



City Council
Audit Subcommittee
Meeting Agenda

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Justin Hurst (Chair)

~Final~

**September 23,
2026**

12:00 PM

City Hall - Room 200

Call To Order

12:00 PM Meeting called to order on September 23, 2026, ZOOM ONLY

Roll Call

Zoom

Auditor Yong No
Superintendent Dinall
Councilor Hurst (Chair)
Councilor Walsh
Councilor Davila
Pat Roach
Rose (School Committee)

Attendee Name	Title	Status	Arrived
Brian Santaniello	City Councilor At Large	Excused	
Gerry Martin	City Councilor — Ward 7	Excused	
Maria Perez	City Councilor — Ward 1	Absent	
Malo Brown	City Councilor — Ward 4	Excused	
Zaida Govan	City Councilor — Ward 8	Excused	
Kateri Walsh	City Councilor At Large	Zoom	
Justin Hurst	City Councilor At Large	Zoom - Late 12:03PM	
Victor Davila	City Councilor — Ward 6	Zoom	

Michael Fenton	City Councilor — Ward 2	Excused	
Jose Delgado	City Councilor At Large	Absent	
Lavar Click-Bruce	City Councilor — Ward 5	Excused	
Melvin Edwards	City Councilor — Ward 3	Excused	
Tracye Whitfield	City Councilor At Large	Excused	

Public Portion

1. Presentation and discussion of the First Student Transportation Services Contract Follow up Review.
2. Presentation and discussion of the School Year 2025 Student Activities Agreed Upon Procedures Report.

Minutes:

On September 25, 2026, the Audit Committee, chaired by Councilor Justin Hurst, met virtually at 12:04 p.m. to review the Student Transportation Services Follow-Up Report and Student Activity Funds Review. Councilors Kateri Walsh and Victor Davila participated, along with School Committee Member Rosa Valentin, Superintendent Dr. Sonia Dinnall, Auditor Yong No, Pat Roach, and other City and School Department representatives. The transportation follow-up found that most of the 14 recommendations from the 2024 audit had been implemented, including improvements to required insurance and performance bond documentation, EpiPen training and drug and alcohol testing records, bus identification, operational reporting, billing procedures, written procedures, and customer service. First Student reported approximately 95 percent on-time performance for large and minibuses during the 2024-2025 school year.

Two transportation recommendations remained in process. Approximately 22 vehicles had unresolved registration and excise tax issues, and some buses exceeded contractual age or mileage limits. First Student is addressing the registration issues and has a fleet replacement plan, while the School Department is implementing additional monitoring procedures. The Auditor agreed to determine the potential financial impact of the outstanding excise taxes. The committee also reviewed 179 student activity accounts totaling approximately \$373,000. The overall policies and accounting framework were found generally adequate, with some issues identified involving cash deposits, supporting documentation, reconciliation, purchasing procedures, refunds, and sales tax charges. The School Department agreed to continue monitoring and training staff on required procedures.

The committee briefly discussed cybersecurity as a potential future Audit Committee topic. Auditor No reported that regular cybersecurity reviews are conducted and that a future meeting would be scheduled regarding a recent City review, with sensitive findings generally addressed in executive session when appropriate. No formal votes were taken. The Student Transportation Services Follow-Up Report and Student Activity Funds Review were the documents presented and reviewed. The meeting adjourned at approximately 12:36 p.m.

[MIN_SIGNATURES]