



DRAFT MINUTES

LIBRARY BOARD OF TRUSTEES COMMUNICATIONS COMMITTEE Minutes Date: October 15, 2026

The committee held a regular meeting on October 15, 2026 at 5:30 p.m. in the SBPL Board Room, and by Zoom.

Members present: Holly Painter, Stacy Pape, Leslie Van Wagner, Whitney Kirzinger, Rebecca Stazi, Bree Drapa

1. Call to Order (5:32 p.m.)

Chair Holly P. called the meeting to order at 5:30 p.m. A sign-in sheet for the Chair and Committee Members was shared to mark their meeting attendance.

2. Review of library exits

The chair provided instructions on emergency building exits.

3. Additions and deletions to the posted agenda None

4. Comments and questions from the public not related to items on the agenda

No public present

5. Approval of regular committee minutes of September 17, 2026

MOTION: Leslie V.W. motioned to approve the September 17, 2026 meeting minutes.

SECOND: Stacy P. ACTION: Motion passed unanimously.

6. Fall Outreach

Tabling (Rec events, apartments, food shelf)

- All open slots on the sign-up sheet are full - thanks, Stacy and Whitney (aka Peet the Cat)!
- Library is doing Glow Walk 10/24 (Bree and Christine); don't need BOT member
- Shelburne Road Apartments (six/seven) - Have same property manager who initially responded positively and passed along request to Assistant Manager who hasn't responded
 - Will wait another week - Holly following up on this
- Outreach to schools - Elementary schools responded; middle school and high school didn't respond
 - Amanda (teen specialist) has had better luck with the high school

- Food Shelf - Bree okayed this outreach effort
 - Rebecca will follow up with Peter Carmolli
- Overall - Think about more interactive/fun things for tabling; free books

Articles for The Other Paper

- Bree is doing January
 - “Resolutions to Read” - Reader advice from staff
- Com Squad is on for December. Need to submit by Dec 3 or 4 (600 words)
 - Idea for article - highlighting library growth and increased community use, using recent statistics such as library-card growth and increased utilization.
 - Leslie V.W. volunteered to write a draft for review at the next Com Squad meeting and will set up a time to “interview” Bree.
 - Leslie will send to Holly when done; Holly will submit.
- **Update (10/21):** Holly received a message from Merry, who writes the Friends of Library's column for the Other Paper. They're scheduled for November but asked to switch with us and take our December spot instead as they use their end-of-year column to announce the line-up for their winter concert series, but the library hasn't been able to finish booking all of the musicians.
 - Leslie agreed to complete our article to be ready by Nov 6

Pamphlet and Poster Distribution

- At our last meeting, Rebecca suggested pamphlets in acrylic holders at businesses such as Leonardo's, the Airport, hockey rink, Panera
 - Bree shared that the pamphlets are expensive (\$1.00 each)
 - Alternative - Maybe a rack card with QR code? Use material from poster; Bree will talk to Andy about this
- Posters - Distribution is light - COM Squad will get their copies out!

7. Strategic plan updates

- Looking good! We are appreciative of the work Donna S, Anne L., and Whitney put into this effort.
- If folks have edits/wordsmithing suggestions, pass them along to Whitney

8. Meeting adjourned at 6:15 pm

Respectfully submitted,
Leslie Van Wagner