



**WESTBROOK CITY COUNCIL
SPECIAL CITY COUNCIL MEETING MINUTES
MONDAY, MARCH 16, 2026 AT 7:00 PM
WESTBROOK HIGH SCHOOL (ROOM 114)
125 STROUDWATER ST.**



I. CALL FOR A SPECIAL CITY COUNCIL MEETING

City Clerk Ellis Ledoux noted for the record that a Special City Council meeting was called by Mayor David Morse on Friday, March 13, 2026. Notice of the meeting was emailed to City Councilors and posted to the City's website.

II. LAND ACKNOWLEDGEMENT STATEMENT

Meeting called to order at 6:58pm by City Council President Jennifer Munro. City Clerk Ellis Ledoux read the City Council Land Acknowledgment statement into the record.

III. ROLL CALL

City Councilors Present: Michael Shaughnessy (At-Large, Vice-President), Brian McCambridge (Ward 1), Anna A. Turcotte (Ward 3), Victor Chau (Ward 2), Amy Faulkingham (Ward 4), Jennifer Munro (Ward 5, President), Gary Rairdon (At-Large)

City Councilors Absent: None

Other City Officials Present: Joyce Bobe (Student Representative), Eric Dudley (Director of Engineering & Public Services), Jennie Franceschi (Director of Planning & Code Enforcement), Laura King (Interim Finance Director), Greg Hamilton (Director of Emergency Communications & IT), Angela Holmes (City Administrator), Ellis Ledoux (City Clerk), Joanne LePauloue (Director of Human Resources), David Morse (Mayor), Robyn Saunders (Project Manager), Brian Langerman (Deputy Chief of EMS & Training), Erica Mercier (Licensing Administrator/Assistant), Harrison Deah (Director of General Assistance), Katherine Kelley (Wastewater Division Manager)

IV. PLEDGE OF ALLEGIANCE

City Council President Munro led all present in the Pledge of Allegiance.

V. APPROVAL OF MINUTES

City Council President Munro stated that unless any objections were received, the minutes would stand as presented. No objections received. The following minutes stand as presented:

January 5, 2026 - Housing & Economic Development Committee & Regular City Council Meeting

January 26, 2026 - Special City Council Meeting

February 23, 2026 - Special City Council Meeting

VI. MAYOR'S MESSAGE

Mayor Morse read his message into the record. The snippets are included below:

- Tressina Germani wrapped up 14 years of service to the City of Westbrook on Friday, March 13th. Laura King has been appointed as Interim Finance Director to ensure continuity in our operations. Ms. King and the City are working closely with the auditors and legal counsel to ensure proper checks and balances.
- We are still reviewing applications for the Tax Collector. In the interim, this duty has fallen to our Finance Director. We will ask council to confirm the appointment of Laura King as Tax Collector.
- We are also asking Council to review 2 vendor list amendments to aid the Finance Department during this interim period.
- Jennie Franceschi has been promoted to Assistant City Administrator but will continue to work with our Code Enforcement and Planning Departments to ensure a smooth transition.
- Noted the passing of Judith Reidman who had served on many boards and the Rotary throughout the years and thanked her for all she has done for our city.
- Ellis Ledoux was recognized for his official designation as a Certified Clerk of Maine by the Maine Town and City Association.

VII. CITY COUNCIL MESSAGES

City Council President Munro opened the floor for City Council messages. Councilors provided the following updates: No one spoke.

VIII. STUDENT REPRESENTATIVE UPDATE

There was no Student Representative update.

IX. PUBLIC COMMENT

City Council President Munro opened the floor for the first public comment portion of this meeting. The following individuals spoke: Daniel Glover (90 Stroudwater St), Haley Bankus (39 Mechanic Street, via Zoom)

X. UNFINISHED BUSINESS

There was no unfinished business for consideration.

XI. ORDERS OF THE DAY (SECOND AND FINAL READING)

Order 2026-25. Authorizing the Appropriation and Reallocation of General Obligation Bond Proceeds (School Department)

Order 2026-26. Authorizing Reallocation of Capital Project Fund Balance for School Department Projects

Order 2026-27. Authorizing Purchase of Public Safety Radio Equipment

Motion to approve second and final reading of Orders 2026-25 through 2026-27

Moved by Councilor Rairdon, seconded by Councilor Chau

City Council President Munro asked if any Councilor would like to consider any item separately. No one spoke

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: No one spoke.

Motion carried. Order 2026-25 through 2026-27 adopted. (Vote 7-0)

Ayes: Shaughnessy, McCambridge, Chau, Turcotte, Faulkingham, Rairdon, Munro

Nays: None

XII. NEW BUSINESS

Business Licenses

Approving Liquor License for Bombay Bistro located at 3 Vallee Sq.

City Council President opened the public hearing. The following individuals spoke: James Mazer (Bombay Bistro General Manager), Councilor Rairdon, Ellis Ledoux (City Clerk), Erica Mercier (Licensing Administrator/Assistant Clerk), Antonio (Bombay Bistro), Mayor Morse
City Council President Munro closed the public hearing.

