



CITY OF SALEM AFFORDABLE HOUSING TRUST FUND BOARD

MEETING AGENDA

A meeting of the Salem Affordable Housing Trust Fund Board was held on Tuesday, July 14, 2026, via remote participation.

Acting Chair Pineros-Shields called the meeting to order at 6:30 p.m.

Members present: Thomas Piñeros-Shields, Gina Flynn, Lynda-Fairbanks-Atkins, Kate Jordan, and Krystle Brown.

Members absent: Mayor Pangallo, Chair Zamborlini (2)

Staff present: Deputy Director Amanda Chiancola, Senior Planner Robyn Lee

I. PUBLIC COMMENT

There was no public comment.

II. APPROVAL OF MINUTES

A. April 7, 2026

Motion to approve the April 7, 2026, minutes of the Affordable Housing Trust Fund is made Ms. Flynn, seconded by Ms. Fairbanks Atkins, all in favor.

III. New Business

4. Introduction of New Members

The Trust welcomes two new members that have been appointed by the Mayor and confirmed by City Council, Kate Jordan and Krystle Brown.

5. Guest Speakers

a. Jason Webb, Community and Technical Assistance Principal from Grounded Solutions.

- a. Mr. Webb provides an overview of the process for implementing CLTs and how to first approach a CLT initiative. Presentation materials are available [here](#).

b. Kevin Hudson, Director of Charitable Giving from Essex County Habitat for Humanity.

Know your rights under the Open Meeting Law M.G.L. c. 30A § 18-25 and City Ordinance § 2-2028 through § 2-2033.

- a. Mr. Hudson provides an overview of Habitat, how they acquire property, how they work with new homeowners, how they fund their projects, an overview of the new project proposed in Salem, and other Habitat programs. Presentation materials are available [here](#).

6. Committee Reports

a. Update on fundraising from the fundraising subcommittee.

- a. Ms. Fairbanks Atkins provides an update on fundraising efforts. Staff and subcommittee members have been in ongoing conversations regarding the process for identifying the focus, implementation, and feasibility of these funds.

b. Updates on research from the policy subcommittee.

- a. Mr. Pineros-Shields discusses a potential opportunity to explore making CLTs a topic of a research project led by SSU students starting in the fall. Ms. Jordan and Mx. Brown express interest in joining this subcommittee.

This vote is done later in the meeting after agenda item #7

Board votes to appoint Ms. Jordan and Mx. Brown to the policy subcommittee, all in favor.

7. New Business

a. Staff updates on Mayor's housing priorities.

- a. Staff provide an update on efforts on SROs, transfer fees, 40R Districts, and Jefferson Ave Corridor Plan. Staff have been continuing work on SROs and transfer fees and aim to provide full updates and proposed policy frameworks to the Board at the next meeting. Development applications for Harrison Road and Margin St 40R districts are proceeding through local permitting or are expected to be filed soon. Staff will be presenting to the Committee of the Whole on the Jefferson Ave Corridor Plan on July 27th.

b. Discuss and vote on vice chair.

Motion to elect Mr. Pineros Shields as Vice Chairis made Ms. Flynn, seconded by Ms. Fairbanks Atkins, all in favor.

8. Adjournment

Motion to adjourn is made by Ms. Flynn, seconded by Ms. Fairbanks Atkins, all in favor.

Meeting adjourned at 8:29 PM

Minutes approved on:

Know your rights under the Open Meeting Law M.G.L. c. 30A § 18-25 and City Ordinance § 2-2028 through § 2-2033.