY ASSURANCE OVERSIGHT FOR THE 2026 LANDFILL GAS COLLECTION SYSTEM MODIFICATION WORK IN THE AMOUNT NOT TO EXCEED \$74,000. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: BOND/53-PROFESSIONAL & TECHNICAL SERVICES
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: 2026 Landfill Phase III Temporary Cap Design & CQA Engineering in the amount not to exceed \$46,500 funded from Bond/ 53- Professional & Technical Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE AN ENGINEERING SERVICES CONTRACT WITH SANBORN, HEAD & ASSOCIATES TO PROVIDE ENGINEERING DESIGN AND CONSTRUCTION QUALITY ASSURANCE OVERSIGHT FOR THE 2026 PHASE III LANDFILL TEMPORARY CAP SYSTEM IN THE AMOUNT NOT TO EXCEED \$46,500. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: BOND/53-PROFESSIONAL & TECHNICAL SERVICES
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Purchase of Trash and Recycling Toters in the amount not to exceed \$145,000 funded from Solid Waste Fund/ 71- Equipment

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF RECYCLING AND TRASH CARTS AND CART LIDS FOR CURBSIDE COLLECTION FOR FY27 FROM TOTER, INC., IN THE AMOUNT NOT TO EXCEED \$145,000. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: SOLID WASTE FUND/71-EQUIPMENT

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Traffic Signs & Supplies in the amount not to exceed \$38,000 funded from General Fund/
61- Supplies & Materials

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE SOLE SOURCE PURCHASE OF VARIOUS SIGNS, REPLACEMENT POLES, AND PROPRIETARY ITEMS RELATED TO SIGNS, PAVEMENT PAINT, AND PAINT MACHINE REPLACEMENT PARTS FROM PERMA-LINE OF NEW ENGLAND IN THE AMOUNT NOT TO EXCEED \$38,000. FUNDING WILL BE THROUGH DEPARTMENT: 161 STREETS; FUND: GENERAL FUND/61-SUPPLIES & MATERIALS
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: FY27 Paving Asphalt & Aggregates in the amount not to exceed \$147,000 funded from General Fund/ 61- Supplies & Materials

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE SOLE SOURCE PURCHASE OF ASPHALT AND AGGREGATES FROM BROX INDUSTRIES AND CONTINENTAL PAVING IN THE AMOUNT NOT TO EXCEED \$147,000. FUNDING WILL BE THROUGH DEPARTMENT: 161 STREETS; FUND: GENERAL FUND/61-SUPPLIES & MATERIALS
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Amendment #1 for Collection System Flow Monitoring in the amount not to exceed \$46,500 funded from Wastewater Fund/ 53- Professional & Technical Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE AMENDMENT #1 WITH ADS ENVIRONMENTAL SERVICES, LLC, FOR THE FLOW MONITORING OF THE COLLECTION SYSTEM IN THE AMOUNT NOT TO EXCEED \$46,500 (\$28,700 FY27, \$8,900 FY28 AND FY29 PER YEAR). FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER FUND/53-PROFESSIONAL & TECHNICAL SERVICES
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Nashua biosolids evaluation in the amount not to exceed \$116,462.73 funded from Wastewater Fund/ 53- Professional & Technical Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A CONTRACT WITH HAZEN AND SAWYER FOR THE FEASIBILITY EVALUATION OF LONG-TERM BIOSOLIDS MANAGEMENT AND DISPOSAL AT THE FOUR HILLS LANDFILL IN THE AMOUNT NOT TO EXCEED \$116,462.73. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER FUND/53-PROFESSIONAL & TECHNICAL SERVICES
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Amendment #2 for Icon Architecture's Limited Design Study in the amount not to exceed \$40,000 funded from General Fund/ 53- Professional & Technical Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE AMENDMENT #2 WITH ICON ARCHITECTURE FOR PROFESSIONAL SERVICES TO ASSIST WITH A LIMITED DESIGN STUDY FOR A RESOURCE CENTER IN THE AMOUNT NOT TO EXCEED \$40,000. FUNDING WILL BE THROUGH DEPARTMENT: 129 CITY BUILDINGS; FUND: GENERAL FUND/53-PROFESSIONAL & TECHNICAL SERVICES
MOTION CARRIED

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES – None

TABLED IN COMMITTEE - None
RECORD OF EXPENDITURES

MOTION BY ALDERMAN SULLIVAN THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM AUGUST 14, 2026 THROUGH AUGUST 27, 2026
MOTION CARRIED

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

NON-PUBLIC SESSION

MOTION BY ALDERMAN SULLIVAN THAT THE FINANCE COMMITTEE GO INTO NON-PUBLIC SESSION BY ROLL CALL PURSUANT TO RSA 91-A:3 II (d) “CONSIDERATION OF THE ACQUISITION, SALE, OR LEASE OF REAL OR PERSONAL PROPERTY WHICH, IF DISCUSSED IN PUBLIC, WOULD LIKELY BENEFIT A PARTY OR PARTIES WHOSE INTERESTS ARE ADVERSE TO THOSE OF THE GENERAL COMMUNITY”

SECONDED BY ALDERMAN GREGG

A viva voce roll call was taken, which resulted as follows:

Yea: Alderman Gregg, Alderman Sullivan, Alderwoman Smith, Alderman Klee,
Chairman Donchess 5

Nay: 0

MOTION CARRIED

The Finance Committee went into non-public session at 7:38 p.m.

The Finance Committee came out of non-public session at 7:42 p.m.

MOTION BY ALDERMAN SULLIVAN THAT THE FINANCE COMMITTEE KEEP THE MINUTES OF THE NON-PUBLIC SESSION CONFIDENTIAL BECAUSE THE DIVULGENCE OF THE CONFIDENTIAL INFORMATION LIKELY WOULD RENDER THE PROPOSED ACTION INEFFECTIVE UNTIL SUCH TIME AS THE BOARD OF ALDERMEN DETERMINES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderman Gregg, Alderman Sullivan, Alderwoman Smith, Alderman Klee,
Chairman Donchess 5

Nay: 0

MOTION CARRIED

ADJOURNMENT

MOTION BY ALDERMAN KLEE TO ADJOURN
MOTION CARRIED

The Finance Committee meeting was adjourned at 7:44 p.m.

Alderman John Sullivan
Committee Clerk