

Economic & Community Development Committee
Meeting Minutes
April 6, 2026

Chairman Hanley called the meeting to order at 7:00 p.m.

Present: Bradley-MacArthur, Harris, King, and Hanley.

Absent: LaCava.

Artie Kronenfeld of the Waltham Times was recognized as recording the meeting.

Councillor Bradley-MacArthur moved approval of the meeting minutes of March 16, 2026. The motion was adopted by a voice vote and the minutes were approved.

Year 52 Community Development Block Grant Program

Councillor King made a motion that was approved by a voice vote to hear from off Committee member Planning Director Robert J. Waters, Jr. Director Waters spoke on the Year 52 Community Development Block Grant Program. Director Waters stated the biggest change this year was money directed at the renovation of the Boys & Girls Club. Councillor Harris asked Director Waters to speak in greater detail about the grant. Director Waters gave details of the application process and the applicants. Councillor Bradley-MacArthur asked if any new applicants had applied. Director Waters replied No. Councillor Bradley Mac-Arthur asked questions about the money granted and if the city can help with additional services. Director Waters provided answers. Councillor King thanked Director Waters and the Planning Department for all their hard work. Councillor Harris moved for approval of the matter. The motion was adopted by a voice vote, and the Year 52 Community Development Block Grant Program was approved.

Resolution to Strengthen Business Development in Waltham

Councillor King made a motion to take the Resolution to Strengthen Business Development in Waltham off the table. The motion was approved by a voice vote. Councillor Harris made a motion that was approved by a voice vote to hear from off Committee members Assessor Francis P. Craig and Mayor Jeannette McCarthy. Assessor Craig gave a detailed presentation on office vacancies in Waltham. Councillors Bradley-MacArthur, King and Harris asked questions with Assessor Craig providing answers. Councillor Harris made a request that was approved by a voice vote *have Assessor Craig provide written information on all locations presented in Committee to update the Economic and Community Development Committee on commercial property updates*. Councillor Harris made a request that was approved by voice vote *to have the Mayor place in the FY26 Budget a Part Time Economic Development Manager*. Councillor Bradley Mac-Arthur made a request that was approved by a voice vote *for the City Clerk to provide job descriptions for municipal positions related to Business Development/Economic and Community Development, Business Development, Economic Development Director, Senior Planner - Economic Development, and related titles in the following cities & towns: Watertown, Burlington, Medford,*

Malden and Cambridge in relation to the Business Development role resolution in Economic and Community Development. Councillor King moved to table the matter. The motion was adopted by a voice vote and the Resolution to Strengthen Business Development in Waltham was tabled.

With no further matters Councillor Harris made a motion to adjourn. The motion was approved by a voice vote. Chairman Hanley declared the meeting adjourned at 7:56 p.m.

Respectfully submitted,

Cathy Magliarditi, Clerk of the Committee

4/14/26