MINUTES OF MEETING

1. **Call to Order** - Chair Andrea Mancuso called the meeting to order; it was 7:00 pm.

2. **Pledge of Allegiance**

3. **Roll Call** - Allison, Brunette, Erin Cavallaro, Noreen Poitras, Brooke Reed, Dr. Flynn Ross, Vice-Chair Katy Rice, Chair Andrea Mancuso, Representative Tina Nguyen and Superintendent Dr. Peter Lancia were present. Student Representative Jamila Mohamed Ahmed was absent.

4. **Land Acknowledgement Statement** - Chair Andrea Mancuso read the Land Acknowledgement statement.

5. **Adjustments to the Agenda** - There were no adjustments

6. **Approval of Minutes** - February 11, 2026

MOTION **Vice-Chair Katy Rice moved and Ms. Cavallaro seconded the motion to approve the minutes of February11, 2026 as presented**

- Vote: 7 in favor - 0 opposed

7. **Communications / Correspondence** -
Superintendent Dr. Peter Lancia reported the following hirings:

- **Lance Hanna** has been hired as a Bus Driver (8 hr / day) for the Westbrook School Department. He will be paid $26.27 / hr (based on 9 years' of credit) for the 2025 - 2026 school year.
- **Mano Ali** has been hired as an Administrative Assistant at Westbrook High School (8 / hr day. She will be paid $26.14 / hr (based on 7 years' experience) for the 2025 - 2026 school year.
- **Casey Murphy** has been hired as the Grade 6th - 8th Swimming Co-Coach at Westbrook Middle School and will be paid a stipend of $2,814.03 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.
- **Emily Blazek** has been hired as the Grade 6th - 8th Swimming Co-Coach at Westbrook Middle School and will be paid a stipend of $2,814.03 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.
- **Mike Crawford** has been hired as the Grade 6th - 8th Head Indoor Track Coach at Westbrook Middle School and will be paid a stipend of $3,267.90 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.
- **Emily Droge** has been hired as an Indoor Assistant Track Coach at Westbrook Middle School and will be paid a stipend of $2,360.15 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.
- **Tyler Crosby** has been hired as an Indoor Assistant Track Coach at Westbrook Middle School and will be paid a stipend of $2,360.15 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.
- **Andrew Lefebvre** has been hired as an Indoor Assistant Track Coach at Westbrook Middle School and will be paid a stipend of $2,360.15 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.
- **Mike Makin** has been hired as the Grade 6th - 8th Head Wrestling Coach at Westbrook Middle School and will be paid a stipend of $3,267.90 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.

- **Danny Pang** has been hired as the Grade 6th - 8th Assistant Wrestling Coach at Westbrook Middle School and will be paid a stipend of $2,360.15 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.

- **Amanda Kuczewski** has been hired as the Grade 7th & 8th Volleyball Coach at Westbrook Middle School and will be paid a stipend of $2,904.80 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.

- **Sam Hammar** has been hired for Intramurals and will be paid a stipend of $600 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.

- **Katya Nash** has been hired for the Leadership Club at Westbrook Middle School and will be paid a stipend of $300 (Account # 1000-9100-1200-51500-060-000000 MS Activities Stipend) per the latest collective bargaining agreement for the 2025 - 2026 school year.

- **Kyle Smith** has been hired as the Jazz Combo 2 Director at Westbrook High School and will be paid a stipend of $1,200 (Account # 1000-11850-1210-51500-060-000000 MS Falcon Choir transferred to this position as approved at the Finance Committee) per the latest collective bargaining agreement for the 2025 - 2026 school year.

- **Jana Boody-Billings** has been hired as the FBLA Advisor at WRVC. She will be paid a stipend of $1,500 for the 2025 - 2026 school year.

Superintendent Dr. Peter Lancia reported the following resignations:

- **Mikayla Linscott** from the position of Education Technician III / Special Education at Saccarappa School; effective February 28, 2026.

- **Christine Lapado-Breglia** from the position of School Nutrition Helper (3 hr / day) at Westbrook Middle School; effective March 17, 2026.

- **Austin Mehlhorn** from the position of School Social Worker at Westbrook Middle School and will not be returning for the 2026 - 2027 school year.

8. **Public Participation (for agenda items only; 3 minutes per speaker - one time only)** - There was no public participation at this time

9. **Superintendent's Report -**

   - **State of the Schools** - Superintendent Dr. Peter Lancia gave a presentation on the state of the schools.

     Superintendent Dr. Peter Lancia responded to questions from School Committee regarding student testing and what accommodations are made for multilingual and special services students.

     Superintendent Dr. Peter Lancia was requested to provide a percentage of student athletes at the high school level.

10. Chair / Committee Reports -

    School Committee Chair Report - Chair Andrea Mancuso announced that the School Committee will begin its review of the proposed FY 27 school budget which will be streamed live and the meetings are open to the public.

    Chair Andrea Mancuso noted that Rep Suzanne Salisbury provided an opportunity for a group to meet with Governor Mills. Chair Andrea Mancuso spoke with Governor Mills about her concerns regarding federal funding and invited her to visit the school district.