Motion to approve liquor license

Moved by Councilor Rairdon, seconded by Councilor McCambridge

Motion carried. (Vote 7-0)

Ayes: Shaughnessy, McCambridge, Chau, Turcotte, Faulkingham, Rairdon, Munro

Nays: None

Orders (One Reading Required)

Order 2026-28. Confirming the Appointment of Laura King as Tax Collector

Motion to approve the first and final reading of the legislation.

Moved by Vice President Shaughnessy, seconded by Councilor Chau

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: Councilor Rairdon, Angela Holmes (City Administrator)

Motion carried. Order 2026-28 adopted. (Vote 7-0)

Ayes: Shaughnessy, McCambridge, Chau, Turcotte, Faulkingham, Rairdon, Munro

Nays: None

Order 2026-29. Amending Order 2026-10, Confirming Emergency Expenditure of HVAC Repairs at the Public Services Facility

Motion to approve the first and final reading of the legislation.

Moved by Councilor Faulkingham, seconded by Councilor Chau

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: No one spoke

Motion carried. Order 2026-29 adopted. (Vote 7-0)

Ayes: Shaughnessy, McCambridge, Chau, Turcotte, Faulkingham, Rairdon, Munro

Nays: None

Order 2026-30. Amending Order 2025-89 Regarding FY2025-2026 Annual Vendor Lists

Motion to approve the first and final reading of the legislation.

Moved by Councilor Rairdon, seconded by Councilor McCambridge

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: Councilor Chau, Angela Holmes (City Administrator), Laura King (Interim Finance Director),

Mayor Morse

Motion carried. Order 2026- 30 adopted. (Vote 7-0)

Ayes: Shaughnessy, McCambridge, Chau, Turcotte, Faulkingham, Rairdon, Munro

Nays: None

Order 2026-31. Amending Order 2025-135, Regarding Expenditure for Westbrook City Hall Renovation

Motion to approve the first and final reading of the legislation.

Moved by Councilor Faulkingham, seconded by Vice President Shaughnessy

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: Councilor Rairdon, Angela Holmes (City Administrator)

Motion carried. Order 2026-31 adopted. (Vote 7-0)

Ayes: Shaughnessy, McCambridge, Chau, Turcotte, Faulkingham, Rairdon, Munro

Nays: None

Order 2026-32. Amending the Westbrook Code of Ordinances, Chapter 33 Finances, regarding Food Security Grant Program

Motion to approve the first and final reading of the legislation as amended at the Finance Committee Meeting held on March 16, 2026.

Moved by Councilor Rairdon, seconded by Councilor Chau

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: Councilor Turcotte

Motion carried. Order 2026- 32 adopted. (Vote 7-0)

Ayes: Shaughnessy, McCambridge, Chau, Turcotte, Faulkingham, Rairdon, Munro

Nays: None

Order 2026-33. Adoption of Uncollectible Ambulance Debt Write-Off Policy

Motion to approve the first and final reading of the legislation.

Moved by Councilor McCambridge, seconded by Councilor Faulkingham

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: Councilor Rairdon, Angela Holmes (City Administrator)

Motion carried. Order 2026-33 adopted. (Vote 7-0)

Ayes: Shaughnessy, McCambridge, Chau, Turcotte, Faulkingham, Rairdon, Munro

Nays: None

Orders (Two Readings Required)

Order 2026-34. Authorizing Acceptance and Expenditure of Donation for Community Center Gym Floor Refurbishment

Motion to approve the first of two readings of the legislation.

Moved by Vice President Shaughnessy, seconded by Councilor Faulkingham

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: President Munro, Councilor Rairdon, Councilor Chau, Councilor Turcotte

Motion carried by a show of hands. None opposed.

Order 2026-35. Authorizing Task Order No. 8 with Credere Associates for Permitting Assistance & Design Services for Riverwalk North

Motion to approve the first of two readings of the legislation.

Moved by Councilor Faulkingham, seconded by Councilor Rairdon

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: No one spoke.

Motion carried by a show of hands. None opposed.

Order 2026-36. Authorizing Expenditure for Engineering Design Services Relating to the Brown Street Culvert Replacement Project

Motion to approve the first of two readings of the legislation.

Moved by Councilor Rairdon, seconded by Councilor Chau

City Council President Munro opened the floor for comments on the motion. The following individuals spoke: Councilor McCambridge, Eric Dudley (Director of Public Services & Engineering), Councilor Rairdon

Motion carried by a show of hands. None opposed.

XIII. PUBLIC COMMENT

City Council President Munro opened the floor for the second and final public comment portion of this meeting. The following people spoke: No one spoke

XIV. REFERRALS

There were no referrals for consideration.

XV. COMMITTEE REPORTS

The following items remain in their City Council Committees for deliberation. No updates were provided by Committee Chairs.

Committee of the Whole

Residential Landlord Registration

Facilities & Streets Committee

Austin Street Extension

Central Street Traffic Concerns

Establishment of Memorial Area

Friends of Warren Recreational Area Introductions & Updates

Haskell Street Traffic Calming

Policy on Establishing Memorial Areas

Housing & Economic Development Committee

Cannabis Dispensary Zoning Regulations

XVI. EXECUTIVE SESSION

There were no requests for executive session

XVII. ADJOURNMENT

Motion to adjourn at 7:49pm

Moved by Councilor Rairdon, seconded by Councilor Chau

Motion carried by a show of hands. None opposed.