

Nashua Arts Commission
Meeting minutes
Oct. 13, 2026

In attendance:

Jennifer Annand

Mike McDowell

Sara Ceaser

Stephanie Moll

Chuck Emmons

Lindsay Rinaldi

Faith Mandravelis

Lauren Spira-Savett

Jane Marquis

Absent: Tina Cassidy, Paula Lochhead

City reps: Liz Hannum, Alderman-at-Large Morgan, Kathleen Palmer

Guest: Kathy Prevost, potential commissioner candidate

Call to Order: 8:04 am. **Roll Call of Members.**

Motion to Approve: Sept. 2026 minutes – Motion to Approve was made by **Jane** and seconded by **Jenn**, **Chuck** abstained, all others in favor. Motion carried.

Grant Subcommittee Report: **Laurie** gave an overview of their first meeting, which included making small changes to the grant submission form and process. These changes will be approved and given to City rep Kathleen to change before the form goes live for the grant season. The subcom's next meeting will include reviewing the evaluation rubric, a formal appointment of the new Chair to overtake outgoing Chair Jenn, and creating a firm marketing plan for getting the word out. Attached below are the meeting Minutes.

Priorities and Project Planning for the fiscal year: **Lindsay** and the commissioners brainstormed potential projects and broke them out by month to the end of this fiscal year (June 2027). Attached below are the projects proposed and a draft calendar.

Action Items for all commissioners:

- Review drafted project calendar and master brainstorm list and choose at least one project you'd like to be actively involved in.
- Identify anything that was missed and bring up at next meeting
- Review [NAC Arts & Culture Plan](#) and match your preferred project to an initiative in the plan and consider the "why"/impact

Motion to Adjourn: 9:20 am, made by **Chuck**, seconded by **Jenn**, all in favor. Motion carried.

Next Meeting: **8 am Tuesday, Nov. 10, 2026**

4 Attachments: Grant SubCom 100926 Minutes; NAC PROJECT CALENDAR DRAFT 101326; NAC Project Brainstorm 101326; Final Budget NAC FY27

Nashua Arts Commission
Grants Committee Meeting
October 9, 2026 at City Hall

In attendance: Sara Ceaser, Lindsay Rinaldi, Laurie Spira-Savett

12:03 Meeting called to order

Discussion of the following:

- Reviewed 2025 application and discussed updates for 2026 process.
- Reviewed 2025 grant recipient reporting and discussed updates for 2026 process.
- Discussed whether to change the maximum amount that each grantee can receive, currently \$5,000.
- Discussed whether to revise guidelines on who can apply for grants.
- Agreed to review decision rubric at a future meeting.

1:15 Adjourn

Submitted by Laurie Spira-Savett

NAC PROJECT CALENDAR NOVEMBER 2026 – JULY 2027					
Add estimated/actual costs and action items or notes as projects develop.					
Oct 2026			March 2027		
Project	Cost	Action Items / Notes	Project	Cost	Action Items / Notes
Grants	\$		Succession Planning		
Succession Planning			Music Series	\$	
Americans for the Arts Economic Impact Study	\$		QR Codes for Public Art Catalogue	\$	
November 2026			Children's Art Show	\$	
Project	Cost	Action Items / Notes			
Grants	\$		April 2027		
Elections + Succession Planning			Project	Cost	Action Items / Notes
			Succession Planning		
December 2026			Music Series		
Project	Cost	Action Items / Notes	QR Codes for Public Art Catalogue	\$	
Grants	\$		Children's Art Show	\$	
Succession Planning					
Resolution Draft			May 2027		
			Project	Cost	Action Items / Notes
January 2027			Succession Planning		
Project	Cost	Action Items / Notes	Music Series	\$	
Grants	\$		QR Codes for Public Art Catalogue – Install	\$	
Succession Planning			Children's Art Show	\$	
Resolution					
QR Codes for Public Art Catalogue	\$		June 2027		
			Project	Cost	Action Items / Notes
February 2027			Americans for the Arts Economic Impact Study	\$	
Project	Cost	Action Items / Notes	Succession Planning		
Grants – Presentation	\$		Music Series	\$	
Succession Planning			Children's Art Show	\$	
QR Codes for Public Art Catalogue	\$				
			July 2027/NEXT FISCAL YEAR		
			Project	Cost	Action Items / Notes
			Music Series	\$	
			Artwalk		

NAC Project Brainstorm – 10/13/26

Public Art & Community Engagement

- QR codes on sculptures/public art
- Nashua Tours
- Makers Cohort
- Artwalk
- Library Panel Boards
- Artist Windows
 - Activate Jan/Feb
 - Maybe student artists
 - Story walk on windows?

Marketing & Awareness

- Blog posts → increase NAC visibility
- Digital Kiosk
- Align social media calendars
- Hire AI agent → Event Calendar

Events & Programming

- Music @ the Pav
 - Fixed Banners to advertise the schedule
- Children's Art Show
- Training on Pav Sound
- Literacy Project
 - Writing
- Phone holder for artists to record themselves near Pav

NAC Administration & Outreach

- NAC liaisons to local groups so we always know what's going on and who can potentially collab
- NAC nametags
- Succession Planning (Annual officer elections, onboarding of prospective commissioners, and leadership development for current commissioners)
- Central NAC Doc Hub
- Americans for the Arts Study
 - Economic Study
- Resolution to secure our funding out of Mayor discretionary

NAC Final Budget FY26/27	Approved Budget 26/27	<i>Commission Approved 9.8.26</i>
Total Allocated Funds FY26	\$45,000.00	
<i>Date funds are released</i>	7/1/2026	
Expenses		
Grant Awards	\$30,000.00	
Arts Commision Projects/ Discretionary Funds	\$12,500.00	
Arts City	\$2,500.00	
Total Remaining Funds	\$0.00	