

WALLINGFORD PUBLIC SCHOOLS
INSTRUCTIONAL COMMITTEE MEETING
September 14, 2026
6:45 PM

MEETING MINUTES

1. CALL TO ORDER –

This meeting was called to order by Instructional Committee Chairperson Jennifer Pasarretti at 6:45 PM.

BOE ATTENDANCE: Craig, Doering, Doerr, Passaretti, Reed, Regan, Roscoe, Votto

BOE ABSENT: Raynis

STAFF ATTENDANCE: Bellizzi, LaTorre, Turner

2. ACCEPTANCE OF MINUTES -

These meeting minutes were accepted as presented.

3. PUBLIC COMMENT -

There were no members of the public present for comment.

4. PRESENTATION AND POSSIBLE ACTION -

4.1. Wallingford Public Schools 25-26 Assessment Results Presentation

Mrs. Carrie LaTorre, Assistant Superintendent for Curriculum and Instruction, presented an overview of the District's student achievement data. BOE members had an opportunity to ask clarifying questions and comment on the presentation.

5. POLICY AND POSSIBLE ACTION -

5.1. Proposed Addition of Second Read (New): Bylaw 9222 - Removal of Board Officers

The first proposed new bylaw, Bylaw 9222, was seen as a bylaw that was missing from our Policy Handbook. This model Bylaw is primarily CABE with some influence by Shipman and Goodwin. This bylaw outlines the procedure for both resignations and removals of BOE members. The Board had some desired revisions regarding the specifics of how many Board Members need to be present/vote on the removal of a Board Member.

This Bylaw will move forward to the full board for consent at their next Board of Education Meeting.

5.2. Proposed Addition of Second Read (New): Bylaw 9312 - Board Bylaws

Next, Mrs. LaTorre spoke briefly about how bylaws are adopted and revised.

This Bylaw will move forward to the full board for consent at their next Board of Education Meeting.

5.3. Proposed Addition of Second Read (New): Bylaw 9313 - Formulation, Adoption, Amendment of Administrative Regulations

Then Mrs. LaTorre spoke to our current practice for formulation, adoption and revisions of administrative regulations. She mentioned that regulations are administrative guidelines and pertain closer to operational function than it does to policy. Mrs. LaTorre stated that this does not change the Board's ability to make requested revisions; but would allow the Policy Committee to streamline the approval process for regulations only.

This Bylaw will move forward to the full board for consent at their next Board of Education Meeting.

5.4. Proposed Addition of Second Read (New): Bylaw 9325.1 - Quorum and Voting Procedures

Afterwards Mrs. LaTorre allowed the Board to ask questions regarding Quorum and Voting Procedures as a proposed new Bylaw. Revisions proposed were minimal.

This Bylaw will move forward to the full board for consent at their next Board of Education Meeting.

5.5. Proposed Addition of Second Read (New): Bylaw 9325.5 - Request for Information by Board Members

Succeeding the last proposed bylaw addition, this bylaw was suggested as being added to the WPS Policy Manual. The bylaw aligns largely with our current practices.

This Bylaw will move forward to the full board for consent at their next Board of Education Meeting.

5.6. Proposed Addition of Second Read (New): Bylaw 9327.1 - Board Member Use of Internet Social Networks

Finally for proposed new bylaws, outlines what is encouraged as being best practice and outlines a boundary for information and communication on public forums and social media. This bylaw is felt to be a necessary addition to the Policy Manual, given how largely social media is used.

This Bylaw will move forward to the full board for consent at their next Board of Education Meeting.

5.7. Proposed Revisions to: Bylaw 9311 - Board Policies

Mrs. LaTorre now moved on to our Board Bylaw Policies. CABA was used to make these revisions.

This Bylaw will move forward to the full board for consent at their next Board of Education Meeting.

5.8. Proposed Revisions to: Bylaw 9326 - Minutes

Next, this bylaw, last updated in 2022. Revisions came with no questions from the Board.

This Bylaw will move forward to the full board for consent at their next Board of Education Meeting.

5.9. Proposed Revisions to: Bylaw 9327 - Electronic Mail Communications

The final for proposed revisions, adopted in 2022, were updated to keep current practice aligned with the bylaw. Parts of this bylaw prompted a conversation among the Board regarding use of email by Board members and hardcopy correspondence.

This Bylaw will move forward to the full board for consent at their next Board of Education Meeting.

5.10. Technical Edit: Policy 1110.2 - Parent Portal Acceptable Use and Safety

Lastly, Mrs. LaTorre outlined the mandatory Technical Edits to Policy 1110.2, which included legal references that had been revised.

These changes will be made to the Policy, now that the Board has been made aware of the Technical Edits.

6. ADJOURNMENT - With no further business, this meeting was adjourned at 8:25 PM.

Meeting minutes respectfully submitted by Jean Bourassa Zehaf, Secretary to Carrie LaTorre, Assistant Superintendent for Curriculum and Instruction.