

CITY OF NASHUA
BOARD OF FIRE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 7, 2026

THE MEETING CAME TO ORDER AT 17:13 PM

MEMBERS PRESENT:

Kevin Burgess
Thomas Kelly
Gary Lambert
Mary Ann Melizzi-Golja
John Steere – Commissioner Elect

MEMBERS NOT PRESENT:

N/A

STAFF PRESENT:

Chief Steve M. Buxton
Deputy Michael Curran (Joined at 18:11pm)
Business Manager Karen M. Conde
Local 789 President Cy Hebert

STAFF NOT PRESENT:

Assistant Chief Eric A. Tremblay (In Wisconsin for Engine 2)
Assistant Fire Chief Adam M. Pouliot

OTHERS PRESENT:

Board of Alderman Liaison John Sullivan (Joined at 18:11pm)
Dave Hurley, Leftfield Senior Project Manager

All stood as Commissioner Lambert led the Pledge of Allegiance.
A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

Interview for Fire Alarm Supervisor (Non-Public)

Non-Public Session

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (a), THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE OR THE DISCIPLINING OF SUCH EMPLOYEE, OR THE INVESTIGATION OF ANY CHARGES AGAINST HIM OR HER, UNLESS THE EMPLOYEE AFFECTED (1) HAS A RIGHT TO A PUBLIC MEETING, AND (2) REQUESTS THAT THE MEETING BE OPEN, IN WHICH CASE THE REQUEST SHALL BE GRANTED

Seconded by Commissioner Lambert

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	
Commissioner Kelly	<u>X</u>	<u> </u>	
Commissioner Lambert	<u>X</u>	<u> </u>	
Commissioner Steere	<u> </u>	<u> </u>	Commissioner Elect
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>	
Commissioner Burgess	<u>X</u>	<u> </u>	
TOTAL #	<u>4</u>	<u> </u>	

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 17:20 p.m.

Chief Buxton was also present.

Interviewed Anthony Patti, Acting Fire Alarm Supervisor for Fire Alarm Supervisor

Followed by discussion.

Effective date to be determined.

Motions made in non-public:

N/A

MOTION BY COMMISSIONER Melizzi-Golja TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING, AND NOT SEAL THE MINUTES

SECONDED BY COMMISSIONER Lambert

MOTION CARRIED

The Board of FIRE COMMISSIONERS came out of non-public session at 18:11 PM

CONSENT AGENDA:

Minutes:

26 03 December 03, 2025 Regular Meeting Minutes

Reports:

26 04 Departmental Detail Expenditures Report

26 05 Accidental/Damage Reports (3)

Communications:

26 06 From: Tyngsboro Fire Department
 Re: Mutual Aid Thank You

26 03 thru 26 06 Approval of Consent Agenda Items

Motion by Commissioner Kelly to accept and place on file, as presented, the Consent Agenda items

Seconded by Commissioner Lambert

MOTION CARRIED

REGULAR AGENDA

26 10 Authorization for action: Personnel

Approval of Promotion for Position of Fire Alarm Supervisor
Effective Date TBD ~ TBD

Motion by Commissioner Melizzi-Golja to approve the promotion of Acting Fire Alarm Supervisor Anthony Patti to the position of Fire Alarm Supervisor, effective TBD.

Seconded by Commissioner Lambert

MOTION CARRIED

25 10 Station Five Feasibility Study, December Update/Presentation

- Dave Hurley, Leftfield Senior Project Manager, gave an update on the open houses.
- The Work Group is brainstorming on how to make the information and presentation more available to the public. Hoping to have things available on the City Cable TV station.

Non-Public Session

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u> </u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>4</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 18:23 PM

MOTION BY Commissioner Lambert TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING.

Seconded by Commissioner Kelly

MOTION CARRIED

The Board of FIRE COMMISSIONERS came out of non-public session at 19:07 PM

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Lambert

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	
Commissioner Kelly	<u>X</u>	<u> </u>	
Commissioner Lambert	<u>X</u>	<u> </u>	
Commissioner Steere	<u> </u>	<u> </u>	Commissioner Elect
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>	
Commissioner Burgess	<u>X</u>	<u> </u>	
TOTAL #	<u>4</u>	<u> </u>	

MOTION CARRIED

Staff Reports:

26 07 A Chief Buxton

Chief Buxton expressed that he can address any questions regarding his submitted report.

