

I. Call to Order

Members Present: David Weissberger, Chair; Felipe Hoyos; Jordan Matte; Ryan Wade; Riley Livermore

City Staff Present: Ravi Venkataraman, Director of City Planning

Guests Present: Greg Dixon

Call to Order by: David

Meeting Start Time: 6:31 pm

Minutes Recorded by: Ravi

II. Changes to the Agenda

None

III. Public Comment

None

IV. Approve Previous Meeting Minutes

Motion by: Felipe

Second: Riley

Decision: Unanimous. Motion carried

V. Public Hearing on Final Subdivision Review Application – 197-205 West Allen St.

Greg Dixon gave an introduction to the project. Greg said that the DRB reviewed the Sketch Plan in December 2025 and that the Local Resources Advisory Board reviewed the project in April. Greg added that the Public Works Department reviewed the project and had comments regarding water, sewer and stormwater, and that he was not able to address the comments yet because he received those in short notice.

David asked about procedure for the dissolving of the lot line. Ravi said that the applicant would have to submit a plat within 6 months of the decision, if the DRB approves the project.

David asked about setbacks and waivers. Greg clarified on the location of the house at 197 West Allen Street with respect to lot lines, and on the rear lot line generally. Greg added that the project has been designed with the additional 10% lot coverage allowance. Ravi said that projects that retain historic structures automatically qualify for the 10% lot coverage allowance.

David asked about the stormwater comments from Public Works. Greg said that he will be working on addressing those concerns with the contours of the pavement and the lead lines.

David asked about the role and recommendations from the Local Resources Advisory Board. Ravi reviewed their recommendations, adding that their role is to review improvements to properties on the local historic register and that they advise the DRB and the Zoning Administrator. Ravi said that the DRB has the discretion on whether to accept their recommendations, and that typically DRBs incorporate their recommendations into permit conditions.

Motion by Jordan, seconded by Ryan, to continue the public hearing to June 10th, pending completion of stormwater review by the Public Works Department, and a lighting plan.

VI. City Updates

Ravi said that he'll be facilitating public engagement for the Comprehensive Plan next Thursday from 5 pm to 7 pm, and that the focus of this public engagement will be on land use and historic preservation. Ravi said that more discussions on the Building Typologies project will occur during the June 11th Planning Commission meeting. Ryan asked about 802 Homes. Ravi gave an overview of the statewide 802 Homes project and said that a survey is live for input on the proposed building designs for that project.

VII. Other Business

VIII. Adjourn

Motion by: Felipe

Second: Riley

Meeting End Time: 7:17 pm