



SALEM HARBOR PORT AUTHORITY

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MEETING MINUTES: August 6, 2026

A public meeting of the Salem Harbor Port Authority was convened at 5:00 pm via Zoom web conference.

Members present: Fred Atkins, Councilor Turowski, Capt. Ryan, and Philip Pelletier

Others Present: Capt. Bill McHugh – Harbormaster, Daniel Collins – Planning Department, Kathy Winn

Call to Order

Capt. Ryan called the meeting to order at 5:00pm. Roll was called.

Chairperson Designation

Capt. McHugh noted that this item would be deferred until Mayor Pangallo was present. Mr. Collins noted that the enabling legislation authorizes the Mayor to designate the chairperson.

Capt. McHugh noted that Mr. Pelletier is a Mass Maritime graduate and ran North Shore Marine for many decades.

Service Recognition, Kathy Winn

Capt. Ryan recognized Ms. Winn's leadership over the past several years. Capt. McHugh noted all the wonderful waterfront projects that were completed with Ms. Winn's assistance and that she was instrumental in identifying the importance of having a designated port authority/area.

Ms. Winn expressed her thanks to everyone and the City for all their hard work. She believes Mr. Pelletier will be a great appointment to the Board.

Ms. Winn was presented with a recognition award from the City.

Port Updates

- **Passport Parking Initiative**

Capt. McHugh noted that per the direction of the Board, the parking regulations are being implemented at \$1.25/hour, from May 1st -November 1st between the hours of 7am-7:30pm. The signage is ready. There is a delay with the printers and enforcement tools.

Councilor Turowski noted that she has received requests asking if there could be a discount rate for residents. She noted that many people are being impacted by the change. She requested that there be consideration of a discount rate through the PassPort App as is done in other area lots in the City.

Councilor Turowski made a motion that residents be given a discount rate of \$0.25/hour during the seasonal parking restrictions.

Capt. McHugh asked how the change would be implemented and worried about how busy the lot gets during October. He said that anytime the lot is restricted to the residents, there is a violation of Chap. 91. If residents are receiving a discount and parking at the lot, they should be using the ferry. Councilor Turowski said she would recommend a 20% discount during the seasonal parking restriction for the first season to gauge use. Capt. McHugh said he wasn't sure how that would work through the PassPort app.

Councilor Turowski made a motion that residents be given a 20% discount, seconded by Mr. Atkins. The motion passed unanimously.

- **Amended Lease Agreement**

Capt. McHugh reported that there was a previously unknown lot line issue with Lot 2B and a portion of the Blaney Street lot. A surveyed plan was shown. The City approached the CEC for an amended lease to exclude the yellow strip shown on the plan. He said the amendment is necessary for the development of the terminal building.

The green lot shown is the ferry terminal lot.

Capt. McHugh reported that the new ferry terminal building was brought before the Conservation Commission and that a standard Order of Conditions was secured. A variance was secured from the ZBA. He reported that they are in final development and are getting a presentation ready to bring before the this Board at the September meeting and the Planning Board in October. They are working to finalize the flood elevations taking in account future tidal rise.

The deepwater development is still moving forward. They are waiting for the State Supplemental Budget and they are feeling optimistic that the lost federal funding will be replaced. Crowley will be transitioning to a construction management role so the Harbor Use Agreement will need to be adjusted.

Mr. Collins noted that Board members should plan on the full hour for the September meeting.

Staff/Authority Updates

- **Harbor Master Report**

Capt. McHugh reported that there has been quite a bit of activity at the North Berth. The Liberty Clipper has been in the port, which is generating revenue. Corporate yachts have also been coming. Lady Maryland was also in the port.

The Public Art Commission has extended an invitation to the Board for the art installation at the end of the month in a temporary location at the Harborwalk. The event will be August 25th, with a dedication on the 24th at 5:30pm.

Capt. McHugh noted that the contractor for the granite is one-two weeks late, but a purchase order is in place.

Public Comment

There were no members of the public wishing to comment.

Approval of the Minutes

Councilor Turowski motioned, seconded by Mr. Atkins, to approve the minutes for the June 4th meeting. The motion passed unanimously.

Adjournment

Mr. Atkins motioned, seconded by Councilor Turowski, to adjourn the meeting. The motion passed unanimously.

DRAFT