

I. Call to Order

MIC Members Present: Michelle Metzler, Chair; Micayla Schambura, Secretary; Gretchen Calcagni; Anna Vold

City Staff Present: Jon Rauscher, Public Works Director; Eli Ogilvie, City Councilor

Guests Present: N/A

Call to Order by: Michelle

Meeting Start Time: 6:34 pm

Minutes Recorded by: Micayla

II. Public Comment

N/A

III. Approve Previous Meeting Minutes

Motion by: Anna

Second: Gretchen

Decision: **Approve**

The minutes from the [August meeting](#) were unanimously passed.

IV. Discussion: Commission Structure

Alternative A – [Single](#) Commission Model – No strong comments but doesn't seem like the best permanent solution. Could be beneficial if there was a full time staff in charge of this.

Alternative C Ad Hoc Commission – We see some benefit to having a pre-selected group of people ready to go, but it may be an administrative burden to be coordinating. It might be beneficial for things that need closer attention that can't wait until the monthly meeting, or one-off things but doesn't seem like a great replacement for overall.

Alternative B Combined – combining groups is the most favorable option. It puts people together bringing more community and keeps groups with momentum. Generally, the proposed groups make sense but there are concerns that I&B & SHB may be too similar and lack tasks. We suggest potentially pairing I&B with Finance and Safety with MIC instead. Finance and MIC pair well together operationally but both have concrete tasks. MIC also works with safety for parks, police department, etc. A lot of public comment is related to contacting the police for enforcement, and it might be good to have that sort of discussion with safety present instead of pushing the concern to the PD after the meeting.

Suggestion of two groups instead of 3:

1. Finance, MIC, & SHCP
2. Housing, Planning, & I&B

Strong support of Finance, MIC, & SHCP – they are very intertwined in real world applications.

Commission preference: 1) Two groups of three listed above.

2) Three groups of two -- MIC & Safety, Finance & I&B, & Housing & Planning

We also support the idea of an ad-hoc committee for occasional things that pop up but it doesn't seem like the best permanent stand-alone option.

Regardless of combinations, to integrate groups, we suggest combining groups initially and then organically figure out how many members should join/be capped at.

V. City Council Liaison Updates

Eli presented the following updates:

1. Vote on Tuesday, November 3rd!
2. Budget process has begun – he would love to hear folks input throughout budget season.

This Monday there will be an electric vehicle meeting at City Hall discussing NEVI (National Electrical Vehicle Infrastructure).

VI. Inclusion & Belonging Commission Update

N/A

VII. City Staff Liaison Updates

Jon presented the following updates:

1. DPW is wrapping up projects for the season.
2. Main Street project is coming to a close. Some punch list items are left (e.g. signal work, few minor clean up things, nothing major).
3. Hotel/housing on Abenaki Way is wrapping up. A walkthrough of the parking garage, discussion on winter operations, and punch list closeout are needed.
4. Design build RFP went out last month for the Burlington-Winooski Bridge to the two pre-selected contractors. Now it will be a 6-month procurement process including meetings with those contractors until the contractor is selected. Targeting Summer 2027 for contractor selection. Major construction of the bridge set for Summer 2028. For all Burlington-Winooski Bridge updates, see the following [website](#).
5. Hood's Crossing is a little behind but targeting next year to get in place.

Meeting with Finance Commission next month to review a draft of the Capital Plans. Jon will include the Water and Sewer capital plans as well.

VIII. Other Business

N/A

IX. Adjourn

Motion by: Anna

Second: Gretchen

Meeting End Time: 7:18 pm

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