Student Council / Government Report(s) - Student Representative Tina Nguyen reported on school activities throughout the district.

Ed Programs Report - Vice-Chair Katy Rice announced that the next meeting will be held on April 8th at 5:00 PM at Central Office.

Facilities Report - Mrs. Reed reported on the meeting that was held at WRVC and had a tour of the school. They discussed expansion plans and the need for additional physical space, roof leaks and the capital improvement plan. The next meeting will be on May 20th at Saccarappa School.

Finance Report - Mrs. Poitras reported that the monthly financials look good but are watching the substitute costs as the budgeted amount is low on remaining spending. Siemens gave a presentation on the energy cost audit.

Mrs Poitras explained that she was unable to attend a meeting with city officials to request that unused proceeds from the Canal bond project be used for Congin School bathroom renovations. This request was granted.

Chair Andrea Mancuso asked to have Assistant Superintendent, Finance Dr. Brian Mazjanis send School Committee the Siemens presentation.

Policy Report - Ms. Cavallaro noted that the next meeting has yet to be planned

Cellphone Report - Ms. Cavallaro reported that the Cellphone Committee will meet tomorrow.

11. Old Business -

1.1 Request to adopt Westbrook School Department Policy BID (School Committee Member Compensation) - Action Item - Final Approval

1.2 Request to approve Westbrook School Department Policy EHB (Records Management) - Action Item - Final Approval

1.3 Request to approve Westbrook School Department Policy EHB - R2 (Records Retention Schedule) - Action Item - Final Approval

1.4 Request to approve Westbrook School Department Policy EHB - R3 (School Records to be Transferred to Next Grade Level) - Action Item - Final Approval

1.5 Request to delete Westbrook School Department Policy EHB L (Litigation Hold) - Action Item - Final Approval

1.6 Request to delete Westbrook School Department Policy EHB - LR (Litigation Hold Procedures) - Action Item - Final Approval

MOTION **Mrs. Poitras moved and Ms. Cavallaro seconded the motion to adopt 11.1) Westbrook School Department Policy BID (School Committee Member Compensation): to approve 11.2) Westbrook School Department Policy EHB (Records Management); to approve11.3) Westbrook School Department Policy EHB - R2 (Records Retention Schedule); to approve 11.4) Westbrook School Department Policy EHB - R3 (School Records to be Transferred to Next Grade Level); to delete 11.5) Westbrook School Department Policy EHB L (Litigation Hold) and to delete 11.6) Westbrook School Department Policy EHB - LR (Litigation Hold Procedures) as presented**

❖ Vote: **7 in favor - 0 opposed**

12. New Business

12.1 Administrator / Teacher Nominations

12.1.1 Special Education Teacher / Westbrook Middle School

MOTION **Ms. Cavallaro moved and Mrs. Poitras seconded the motion to approve the teaching nomination as presented**

❖ Vote: **7 in favor - 0 opposed**

2.2. Request to approve the 2026 - 2027 school calendar - Action Item - First Approval

MOTION **Vice-Chair Katy Rice moved and Dr. Flynn Ross seconded the motion to approve the 2026 - 2027 school calendar as presented**

Superintendent Dr. Lancia reported that there will be no staggered start to school this year which will begin on August 31st with Pre-K and K still to be scheduled.

Ms. Cavallaro asked what the last day for this school year will be.

Superintendent Dr. Peter Lancia stated, barring any more storm days, the last day would be Monday June 22nd and it would be a half day.

❖ Vote: **7 in favor - 0 opposed**

13. **Important Dates -**

Mar	18	5:00 PM	Finance Committee - Budget Review	Room 114 WHS
Mar	19	5:00 PM	Finance Committee - Budget Review	Room 114 WHS
Mar	20		Professional Development Day - No School	
Mar	23	5:00 PM	Finance Committee - Budget Review	Room 114 WHS
Mar	24	5:00 PM	Finance Committee - Budget Review (if needed)	Room 114 WHS
Mar	25	5:00 PM	Finance Committee - Budget Revisit List	Room 114 WHS
Apr	1	5:00 PM	Finance Committee Meeting - Regular Meeting	Room 114 WHS
Apr	1	7:00 PM	School Committee Meeting - 1st Reading FY27 Budget	Room 114 WHS
Apr	8	7:00 PM	School Committee Meeting - 2nd Reading FY27 Budget	Room 114 WHS
Apr	13	6:00 PM	City Council - Budget Presentation	Room 114 WHS

Chair Andrea Mancuso announced that on April 27, 2026, Westbrook City Council will have first reading of the FY27 school budget.

14. **Public Participation (any school related matter; 3 minutes per speaker; one time only) -** There was no public participation

Chelsea Merrill an employee at Westbrook High School spoke about the conditions of the sidewalks following snow events.

15. Announcements - There were no announcements

16. Adjournment -

MOTION **Mrs. Poitras moved and Ms. Reed seconded the motion to adjourn**

❖ Vote: **7 in favor - 0 opposed**

Andrea Mancuso, Chair

Peter Lancia, Ph. D., Secretary