- Happy New Year and look forward to working with everyone for 2026
- Retired Assistant Chief Keith Anderson Sr. passed away – Funeral Arrangements
- Training Grounds
 - The entrance will not be off of Teak Drive.
 - Going to the Zoning Board of Adjustment to get the water line to come in off of Teak Drive.
 - Zoning Board Meeting on January 13th
 - Working with Solid Waste to gain NFR access to the road

Motion by Commissioner Kelly to accept Item 26 07 A, Chief Buxton's January commission report, as presented, and place on file.

Seconded by Commissioner Lambert

MOTION CARRIED

26 07 B Assistant Chief Tremblay

Assistant Chief Tremblay was not present for discussion of his submitted report.

Motion by Commissioner Lambert to accept Item 26 07 B Assistant Chief Tremblay's January commission report, as submitted, and place on file.

Seconded by Commissioner Kelly

MOTION CARRIED

Commissioner Kelly asked what the cost of the Ash/Vine Street fire was.

Chief Buxton replied that the cost for NFR was \$35,000, for call back staff, investigation, other overtime, etc.

26 07 C Assistant Chief Pouliot's

Assistant Chief Pouliot was not present and didn't submit a report.

Chief Buxton discussed the following on the Fire Alarm Staffing:

- Sixteen applications were received.
- Plan is to bring them in for testing at the end of this week and beginning of next week
- Hope to bring in 5 for interviews
- Will be fully staffed after that

Discussion:

26 08 Local 789

Local 789 President Cy Hebert discussed the following:

- Congratulated Commissioner Melizzi-Golja and Commissioner Steere on the re-elections and the Chair, Vice Chair and Clerk on their re-appointments
 - Looking forward to working with everyone in 2026
- The Executive Board and the Local continue to work closely with Admin on a number of projects
 - Very good open communication
 - Things are going very well.
 - MERP is completely squared away.

Commissioner Lambert thanked the Local and Admin for working well together.

Motion by Commissioner Kelly to accept Item 26 08, as presented and placed on file.

Seconded by Commissioner Lambert

MOTION CARRIED

Old Business:

25 15 Board of Fire Commission By-Laws

No update, leave on agenda

25 88 Fire Alarm Staffing Update

Chief Buxton discussed above.

25 126 FY27 Capital Improvements Discussion – Informational only

- The FY27 Capital Improvements Requests were submitted.
- Assistant Chief Pouliot presented to the Capital Improvements Committee
- Waiting for the rankings from the Capital Improvements Committee
- Recommendations will be given to the Mayor by the Capital Improvements Committee
- Capital Improvements becomes part of the budget.

New Business:

26 09 FY27 Budget Discussion

- The FY27 Proposed Budget needs to be submitted no later than January 30, 2026.
- The Mayor's guidance is 3%
- The Master Plan recommended that a Training Officer be on duty at all times which would require adding three positions.
 - Discussed the need for 24/7 coverage for a Training Officer.
- Really need to increase the Buildings & Grounds line for the changing times.
- With all of this, we would be coming in at about 6%.
- Need a Special Meeting to review with the Board of Fire Commission
 - Special Meeting for Approval of the proposed budget to be held January 21, 2026 at 4:30pm.

Personnel:

Remarks by Fire Commissioners

Chairman Burgess thanked everyone for their vote to re-elect him as Chairman.
Commissioner Melizzi-Golja thanked the Local and members for all they do, looking forward to a good year and everyone being safe.

Public Comment

N/A

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ January 21, 2026 ~ 4:30 pm ~ 177 Lake Street Training Classroom
- Wednesday ~ February 4, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

- Sunday ~ January 11, 2026 ~ 10:00 am ~ Promotional Ceremony ~ 177 Lake Street
- Tuesday ~ January 13, 2026 ~ 6:30 pm ~ Zoning Board Meeting ~ City Hall Auditorium, 3rd Floor ~ 229 Main Street, Nashua, NH 03061

Adjourn

Motion by Commissioner Kelly to adjourn the meeting at 19:29 PM

Seconded by Commissioner Lambert

MOTION CARRIED